

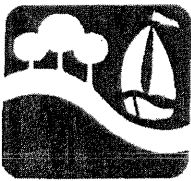


**CITY OF ROCKWALL**

*at Rockwall CityPlace*

**FY 2005 – 2006**

**ADOPTED ANNUAL  
BUDGET**



## CITY OF ROCKWALL, TEXAS MEMORANDUM

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**TO: Mayor and Council Members**

**FROM: Julie Couch, City Manager**

**DATE: October 1, 2005**

**SUBJECT: FY2005-2006 Budget**

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Attached is the Adopted Operating Budget for the fiscal year ending September 30, 2006 and the amended budget for the fiscal year ending September 30, 2005.

### Economic Conditions

FY 2006 reflects a slowly improving local economy. From FY96-97 to FY 02-03 the tax base increased an average of 16% per year. The FY04 budget reflected a much slower economy for the City with a tax base growth of 8.2%. In FY05 the City experienced a growth in the tax base of 11.2%. It is estimated that growth in the tax base will continue at the same 11.2% rate. It is anticipated that sales tax will also continue to increase. We are anticipating the first phase of the Crossing will be open, however, we do not know how much of those sales will come from other sales not being made in competing stores in the City. Therefore we are being fairly conservative with estimated increases in overall sales. Overall general fund revenues are expected to increase by 6.3% over revenue received in FY05.

Population growth continues to be strong. The City will experience approximately 800 housing starts this fiscal year. The FY06 budget anticipates similar levels of construction next year.

Commercial growth has been very active in FY05. The Crossing will be open this year. We also have a great deal of commercial growth this year. The Harbor is under way. In addition we have significant office development underway at the new signature Kroger center and a small center going in on FM-740 north of I-30.

### Debt Service and Tax Rate

As we indicated during last year's budget discussions, we would be issuing significant debt this year, which will impact the debt rate for FY06. We issued \$8,653,000 in debt in August which impacted our debt rate. In the last ten years the City has issued debt in this range twice, in FY2000 and FY2001. The City was also experiencing tax base increases of 19% and 21% respectively. That level of tax base increase allowed the City to absorb those increases in debt without raising the tax rate. With a tax base growth of 11% and the growth needs the City is experiencing, absorbing this additional debt would adversely impact the City's ability to fund operational costs. This year the tax rate increased from 36 cents to 36.89 cents. The last year the tax rate was increased was in 1996 when the rate was increased by 7 cents to accommodate new debt.

## Budget Focus

Recognizing that we would be including a tax increase in the proposed budget, the operating expenditures were reviewed in detail to include expenditures that are deemed critical to performing our mission and to provide resources to maintain services.

Staffing - with the sustained growth the City continues to experience demands on staff. A number of positions were requested; however, with limited funding not all positions are included in the budget. These positions are discussed in each department summary.

Salaries – as outlined in the City's salary administration policies, an aging factor is generally included in each year's budget, which is designed to ensure that the City remains competitive during the fiscal year. This factor is designed to ensure that salaries are in line with the anticipated salaries of the 15 market comparison cities going into the next budget year. This year an aging factor of 2.5% was proposed. The information that we are receiving from other cities indicates an average adjustment of 2.5 to 3%. A .5% aging factor was approved by the Council and a market comparison will be conducted mid-year to determine if additional adjustments are warranted. We also use a salary savings factor which assumes that over the course of the year there will be vacancies due to turnover or filling of new positions. This year the savings factor used is \$130,000. This is reflected across the budget in salary line items, simply because it is not known today where those vacancies will occur.

Reserve Expenditures - As typically done, there are several one time non-operating items proposed to be taken out of general fund reserves. Those items are one time expenses that include funding for the COG transportation study, the update of our employee performance review process, development of the next phase of implementation of our downtown plan, the implementation of a city pride street banner program, and several smaller construction items.

There are several increased budget costs that can be found throughout the budget in all applicable departments. The cost of fuel has increased significantly and that impact is seen in all departments with operating vehicles. Another line item that has increased in each budget is vehicle maintenance. Included in the requested items was a position to be responsible for fleet maintenance. Currently each department is responsible for maintenance within their department and they must assign personnel to take on those tasks as their jobs permit. Consequently maintenance levels will vary depending on time availability of assigned personnel. While it is believed that a position to manage this function would ensure a much more consistent level of preventive maintenance and increase the life of our fleet vehicles, the position is not recommended due to funding constraints. However, we are going to attempt to assist departments by funding minimum levels of maintenance dollars and tracking those dollars in the finance department.

Following is a summary of each department with any significant changes noted:

## General Fund

The General Fund reserve at the end of FY 2005 is estimated to be approximately, \$5.7 million, which is a healthy reserve. The City's adopted financial polices recommend a reserve of not less than 3 months of operating expenses and not more than 7 months of operating expenses should be maintained in reserve. This represents a reserve of approximately 4.1 months of operating expenses less the proposed one time, planning and capital expenses.

## Revenues

The 2005-2006 General Fund budget includes total operating revenues of \$ 17,398,200, which is 2.2% over the expected revenues expenditures for FY2005. Property tax revenues for FY2006 are projected to increase by approximately \$318,000 over FY 2005. This is due to an increase in property tax revenue due to the expanding tax base and increases in valuation.

As indicated, it is anticipated that sales tax revenue will increase by \$500,000 over FY2005. We have estimated no significant changes in the franchise receipts or in fees. We have anticipated permit revenues consistent with revenues reflected in FY2005. We anticipate that construction levels will track levels for FY2005.

Other revenues generally reflect anticipated growth and economic conditions.

## Expenditures

Included in the transfers from the General Fund we are going to transfer approximately \$125,800 into the computer replacement fund and \$913,500 into the Employee Benefit fund for health benefits.

New Positions – In a community growing as rapidly as Rockwall one of the most significant aspects of the budget is going to be the additional personnel needed to maintain service delivery to citizens. As described in each department budget there were a number of proposed positions in the budget for FY2006. There are a total of 8 positions funded for the full year in the General Fund and 3 positions in the Water and Sewer Fund. There is 1 position that will be funded in February and 4 positions included in the budget that will not be funded until April 1 due to funding constraints.

Mayor and Council - This budget is proposed to remain generally at the same levels as were expended in the amended FY05 budget. We have included funding for a second election in November.

Administration - Shown in the consulting line item is \$44,000 for a transportation study. As the Council may remember, there is grant funding available for a number of programs on our behalf. One of the programs was funding to conduct a transportation study for Rockwall County. The City may choose to participate in this study and it is recommended that this be a reserve expense. The City's cost should be less than the \$44,000, as that is the cost for the entire county. The remainder of the expenses are in line with last year's budget.

Administrative Services – The major initiative approved in this department for FY2006 is the review and updating of our employee evaluation program. Funding for that initiative is also recommended as a one time reserve expense.

Internal Operations– There are no significant operational changes in this department.

Finance - There are no significant operational changes in this department.

Municipal Court – There are no significant operational changes in this department.

Fire – Significant efforts will continue next year to increase the number of volunteers. Funding reflects anticipated increases in new volunteers..

Fire Marshal – There are several new programs included in this budget. The Flash program is a comprehensive public education campaign to educate the public about fire prevention and about

the fire department. The program will include mailers, and other promotional material and the use of a fire dog (Flash) to promote the department and safety. A second program is the initiation of a CERT (Citizen's emergency Response Team) program. A number of cities have instituted such programs, which provide a volunteer group of citizens who would be trained to assist the City in emergencies.

Police Administration – There are no significant operational changes in this department.

Communications – One additional dispatcher position is included in the budget. There are no other significant operational changes.

Police Patrol – This year we have included 2 additional patrol officer positions funded in October and 3 patrol positions funded in April, due to budget constraints. With the addition of these officers an additional shift will be available and new vehicles are included to aid the new shift as well as replace existing cars. Funding is also included to begin the transition to digital recording equipment in the patrol cars. The first step is the replacement of the existing cameras with new equipment that can be upgraded in the future to digital operation.

Police Investigation – There are no significant operational changes in this department.

Police Community Services – Funding is included to purchase the Sky Watch surveillance unit, demonstrated to Council a few months ago. These costs would be funded with contractual obligations and financed over 4 years.

Warrants – With the switch to day court and the increased hours it has been difficult to provide court room security with only one warrant officer. On average court will be in session 15 hours a week. That requires two people to screen at the entrance and serve as bailiff in the court room. The addition of another warrant officer will allow the security to be covered as well as provide more hours to serve and collect warrants. The position will be a police officer who could be used in other police duties in emergency situations.

Planning – One additional position is included this year for a planning technician. No new positions have been added to this department since FY2000. Funding is included to continue the implementation of the Downtown plan. This is a one time expense and it is approved to be funded out of reserves.

Code Enforcement – There are no significant operational changes proposed in this department.

Inspections – We have added a senior building inspector position to respond to very specialized activities including the downtown area and to better respond to the custom building community. The position is funded mid year due to budget constraints.

Animal Control – We have added an additional animal control officer position in response to the recommendations of our departmental study completed last year.

Parks – We have added an additional maintenance position. We have significantly increased park land over the past several years. Our ability to access the prisoner program has not been as dependable as in the past and our workload continues to increase.

Recreation – There are no significant operational changes in this department.

Streets – Funding is included to initiate a targeted street sweeping program as part of the City Pride program. This element of the program is still being developed however, funding needed to be included to ensure that it would be available.

Engineering – There are 2 positions funded in this budget, an additional construction inspector and an engineer. Both positions are necessary due to the increased development and the City's capital program.

#### Water and Sewer Fund

Revenues – There are no significant changes in the revenue projected for this fund. A rate analysis has been completed and is under review.

Water and Sewer Fund Expenditures – We will begin paying debt service for the Buffalo Creek sewer line being built by NTMWD.

Utility Billing – There are no significant operational changes in this department.

Water Operations – One additional maintenance worker has been included. This position is due to the increased workload in the department and it will allow the ability to have two crews operating at the same time at different locations.

Sewer Operations – There are two positions included in the sewer department, an operations manager and a maintenance worker. The operations manager will mirror the operations manager position on the water side as a field supervisor and allow the Department Superintendent to function at a higher level to better manage the overall functions of the two departments. We have not added a maintenance position to this department since 1998.

#### Special Revenue Funds

Cemetery - The sale of cemetery lots is the primary revenue generated in this fund. No major changes are proposed.

Police Investigation - Budgeted revenues from this fund will be used for the D.A.R.E., On My Own, McGruff, canine, and Toys for Kids programs, as well as court security and technology expenses. Revenues are received through donations, and court security fees as well as the technology fee adopted last year.

Recreational Development - The revenue for this fund comes from the marinas and the golf course leases. A number of smaller capital repairs and purchases are proposed.

Street Improvements - Revenues from the collection of street assessments are the source of revenue for this fund. These funds are used to complete small capital improvement projects.

Hotel/Motel Tax - A number of requests were submitted for funding from various groups within the City. They were reviewed by the Council subcommittee and recommendations for funding were approved by the full Council.

Fire Equipment – The primary source of revenue for this fund is the payment from the County for fire calls.

Airport Special Revenue - In accordance with the Council's actions, funding is included in next year's budget to provide the match to several identified grant opportunities for improvements at the airport. As these expenses are capital one time expenses in nature it is recommended that they be funded out of reserves.

Recycling - Revenue levels are proposed at generally the same levels as FY2005. The source of funds for this department is generated by a fee collected from the solid waste contractor under their contract.

The Rockwall Economic Development Corp. - This Corporation is a component organization of the City, which is funded by a one-half cent sales tax approved by the voters in 1995. The budget of the Corporation requires approval of the City Council and is presented as a Special Revenue Fund of the City.

Internal Service Funds - Both the Employee Benefits fund and the Worker's Compensation fund are self insured by the City. The City has in the past funded safety incentive pay out of this fund to reflect the excellent safety performance of the employees. The incentive pay has not been granted each year, only in those years in which a good safety record is maintained. This year we have experienced exceptionally low claims and the incentive pay is recommended.

**ANALYSIS OF AD VALOREM TAXES**

**Fiscal Year 05-2006**

Total Taxable Value	\$ 2,436,442,948
Tax Rate Per \$100 Assessed Value	<u>0.3689</u>
Total Ad Valorem Tax Revenue	\$ 8,988,038
Estimated Collection Rate	<u>0.97</u>
Total Budgeted Tax Revenue	\$ 8,718,397

**ALLOCATION OF AD VALOREM TAXES**

	<u>Debt Service</u>	<u>Maintenance &amp; Operations</u>
Taxable Value	\$ 2,436,442,948	\$ 2,436,442,948
Tax Rate per \$100 Assessed Value	<u>0.1522</u>	<u>0.2167</u>
Total Ad Valorem Tax Revenue	\$ 3,708,266	\$ 5,279,772
Estimated Collection Rate	<u>0.97</u>	<u>0.97</u>
Total Budgeted Tax Revenue	\$ 3,595,018	\$ 5,121,379

**TAX RATE BREAKDOWNS**

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-2006</u>
Debt Service	0.1774	0.1606	0.1501	0.1361	0.1522
Maintenance & Operations	<u>0.1826</u>	<u>0.1982</u>	<u>0.2099</u>	<u>0.2239</u>	<u>0.2167</u>
	0.3600	0.3600	0.3600	0.3600	0.3689



## SUMMARY OF OPERATIONS

**Fund**

04 Debt Service

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	3,035,073	3,108,100	3,198,500	3,670,000
Total Expenditures	3,023,964	3,010,150	3,010,150	3,709,800
Excess Revenues Over (Under) Expenditures	11,109	97,950	188,350	(39,800)
Fund Balance - Beginning	683,650	704,800	694,759	883,109
Fund Balance - Ending	694,759	802,750	883,109	843,309

## SUMMARY OF REVENUES

**Fund**

04 Debt Service

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	12,389	15,000	20,000	20,000
4100	Current Taxes	2,947,114	3,038,100	3,103,500	3,595,000
4105	Delinquent Taxes	40,542	30,000	45,000	30,000
4110	Penalty & Interest	35,029	25,000	30,000	25,000
<b>Total Revenues</b>		<b>3,035,073</b>	<b>3,108,100</b>	<b>3,198,500</b>	<b>3,670,000</b>

## SUMMARY OF EXPENDITURES

**Fund**

04 Debt Service

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Debt Service	3,023,964	3,010,150	3,010,150	3,709,800
<b>Total Expenditures</b>	<b>3,023,964</b>	<b>3,010,150</b>	<b>3,010,150</b>	<b>3,709,800</b>

## SUMMARY OF OPERATIONS

**Fund**

01 General

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	15,589,464	16,210,300	16,682,100	17,398,200
Total Operating Expenditures	14,347,772	15,564,200	15,622,265	16,905,950
Capital Reserve Expenditures	168,730	103,000	189,000	154,000
Excess Revenues Over (Under) Expenditures	1,072,962	543,100	870,835	338,250
Net Other Financing Sources (Uses)	(1,347,100)	(901,200)	(1,732,200)	(598,300)
Net Gain (Loss)	(274,138)	(358,100)	(861,365)	(260,050)
Fund Balance - Beginning	7,150,397	6,407,108	6,876,259	6,014,894
Fund Balance - Ending	6,876,259	6,049,008	6,014,894	5,754,844

## SUMMARY OF REVENUES

**Fund**

01 General

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4100	Current Taxes	4,146,334	4,804,000	4,804,000	5,121,400
4105	Delinquent Taxes	52,442	65,000	65,000	65,000
4110	Penalty & Interest	48,948	35,000	39,000	40,000
Total Property Taxes		4,247,724	4,904,000	4,908,000	5,226,400
4150	Sales Taxes	6,523,623	6,800,000	7,100,000	7,600,000
4155	Beverage Taxes	69,603	75,000	73,300	75,000
Total Sales Taxes		6,593,226	6,875,000	7,173,300	7,675,000
4201	Electrical Franchise	1,029,526	1,050,000	1,079,000	1,075,000
4203	Telephone Franchise	153,170	160,000	155,000	155,000
4205	Gas Franchise	298,495	175,000	230,000	175,000
4207	Cable TV Franchise	127,481	120,000	120,000	120,000
4209	Garbage Franchise	93,484	105,000	105,000	105,000
Total Franchise		1,702,156	1,610,000	1,689,000	1,630,000
4250	Park & Recreation Fees	3,918	12,000	7,000	10,000
4251	Municipal Pool Fees	10,461	10,000	10,000	10,000
4253	Center Rentals	5,987	8,000	15,000	15,000
4260	Tax Certificate Fees	509	500	500	500
4270	Code Enforcement Fees	3,783	500	5,000	2,000
4280	Planning & Zoning Fees	42,796	30,000	30,000	40,000
4283	Construction Fees	193,796	175,000	175,000	150,000
4295	Fire - Plans	5,200	6,000	9,500	6,000
Total Fees		266,450	242,000	252,000	233,500

## Summary of Revenues, Cont'd.

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4300	Building Permits	1,414,525	1,250,000	1,375,000	1,300,000
4302	Fence Permits	35,200	30,000	30,000	30,000
4304	Electrical Permits	23,033	23,000	23,000	23,000
4306	Plumbing Permits	47,718	30,000	45,000	35,000
4308	Mechanical Permits	10,330	3,000	12,000	10,000
4310	Daycare Center Permits	2,850	2,500	2,500	2,500
4312	Health Permits	29,977	47,500	32,500	36,000
4314	Sign Permits	21,475	15,000	18,000	15,000
4320	Miscellaneous Permits	24,009	30,000	23,000	23,000
Total Permits		1,609,117	1,431,000	1,561,000	1,474,500
4400	Court Fines	402,022	350,000	350,000	350,000
4402	Court Fees	115,427	90,000	100,000	100,000
4404	Warrant Fees	58,386	55,000	45,000	55,000
4406	Court Deferral Fees	286,754	265,000	212,000	250,000
4408	Animal Control Fees	24,834	25,000	28,500	28,000
4410	Sale of Impounded Vehicle	-	-	-	-
Total Municipal Court		887,424	785,000	735,500	783,000
4001	Interest Earnings	41,684	125,000	125,000	125,000
4007	Sale of Supplies	4,771	3,500	3,500	3,500
4019	Other	63,814	50,000	50,000	40,000
Total Miscellaneous		110,268	178,500	178,500	168,500
4500	Grant Proceeds	8,186	-	-	-
4510	School Patrol	72,535	87,500	87,500	110,000
4520	County Contracts	19,376	20,000	20,000	20,000
4530	City Contracts	73,004	77,300	77,300	77,300
Total Intergovernmental		173,100	184,800	184,800	207,300
Total Revenues		15,589,464	16,210,300	16,682,100	17,398,200

## SUMMARY OF OPERATING TRANSFERS

**Fund**

01 General

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Other Financing Sources				
Operating Transfers In:				
From Water & Sewer	355,000	398,400	398,400	450,000
From Recreational Development	35,000	50,000	50,000	50,000
From Court Security Fees	3,000	18,000	15,000	20,000
<b>Total Other Financing Sources</b>	<b>393,000</b>	<b>466,400</b>	<b>463,400</b>	<b>520,000</b>
Other Financing Uses				
Operating Transfers Out:				
To Airport Fund	5,000	5,000	23,000	79,000
To Rec. Dev. Fund	-	500,000	547,000	-
To Fire Equipment Fund	-	-	-	-
To Employee Benefit Fund (Ins.)	745,000	750,000	870,000	913,500
To Capital Projects Fund	502,100	-	643,000	-
To Tech. Replacement Fund	488,000	112,600	112,600	125,800
<b>Total Other Financing Uses</b>	<b>1,740,100</b>	<b>1,367,600</b>	<b>2,195,600</b>	<b>1,118,300</b>
<b>Net Other Financing Sources (Uses)</b>	<b>(1,347,100)</b>	<b>(901,200)</b>	<b>(1,732,200)</b>	<b>(598,300)</b>

\* Transfer to Capital Project Fund is for Fire Station #3 and 4 Design

Both the Amended transfer to Capital Project Fund and Proposed transfer to Airport Fund are from Reserves

## SUMMARY OF EXPENDITURES

**Fund**  
01 General

Dept.	Div.		Actual 03-04	Budgeted - 04-05	Amended 04-05	Approved 05-06
10	01	Mayor/Council	139,916	87,800	85,600	88,450
10	05	Administration	1,170,227	1,118,850	1,344,750	1,166,200
10	06	Administrative Services	421,148	487,500	475,675	497,900
10	09	Internal Operations	899,025	913,400	925,100	972,700
15	11	Finance	698,680	805,750	824,220	840,700
15	15	Municipal Court	253,797	282,950	281,750	305,300
20	25	Fire Operations	753,003	873,350	876,420	924,500
20	29	Fire Marshal	207,203	317,850	318,400	371,000
30	31	Police Administration	779,901	693,100	711,775	745,300
30	32	Communications	504,649	531,250	561,270	628,300
30	33	Patrol	2,519,442	2,698,800	2,658,490	3,020,200
30	34	CID	603,153	633,150	628,900	617,600
30	35	Community Services	457,211	483,100	434,600	489,100
30	36	Warrants	114,822	120,600	121,750	184,300
40	41	Planning	354,843	417,700	371,700	459,900
40	42	Code Enforcement	-	406,400	411,650	391,300
40	43	Building Inspections	898,244	619,600	630,250	712,000
40	44	Animal Services	225,065	299,000	317,475	378,000
45	45	Parks	978,484	1,093,600	1,106,350	1,216,300
45	47	Recreation	552,517	695,650	629,500	711,900
45	49	Streets	1,212,615	1,282,050	1,320,000	1,355,000
50	53	Engineering	772,559	805,750	775,640	984,000
<b>Total Expenditures</b>			<b>14,516,502</b>	<b>15,667,200</b>	<b>15,811,265</b>	<b>17,059,950</b>
Less Capital Reserve			168,730	103,000	189,000	154,000
<b>Total Operating Expenditures</b>			<b>14,347,772</b>	<b>15,564,200</b>	<b>15,622,265</b>	<b>16,905,950</b>

## Reserve Expenditures - Fiscal Year 2005 Original Budget

44,000 Transportation Study  
 34,000 Compensation Plan Review  
 25,000 Subdivision Ordinance - completion  
 500,000 Parks Projects

## Approved Amended Budget Items:

30,500 Relocate Utility Pole at SH 205 and Washington  
 8,500 Lighting - Police Building  
 47,000 Park Planning  
 643,000 Fire Station Design \* Shown in Other Financing

## Reserve Expenditures - Fiscal Year 2006

44,000 Transportation Study  
 40,000 Performance Evaluation Review  
 20,000 Takeline Fencing  
 10,000 Covered Parking  
 40,000 Downtown Plan  
 79,000 Airport transfer \* shown in  
 in Other Financing



## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	10 General Government	01 Mayor/Council

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Contractual	42,326	48,000	48,000	45,000
Supplies	560	600	600	600
Operational	97,030	39,200	37,000	42,850
<b>Total</b>	<u>139,916</u>	<u>87,800</u>	<u>85,600</u>	<u>88,450</u>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>				
<b>Division 10 - GENERAL GOVERNMENT</b>				
<b>Department 01 - MAYOR/COUNCIL</b>				
<b>20 Contractual</b>				
0221 INSURANCE-PUBLIC OFFICIAL	42,326	48,000	48,000	45,000
<b>Contractual TOTAL . . . . . :</b>	<b>42,326</b>	<b>48,000</b>	<b>48,000</b>	<b>45,000</b>
<b>30 Supplies</b>				
0310 PRINTING & BINDING	336	300	300	300
0347 GENERAL MAINT. SUPPLY	224	300	300	300
<b>Supplies TOTAL . . . . . :</b>	<b>560</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>40 Operational</b>				
0401 COUNCIL COMPENSATION	1,050	1,150	1,150	1,150
0402 YOUTH ADVISORY COUNCIL	0	4,800	2,600	3,000
0404 ELECTION EXPENSES	0	4,500	4,500	7,000
<b>DOCUMENTS FOR ACCOUNT . . . : 01-10-01-0404</b>				<b>Elections Increase</b>
The city expects to conduct a bond election in November 2005 and the council member election in May 2006. This increase reflects election supplies for 2 elections.				
0408 SESQUICENTENNIAL EVENT	65,511	0	0	0
0410 DUES & SUBSCRIPTIONS	8,034	8,250	8,250	8,200
<b>DOCUMENTS FOR ACCOUNT . . . : 01-10-01-0410</b>				<b>Annual Dues</b>
<b>DUES &amp; SUBSCRIPTIONS</b>				
\$2,500	Tex21			
\$3,200	TML			
\$2,100	COG			
\$ 400	Metroplex Mayor			
\$8,200	Total			
0420 AWARDS	6,468	4,000	4,000	6,000
0428 OTHER	1,246	2,000	2,000	3,000
0430 TUITION & TRAINING	5,603	6,500	6,500	6,500
0436 TRAVEL	9,119	8,000	8,000	8,000
<b>Operational TOTAL . . . . . :</b>	<b>97,031</b>	<b>39,200</b>	<b>37,000</b>	<b>42,850</b>
<b>MAYOR/COUNCIL TOTAL :</b>	<b>139,917</b>	<b>87,800</b>	<b>85,600</b>	<b>88,450</b>

## DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	05 Administration

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	439,310	502,350	496,650	524,800
Contractual	580,910	533,900	767,000	564,500
Supplies	20,957	42,500	42,500	42,400
Operational	46,948	37,000	37,000	32,000
Utilities	533	1,600	1,600	2,500
Capital	81,569	1,500	-	-
<b>Total</b>	<u>1,170,227</u>	<u>1,118,850</u>	<u>1,344,750</u>	<u>1,166,200</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
City Manager	-	1
Assistant City Manager	-	1
City Secretary	22	1
Internal Operations Manager	26	1
Management Analyst/Emergency Mgmt Coord	19	1
Intern	-	2

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 10 - GENERAL GOVERNMENT  
Department 05 - ADMINISTRATION

10 Salaries & Wages

0101	SUPERVISOR	207,963	229,200	219,300	235,200
0104	CLERICAL	146,756	178,500	180,900	193,800
0109	OVERTIME	0	0	0	0

<b>Salaries &amp; Wages TOTAL . . . . . :</b>	<b>354,719</b>	<b>407,700</b>	<b>400,200</b>	<b>429,000</b>
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15 Benefits

0114	LONGEVITY PAY	3,050	3,400	3,400	3,700
0116	AUTO ALLOWANCE	10,500	10,500	12,000	13,500
0120	FICA & MEDICARE EXPENSE	26,773	31,750	31,450	27,900
0122	T.M.R.S. RETIREMENT EXP.	44,268	49,000	49,600	50,700

<b>Benefits TOTAL . . . . . :</b>	<b>84,591</b>	<b>94,650</b>	<b>96,450</b>	<b>95,800</b>
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20 Contractual

0207	APPRAISAL & COLLECTION	121,573	133,000	133,000	133,000
0208	COUNTY AMBULANCE CONTRAC	121,589	132,000	132,000	150,000
0211	LEGAL	131,198	95,000	295,000	100,000
0213	CONSULTING FEES	161,680	116,400	147,100	120,000

DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0213 Consulting Projects

Amended budget:  
 Council approved funding to move the power pole at Goliad and Washington \$30,500.  
 A consultant will be retained at approximately \$30,000 to assist with public relations efforts related to the capital program.

Proposed Budget:  
 Transportation study with COG and HCCOA -- matching funds for study of a Park & Ride Facility and Service Planning area as part of the transportation grant approved in 2003. We have met with COG and they have a strong interest in conducting these studies. COG would issue the RFP and administer the study. The matching criteria is 80/20. This was budgeted last year but is not expected to happen before FY2006 \$44,000

Appraisals	5,000
Environmental	18,000
Employee Survey	6,000
Leadership Series	6,000
Process Audits	30,000
Miscellaneous	7,000
Updates to City Video	4,000

CITY MANAGER'S COMMENTS: Approved.

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved	
<b>Fund 01 - GENERAL FUND</b>					
<b>Division 10 - GENERAL GOVERNMENT</b>					
<b>Department 05 - ADMINISTRATION</b>					
0231	SERVICE-MAINT. CONTRACTS	3,471	4,200	4,200	7,200
DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0231				Service Contracts	
Copier	\$5,300				
Scanner	1,100				
Air Card	720				
0233	ADVERTISING	2,198	4,000	4,900	4,000
0236	COMMUNITY SERVICES	28,207	37,600	37,600	37,600
DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0236				Community Service Programs	
Rockwall Citizens' Academy -- 1500					
Hunt County Committee on Aging -- 18,400					
Rockwall County Committee on Aging -- 16,000					
The Possee Insurance -- 1,200					
Kiwanis Christmas Parade -- 500					
0240	EQUIPMENT REPAIRS	206	500	500	500
0242	EQUIPMENT RENTAL & LEASE	5,515	5,800	5,800	5,800
0243	BUILDING LEASE	2,400	2,400	2,400	2,400
<b>Contractual TOTAL . . . . . :</b>		<b>578,037</b>	<b>530,900</b>	<b>762,500</b>	<b>560,500</b>
<b>30 Supplies</b>					
0301	OFFICE SUPPLIES	3,221	3,000	3,000	3,000
0307	POSTAGE	6,757	12,500	12,500	12,500
0310	PRINTING & BINDING	10,609	26,400	26,400	26,400
0347	GENERAL MAINT. SUPPLY	369	600	600	500
<b>Supplies TOTAL . . . . . :</b>		<b>20,956</b>	<b>42,500</b>	<b>42,500</b>	<b>42,400</b>
<b>40 Operational</b>					
0254	RECORDING FEES	2,873	3,000	4,500	4,000
DOCUMENTS FOR ACCOUNT . . . : 01-10-05-0254				Filing Fees	
The fees are increasing at the County Clerk's office for filing as well as the volume of pages which we file is increasing. Items such as annexation ordinances are relatively expensive to file.					
0410	DUES & SUBSCRIPTIONS	9,737	11,000	11,000	11,000
0422	EMPLOYEE ACTIVITIES	51	0	0	0
0428	OTHER	5,983	3,000	3,000	4,000
0430	TUITION & TRAINING	19,224	13,000	13,000	7,000
0432	EDUCATION REIMBURSEMENT	0	0	0	0
0436	TRAVEL	11,954	10,000	10,000	10,000
<b>Operational TOTAL . . . . . :</b>		<b>49,822</b>	<b>40,000</b>	<b>41,500</b>	<b>36,000</b>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND				
Division 10 - GENERAL GOVERNMENT				
Department 05 - ADMINISTRATION				
50 Utilities				
0507    CELLULAR TELEPHONE	533	1,600	1,600	2,500
Utilities TOTAL . . . . . :	533	1,600	1,600	2,500
60 Capital				
0601    LAND	80,000	0	0	0
0615    OFFICE MACHINERY & EQUIP	1,569	1,500	0	0
Capital TOTAL . . . . . :	81,569	1,500	0	0
ADMIN TOTAL . . . :	1,170,227	1,118,850	1,344,750	1,166,200
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## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	10 General Government	06 Admin. Services

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	343,459	366,450	354,625	374,300
Contractual	9,832	40,100	40,100	46,100
Supplies	5,209	7,400	7,400	5,000
Operational	61,929	72,600	72,600	71,500
Utilities	720	950	950	1,000
<b>Total</b>	421,148	487,500	475,675	497,900

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Administrative Services Director	31	1
HR Supervisor	22	1
HR Specialist	13	1
Administrative Secretary	11	2

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 10 - GENERAL GOVERNMENT

Department 06 - ADMINISTRATIVE SERVICES

10 Salaries & Wages

0101	SUPERVISOR	84,785	88,350	87,500	92,400
0104	CLERICAL	161,351	169,400	159,600	174,000
0109	OVERTIME	496	2,000	1,000	2,000
0112	INCENTIVE PAY	43,214	50,000	50,000	50,000

Salaries & Wages TOTAL . . . . . : 289,846 309,750 298,100 318,400

15 Benefits

0114	LONGEVITY PAY	1,510	1,800	2,775	1,500
0116	AUTO ALLOWANCE	3,000	3,000	3,000	3,000
0120	FICA & MEDICARE EXPENSE	18,623	19,600	18,850	19,500
0122	T.M.R.S. RETIREMENT EXP.	30,481	32,300	31,900	31,900

Benefits TOTAL . . . . . : 53,614 56,700 56,525 55,900

20 Contractual

0211	LEGAL	9,832	6,000	6,000	6,000
0213	CONSULTING FEES	0	34,000	34,000	40,000

DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0213 Performance Evaluation Development

Balanced Scorecard Strategic Initiative-Update a comprehensive performance evaluation program that incorporates accountability to the City's Balanced Scorecard program.

CITY MANAGER'S COMMENTS: Approved.

0242	EQUIPMENT RENTAL & LEASE	0	100	100	100
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Contractual TOTAL . . . . . : 9,832 40,100 40,100 46,100

30 Supplies

0301	OFFICE SUPPLIES	4,473	4,000	4,000	2,500
0310	PRINTING & BINDING	735	3,000	3,000	2,000
0347	GENERAL MAINT. SUPPLY	0	400	400	500

Supplies TOTAL . . . . . : 5,208 7,400 7,400 5,000

40 Operational

0410	DUES & SUBSCRIPTIONS	6,638	6,000	6,000	4,000
0415	RECRUITING EXPENSES	3,869	12,000	12,000	4,000
0420	AWARDS	4,970	5,700	5,700	5,500



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 Approved
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**Fund 01 - GENERAL FUND**

**Division 10 - GENERAL GOVERNMENT**

**Department 06 - ADMINISTRATIVE SERVICES**

0422	EMPLOYEE ACTIVITIES	13,411	11,000	11,000	13,000
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**DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0422** **Employee Activities**

This line item covers the various employee functions and activities the City sponsors such as the annual employee picnic, Christmas party, and other miscellaneous activities coordinated by the Employee Advisory/Employee Activities Committees. As our employee population increases, it is necessary to increase the funds to support these functions.

Christmas Luncheon	\$8,000
Employee Picnic	3,000
Breakfast with City Mgr.	500
Health Fair	1,000
Recognition Cards/Misc	500

0428	OTHER	623	500	500	0
0430	TUITION & TRAINING	2,594	5,000	5,000	8,000

**DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0430** **Tuition & Training**

Some members of the HR Staff will complete 2 HR related competencies this fiscal year, along with typical department staff travel to conferences such as TML, TMRS, and TMHRA.

0432	EDUCATION REIMBURSEMENT	0	2,400	2,400	0
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**DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0432** **Education Reimbursement Accounts**

This expense has been budgeted across the departments when an employee takes college classes that are job related. This expense is being consolidated into the Admin Services budget, Employee Development line item. It is difficult to know when budgeting which departments will have employees registered for classes.

0435	EMPLOYEE DEVELOPMENT	24,057	25,000	25,000	32,000
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**DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0435** **Employee Development**

This line item encompasses city-wide training and development for all employees for the required sexual harassment/workplace harassment and diversity training. In addition, to the "10 Danger Zones" Supervisory training there will be supervisory and management training available through NCTCOG for certification courses: Certificate of Professional Development-Supervision (5 Modules) and Management Development Series (5 Modules) Also, there is a growing need to provide Spanish courses for key employees, and ESOL-English for Speakers of Other Languages for some. This supports our strategic initiative in developing identified training needs.

In addition, 4 employees at mid-manager level will attend the LEAD training in VA.

Also, all college education reimbursement will be consolidated in this account.

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 10 - GENERAL GOVERNMENT

Department 06 - ADMINISTRATIVE SERVICES

0436	TRAVEL	5,766	5,000	5,000	5,000
Operational TOTAL . . . . . :		61,928	72,600	72,600	71,500

50 Utilities

0507	CELLULAR TELEPHONE	720	950	950	1,000
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DOCUMENTS FOR ACCOUNT . . . : 01-10-06-0507 Cell Phone

The increase of \$50 is to anticipate any additional cost of services in the new PDA phone system from previous phone services.

Utilities TOTAL . . . . . :	720	950	950	1,000
ADMIN. SERVICES TOTAL :	421,148	487,500	475,675	497,900

## DIVISION SUMMARY

Fund	Department	Division
01 General	10 Administration	09 Internal Operations

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	388,545	436,600	448,000	417,750
Contractual	142,513	159,700	163,200	177,600
Supplies	47,251	53,200	60,500	62,000
Operational	5,030	7,000	8,000	7,000
Utilities	231,371	240,200	240,200	301,850
Capital	84,315	16,700	16,700	6,500
<b>Total</b>	<b>899,025</b>	<b>913,400</b>	<b>936,600</b>	<b>972,700</b>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Facilities Superintendent	20	1
Internal Operations Coordinator	14	1
Bldg. Maintenance Technician	8	3
Head Custodian	8	2
Custodian	5	4

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 Approved
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Fund 01 - GENERAL FUND

Division 10 - GENERAL GOVERNMENT

Department 09 - INTERNAL OPERATIONS

10 Salaries & Wages

0101	SUPERVISOR	57,801	61,050	59,550	0
0104	CLERICAL	33,833	36,400	36,100	38,100
0107	LABOR	217,931	255,700	260,100	301,800
0109	OVERTIME	10,143	7,500	11,500	8,000

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0109 Amended Budget

Much of the overtime allocation was used very quickly by the Facilities Superintendent and Admin. Secretary while covering projects and Council meetings in the absence of a Dept. Head. Department personnel have been encouraged to use comp time, but anticipating the summer, additional overtime will be needed. \$11,500

Salaries & Wages TOTAL . . . . . :	319,708	360,650	367,250	347,900
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15 Benefits

0114	LONGEVITY PAY	2,163	1,650	1,650	2,350
0116	AUTO ALLOWANCE	2,250	3,000	3,000	0
0120	FICA & MEDICARE EXPENSE	24,873	27,100	28,200	26,000
0122	T.M.R.S. RETIREMENT EXP.	39,551	44,200	47,900	41,500

Benefits TOTAL . . . . . :	68,837	75,950	80,750	69,850
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20 Contractual

0231	SERVICE-MAINT. CONTRACTS	66,401	72,800	72,800	88,700
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0231 Service Contracts

Fire Alarms / Extinguishers	2,400			
Pest Control	3,000			
Outdoor Warning Sirens	5,000			
Emergency Generators	5,000			
Coffee Service	10,400			
Auto CAD Software	600			
Bottled Water	2,560			
Animal Control Office	2,400			
Off site storage units	3,396			
Radio System (old)	2,580			
Elevators	5,675			
Building Security-Comm Services	500			
Access Control System	22,655			
Telephone System	9,000			
Copier	1,000			
New radio system partial (3 months)	2,500	Batteries & software		

Interoperability Communications Study (the ability for public safety personnel to communicate across jurisdictional boundaries)

Licensing for 2 channels - \$5000

Consulting for Trott Communication - \$5000

Equipment / Installation - To be determined by COG at a later date.

CITY MANAGER'S COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 10 - GENERAL GOVERNMENT

Department 09 - INTERNAL OPERATIONS

0232	TEMPORARY LABOR SERVICES	2,537	0	0	0
0237	UNIFORM SERVICE	5,748	6,000	4,000	4,000
0240	EQUIPMENT REPAIRS	6,717	7,000	7,000	7,000
0242	EQUIPMENT RENTAL & LEASE	772	1,500	1,500	1,500
0244	BUILDING REPAIRS	53,494	50,000	61,500	60,000

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0244 Covered parking for police vehicles

In the 2003-2004 budget, funds were approved to add covered parking on the south side of the police department. Those spaces are now covered. There are four spaces within the same parking lot, closest to Washington Street that are not covered. It is necessary to park police vehicles in the shade in order to protect the electronics in the cars. Request funds to construct canopy to cover four additional parking spaces. \$10,000

CITY MANAGER'S COMMENTS: Approved

0246	VEHICLE REPAIRS	2,056	2,500	2,500	2,500
0272	JANITORIAL SERVICES	4,789	19,900	13,900	13,900

Contractual TOTAL . . . . . :	142,514	159,700	163,200	177,600
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30 Supplies

0301	OFFICE SUPPLIES	1,264	1,200	1,200	1,200
0323	SMALL TOOLS	2,505	2,500	2,500	3,500

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0323 Vacuums

3 new Windsor VSP14 Versamatic Plus vacuum cleaners (1 dedicated to FS #2, 2 others would replace vacuums purchased in 2002. (repairs on the 2 to be replaced would almost equal the purchase of new ones, old vacuums would be retained for spares) \$1000

CITY MANAGER'S COMMENTS: Approved

0331	FUEL & LUBRICANTS	5,429	4,500	5,800	5,800
0335	PROPANE	6,185	10,000	16,000	16,000
0345	CLEANING SUPPLIES	9,846	10,000	10,000	10,500
0347	GENERAL MAINT. SUPPLY	22,022	25,000	25,000	25,000

Supplies TOTAL . . . . . :	47,251	53,200	60,500	62,000
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40 Operational

0415	RECRUITING EXPENSES	545	1,500	0	1,500
0428	OTHER	450	500	500	500
0430	TUITION & TRAINING	1,051	3,000	1,500	3,000

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 10 - GENERAL GOVERNMENT  
Department 09 - INTERNAL OPERATIONS

0436	TRAVEL	2,984	2,000	6,000	2,000
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0436 Budget Amendment

Facilities Superintendent and Asst to the City Manager have traveled to the radio system training, two more trips will be needed this year. These sessions are conducted only in VA, and are full week classes. Amend to \$6000

Operational TOTAL . . . . . :	5,030	7,000	8,000	7,000
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50 Utilities

0501	ELECTRICITY	111,032	125,000	125,000	145,000
0507	CELLULAR TELEPHONE	1,506	2,200	2,200	6,150

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0507 Smart Phones for Bldg. Maint. Techs

5 smart phones for Dept Head, Fac. Superintendent, 3 Bldg Maint Techs. As part of the IO Depts. strategic initiative to automate the dept and improve internal customer satisfaction, in this fiscal year, the Dept will move toward using the CRW work order/workflow management system.

A dedicated email for facility requests has been established and allows Bldg Maint Personnel to receive these requests in the field, increasing productivity and greater efficiency in daily operations.

5 phones, plus data service at \$500 each - \$2000 and monthly phone plan - \$4,150

CITY MANAGER'S COMMENTS: Approved

0508	TELEPHONE SERVICE	80,780	85,000	85,000	122,700
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0508 Increase in line item

New Digital Signaling Processors (DSP's) \$2,000

As part of the new radio system, special phone circuits have been installed. (T1 control point connectivity between the Rockwall tower site and the Heath tower site and from PD, FS#1 to the Telco hut at SBC.

(\$2,500 per month) - \$30,000 annual SBC charges.

CITY MANAGER'S COMMENTS: Approved

0510	GAS EXPENSE	13,838	8,000	8,000	8,000
0513	WATER	24,216	20,000	20,000	20,000

Utilities TOTAL . . . . . :	231,372	240,200	240,200	301,850
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 10 - GENERAL GOVERNMENT  
Department 09 - INTERNAL OPERATIONS

60 Capital

0603	BUILDINGS	56,815	0	0	0
0610	FURNITURE & FIXTURES	25,890	16,700	16,700	6,500

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0610 New Furniture

Desk	Internal Operations	350
Plan review table	Internal Operations	550
Chairs	Building Inspection	800
Chair & Desk	Animal Services	500
Chairs, credenza and bookshelf	CID	2,000
Chairs & meeting room Table	Community Services	2,300
Total		\$ 6,500

CITY MANAGER COMMENTS: Approved

Modular Workstations:

Engineering/Planning/BI new positions	20,000
Police Admin Secretary & CID partitions	6,300
Total	\$26,300

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

0612	COMPUTER EQUIPMENT	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0612 New N Power Licenses

N Power Software operates locking/unlocking of all facility doors. Currently, only Police dispatch and Internal Ops Secretary have the software installed on their desktop computers. There is a need for one additional license to provide backup support in Internal Ops. Total: \$1,700

CITY MANAGER'S COMMENTS: Approved, funding is sufficient in the technology supply budget to cover this request.

0617	RADIO EQUIPMENT	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0617 Radios

Internal Ops reserve portable radio	10 each	\$23,000
Internal Ops portable	1 each	2,300
Fire Ops portable for new hires	10 each	25,400
Police Patrol mobile for new vehicles	2 each	6,200
Police Patrol portables for new hires	8 each	20,600
Police Patrol portable alarms	2 each	3,400
Police Patrol rapid chargers	2 each	1,100
Warrants portable for new position	1 each	2,600
Animal Services portable new position	1 each	2,600
Animal Services base units	2 each	8,000
Total		\$95,200

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 10 - GENERAL GOVERNMENT

Department 09 - INTERNAL OPERATIONS

0621	FIELD MACHINERY & EQUIPMENT	1,610	0	0	0
0623	VEHICLES	0	0	0	0

DOCUMENTS FOR ACCOUNT . . . : 01-10-09-0623 1/2 Ton Truck

The department is currently short 1 vehicle causing superintendent to drive his personal vehicle between City facilities. Staff proposes purchasing a 1/2 ton pickup for department's use.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

Capital TOTAL . . . . . :	84,315	16,700	16,700	6,500
INT. OPER. TOTAL :	899,027	913,400	936,600	972,700



## DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	11 Fiscal Services

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	411,497	481,400	499,870	519,500
Contractual	215,276	245,200	245,200	240,200
Supplies	61,633	66,750	66,750	66,750
Operational	9,824	11,500	11,500	13,150
Utilities	450	900	900	1,100
<b>Total</b>	<u>698,680</u>	<u>805,750</u>	<u>824,220</u>	<u>840,700</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Director of Finance	32	1
Purchasing Agent	22	1
Capital Projects Accountant	22	1
Network Administrator	22	1
Network Technology Technician	18	1
Finance Clerk - Payroll	13	1
Finance Clerk - A/P	13	1
Inventory Control Clerk	13	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 15 - FINANCE</u>				
<u>Department 11 - FINANCE</u>				

10 Salaries & Wages

0101	SUPERVISOR	87,728	96,600	95,700	101,100
0104	CLERICAL	245,414	300,300	311,400	324,700

DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0104 Vehicle Maintenance Position

Staff requests to add a position responsible for coordination of service of all vehicles in the City. Incumbent would oversee maintaining vehicle maintenance records, coordinating repair schedules with departments and repair shops. Keeping vehicles maintained on schedule should decrease the potential for major repairs in the future and lead to longer vehicle life. Recommended grade is an 11 or 12.

CITY MANAGER'S COMMENTS: Disapproved. While this position is needed, funding is not approved this year. The City expects to begin contracting with City of Mesquite for Fire Dept repair needs and could potentially look at other major repairs at their shop.

0109	OVERTIME	389	1,000	500	1,000
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Salaries & Wages TOTAL . . . . . : 333,531 397,900 407,600 426,800

15 Benefits

0114	LONGEVITY PAY	1,968	2,500	2,720	3,200
0116	AUTO ALLOWANCE	3,000	3,000	3,000	3,000
0120	FICA & MEDICARE EXPENSE	25,123	27,400	30,550	30,200
0122	T.M.R.S. RETIREMENT EXP.	41,132	46,600	52,000	52,300
0128	UNEMPLOYMENT INS.	6,744	4,000	4,000	4,000

Benefits TOTAL . . . . . : 77,967 83,500 92,270 92,700

20 Contractual

0210	AUDITING	20,500	27,000	27,000	27,000
0217	IT SERVICE	60,439	80,000	80,000	70,000

DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0217 IT Support/Service Agreements

Information Technology support:

Datamax	\$40,000
IBM	2,500
Internet Service	3,900
Misc IT projects	18,600
Website Upgrades	5,000
Total	\$70,000

0223	INSURANCE-SURETY BONDS	304	500	500	500
0225	INSURANCE-AUTOMOBILES	24,199	23,000	23,000	25,000
0227	INSURANCE-REAL PROPERTY	27,000	29,000	29,000	30,000

ACCOUNT		2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>					
<b>Division 15 - FINANCE</b>					
<b>Department 11 - FINANCE</b>					
0228	INSURANCE-CLAIMS & DED.	19,295	20,000	20,000	20,000
0229	INSURANCE-LIABILITY	27,000	29,000	29,000	26,000
0231	SERVICE-MAINT. CONTRACTS	28,954	29,500	29,500	34,500
<b>DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0231</b>			<b>Service Contracts</b>		
New World Systems	\$22,500				
IBM	5,000				
Check Printer	1,000				
Copier	1,000				
Misc Software	5,000				
0233	ADVERTISING	1,886	1,000	1,000	1,000
0235	BANK CHARGES	2,633	3,000	3,000	3,000
0240	EQUIPMENT REPAIRS	90	500	500	500
0242	EQUIPMENT RENTAL & LEASE	2,976	2,700	2,700	2,700
<b>Contractual TOTAL . . . . . :</b>		<b>215,276</b>	<b>245,200</b>	<b>245,200</b>	<b>240,200</b>
<b>30 Supplies</b>					
0301	OFFICE SUPPLIES	2,561	3,000	3,000	3,000
0303	COMPUTER SUPPLIES	18,218	17,000	17,000	17,000
0305	COPY MACHINE SUPPLY	8,209	13,000	13,000	13,000
0307	POSTAGE	28,900	29,000	29,000	29,000
0310	PRINTING & BINDING	3,176	4,000	4,000	4,000
0347	GENERAL MAINT. SUPPLY	569	750	750	750
<b>Supplies TOTAL . . . . . :</b>		<b>61,633</b>	<b>66,750</b>	<b>66,750</b>	<b>66,750</b>
<b>40 Operational</b>					
0410	DUES & SUBSCRIPTIONS	2,081	2,500	2,500	3,150
<b>DOCUMENTS FOR ACCOUNT . . . : 01-15-11-0410</b>			<b>New Memberships</b>		
Two new memberships for purchasing					
NIGP	\$350				
NAPM	300				
0430	TUITION & TRAINING	4,682	5,000	5,000	5,000
0436	TRAVEL	3,061	4,000	4,000	5,000
<b>Operational TOTAL . . . . . :</b>		<b>9,824</b>	<b>11,500</b>	<b>11,500</b>	<b>13,150</b>
<b>50 Utilities</b>					
0507	CELLULAR TELEPHONE	450	900	900	1,100
<b>Utilities TOTAL . . . . . :</b>		<b>450</b>	<b>900</b>	<b>900</b>	<b>1,100</b>
<b>FINANCE TOTAL . . . . . :</b>		<b>698,681</b>	<b>805,750</b>	<b>824,220</b>	<b>840,700</b>

## DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	15 Municipal Court

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	157,631	209,000	195,800	213,200
Contractual	83,783	63,400	75,400	81,350
Supplies	6,117	6,750	6,750	7,750
Operational	2,307	3,800	3,800	3,000
Capital	3,958	-	-	-
<b>Total</b>	<b>253,797</b>	<b>282,950</b>	<b>281,750</b>	<b>305,300</b>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Municipal Court Clerk Supervisor	20	1
Deputy Municipal Court Clerk II	12	2
Deputy Municipal Court Clerk I	10	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 15 - FINANCE  
Department 15 - MUNICIPAL COURT

10 Salaries & Wages

0101	SUPERVISOR	53,178	59,400	59,100	62,000
0104	CLERICAL	64,530	97,500	86,300	109,800
0109	OVERTIME	12,540	19,500	16,500	5,500
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>130,248</b>	<b>176,400</b>	<b>161,900</b>	<b>177,300</b>

15 Benefits

0114	LONGEVITY PAY	1,310	1,500	1,500	1,675
0120	FICA & MEDICARE EXPENSE	10,173	11,700	12,000	13,400
0122	T.M.R.S. RETIREMENT EXP.	15,899	19,400	20,400	21,500
<b>Benefits TOTAL . . . . . :</b>		<b>27,382</b>	<b>32,600</b>	<b>33,900</b>	<b>35,900</b>

20 Contractual

0211	LEGAL	58,752	48,000	60,000	61,000
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DOCUMENTS FOR ACCOUNT . . . : 01-15-15-0211 Legal Expenses

This budget line item includes the contractual amount paid to Judge Kortemier as well as legal fees for the Prosecuting Attorney. As the City transitioned from night court dockets to daytime dockets, a miscalculation was made. Judge Kortemier chose to preside over a number of dockets that were not anticipated.

0229	INSURANCE-LIABILITY	1,311	2,000	2,000	1,400
0231	SERVICE-MAINT. CONTRACTS	4,493	4,700	4,700	5,250

DOCUMENTS FOR ACCOUNT . . . : 01-15-15-0231 Service Contracts

Copier \$ 750  
Court Software 4,500

0240	EQUIPMENT REPAIRS	0	500	500	500
0242	EQUIPMENT RENTAL & LEASE	5,762	5,700	5,700	5,700
0252	COLLECTION SERVICES	13,466	2,500	2,500	7,500

DOCUMENTS FOR ACCOUNT . . . : 01-15-15-0252 Collection Agency Charges

Many of the outstanding warrants are turned over to a Collection Agency to pursue when it is deemed more likely they will have more success than the warrant officer. We typically budget lower expenses for this based on the understanding that any increase in the expense line is directly related (70%/30%) to an increase in court revenues.

<b>Contractual TOTAL . . . . . :</b>		<b>83,784</b>	<b>63,400</b>	<b>75,400</b>	<b>81,350</b>
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved	
<u>Fund 01 - GENERAL FUND</u>					
<u>Division 15 - FINANCE</u>					
<u>Department 15 - MUNICIPAL COURT</u>					
30 Supplies					
0301	OFFICE SUPPLIES	1,262	1,500	1,500	1,500
0310	PRINTING & BINDING	4,434	4,500	4,500	5,500
0347	GENERAL MAINT. SUPPLY	422	750	750	750
Supplies TOTAL . . . . . :		6,118	6,750	6,750	7,750
40 Operational					
0407	JURY EXPENSE	360	200	200	200
0410	DUES & SUBSCRIPTIONS	359	500	500	500
0415	RECRUITING EXPENSES	141	500	500	0
0428	OTHER	79	200	200	0
0430	TUITION & TRAINING	569	1,400	1,400	1,000
0436	TRAVEL	800	1,000	1,000	1,300
Operational TOTAL . . . . . :		2,308	3,800	3,800	3,000
60 Capital					
0615	OFFICE MACHINERY & EQUIP	3,958	0	0	0
Capital TOTAL . . . . . :		3,958	0	0	0
COURTS TOTAL . . . :		258,798	282,950	281,750	305,300

## DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	25 Fire Operations

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	589,777	648,600	642,320	663,700
Contractual	83,142	119,200	129,200	141,500
Supplies	24,350	57,750	57,100	77,250
Operational	33,783	35,300	35,300	35,500
Utilities	1,766	2,000	2,000	2,300
Capital	20,184	10,500	10,500	4,250
<b>Total</b>	753,003	873,350	876,420	924,500

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Fire Chief	32	1
Lt. - Fire Training Officer	23	1
Firefighter/Maintenance Technician	16	1
Administrative Assistant	15	1
Administrative Technician	11	1
Volunteer Firemen	N/A	49
Drivers (P/T)	N/A	

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
 Division 20 - FIRE  
 Department 25 - OPERATIONS

10 Salaries & Wages

0101	SUPERVISOR	84,646	89,200	88,420	93,500
0104	CLERICAL	65,788	78,950	78,450	82,900
0107	LABOR	241,169	240,500	247,300	253,500

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0107 Driver/Operator Positions

In an ongoing effort to retain the high quality and experienced personnel, this program provides a driver/operator at both stations each evening from 6pm to 6am and 6am to 6pm shifts on weekends. This program aids in maintaining acceptable fire department response times as outlined in the internal process for the Balanced Scorecard as well as addressing the strategic goal of providing community safety staffing.

The approved rate of pay is \$150 per shift and overtime is paid for the following holidays: New Year's Day, MLK Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Friday, Christmas Eve, Christmas Day, New Year's Eve. (24 hour coverage is provided for holidays falling during the week). . . \$146,100.

STAFFING

COMPENSATION

6pm to 6am Sunday Thru Saturday 1 man each station
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\$150 per shift (12.50 hourly)	365 x 2 x \$150 \$ 109,500
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6am to 6pm Saturday and Sunday 1 man each station
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Same as above	104 x 2 x \$150 \$ 31,200
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6am to 6pm holidays  
1 man each station

6pm to 6am holidays  
1 man each station

(When full-time staff are off)

Monday - MLK Day

New Year's Eve

Thanksgiving Day

Monday - Memorial Day

New Year's Day

Thanksgiving Friday

Monday - July 4<sup>th</sup>

MLK Day

Christmas Day

Monday - Labor Day

Memorial Day

Labor Day

Thursday & Friday - Thanksgiving

Christmas Eve

July 4<sup>th</sup>

0109	OVERTIME	950	1,500	500	1,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>392,553</b>	<b>410,150</b>	<b>414,670</b>	<b>430,900</b>



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 20 - FIRE</u>				
<u>Department 25 - OPERATIONS</u>				

15 Benefits

0113	EDUCATION/CERTIFICATE PAY	10,733	19,600	19,600	20,150
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DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0113 Certification Pay for Sworn & Non Sworn

This is for full time personnel who have achieved and maintain certifications above the basic level in fire suppression, fire inspections, fire/arson investigation, and peace officer and have certifications in special areas such as instructor, driver/operator, hazardous material technician, EMT or paramedic certifications. This program would address the goals of recruiting and retaining excellent employees by addressing incentives for non-sworn personnel.

\$600 (2) Driver/operator Certification \$300 year.

\$600 (2) Hazardous Material Technician Certification: \$300 year.

CITY MANAGER'S COMMENTS: A program has been developed and incentives will be funded as outlined in that program.

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0113 Firefighting Certifications

This is an ongoing program to compensate volunteer personnel who achieve and maintain fire certifications at the paid or volunteer level. This program helps achieve the goal of recruiting and retaining excellent employees and volunteers, while addressing the internal process of providing additional fire department incentives.

\$ 75	(1)	Basic volunteer certification
150	(1)	Intermediate Volunteer Certificataion
4800	(16)	Basic Fire Suppression Certificatin & ECA certification
1500	(4)	Intermediate Fire Suppression Certification & ECA Certif.
450	(1)	Advance Fire Suppression Certification & ECA Cert.
1050	(2)	Master Fire Supression Certification & ECA Cert.
4200	(14)	Driver/Operator Certifications
1500	(5)	Hazardous Material Technician Certifications
4800	(24)	EMT or Paramedic Certifications

CITY MANAGER'S COMMENTS: A program has been developed and incentives will be funded as outlined in that program.

0114	LONGEVITY PAY	640	850	950	1,250
0115	FIREMEN-INCENTIVE PAY	69,940	80,000	80,000	80,000

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0115 Fire Incentive

This is an ongoing program that addresses the internal process of providing acceptable fire department response times but offering incentive pay for the volunteers. Additionally, this benefit aids in recruiting and retaining volunteers. Volunteers are paid based on how many calls and practice meetings were attended during the year.

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 20 - FIRE  
Department 25 - OPERATIONS

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0115      Incentive one time payment

Funds to allow for a one time payment of \$1,000 to be awarded to any volunteer firemen who successfully complete the course requirements to become a Texas Commission on Fire Protection basic firefighter and EMT. This may encourage firemen to invest their time and effort to further their knowledge toward becoming a better firefighter to serve the citizens of Rockwall. \$5,000.

0116	AUTO ALLOWANCE	4,800	6,000	6,000	6,000
0120	FICA & MEDICARE EXPENSE	30,273	30,500	31,500	30,950
0122	T.M.R.S. RETIREMENT EXP.	27,706	32,400	34,100	34,300
0125	FIREMEN WATER DISCOUNT	4,358	5,500	5,500	5,950
0126	RETIREMENT-FIREMENS PENSION	48,774	63,600	50,000	54,200
<b>Benefits TOTAL . . . . . :</b>		<b>197,224</b>	<b>238,450</b>	<b>227,650</b>	<b>232,800</b>

**20 Contractual**

0213	CONSULTING FEES	3,300	10,000	10,000	10,000
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DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0213      Consulting Projects

Project to upgrade reporting capabilities \$5000  
 Fire Plan review fees (offset by revenue) \$5000

0222	DISABILITY INSURANCE	17,626	17,750	27,750	38,550
0231	SERVICE-MAINT. CONTRACTS	4,678	18,500	18,500	23,500

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0231      Service Maintenance Agreements

- \$4,855 Air Compressor and Fill Station
- \$1,500 Copier Maintenance
- \$3,000 Air Card Dues for MDT's
- \$9,100 Meterologic Software Annual Service
- \$5,000 MSA gas detectors \*

\*This price includes the service and calibration of the 2 detectors we currently own. Additionally requested is the lease of 1 - PID capable four gas detector. Grant funds will be requested in the next year to purchase the detector.

**CITY MANAGER'S COMMENTS: Approved**

0237	UNIFORM SERVICE	608	2,000	2,000	2,000
0238	TRAINING REIMBURSEMENT	8,422	13,750	13,750	13,750
0240	EQUIPMENT REPAIRS	14,923	16,000	16,000	18,000
0242	EQUIPMENT RENTAL & LEASE	810	6,200	6,200	5,700
0246	VEHICLE REPAIRS	32,775	35,000	35,000	30,000

**Contractual TOTAL . . . . . :**      **83,142      119,200      129,200      141,500**

**30 Supplies**

0301	OFFICE SUPPLIES	2,952	2,000	2,000	2,500
0310	PRINTING & BINDING	294	750	750	750

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 20 - FIRE</u>				
<u>Department 25 - OPERATIONS</u>				

0321	UNIFORMS	1,866	5,500	2,000	11,500
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DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0321 Staff Uniforms

Volunteers are provided dress uniforms and one winter jacket, tee shirts, and caps as needed. The firefighters are regulated by NFPA and are required to have identification on their clothing showing the department, name and rank. They are also provided with a gate opener transmitter, which allows access to gated communities when needed.

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0321 Driver Uniforms

This is to purchase uniforms for the thirty volunteers working driver shifts. Currently the drivers are only required to wear a fire department t-shirt since they are not supplied work type uniform pants. We will purchase each driver two sets of pants, shorts and shirts. It is necessary to have two sets in the event that the driver is working multiple days in a week, or if we have a fire, they will need a change of clothing once they return to the station. Purchasing these uniforms, and requiring the drivers to wear them, will help the drivers present a more professional appearance during the time that they are working for the City. \$6,000.

CITY MANAGER'S COMMENTS: Approved at this time, but additional information may be considered prior to implementation of this program.

0331	FUEL & LUBRICANTS	7,667	6,500	9,350	9,500
0347	GENERAL MAINT. SUPPLY	718	1,000	1,000	1,000
0378	FIRE PREVENTION SUPPLIES	867	2,000	2,000	2,000
0379	FIRE FIGHTING SUPPLIES	9,987	40,000	40,000	50,000

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0379 Firefighting Supplies

This includes all the supplies needed for firefighting activities and general replacement of small tools, hose, and tarps which are damaged during the year. This also includes replacing supplies such as Class A foam and Micro Blade solution that are used throughout the year. The equipment is needed to provide a safe community and it is also regulated by NFPA as to the condition of the equipment. NFPA, Texas Commission on Fire Protection, and ISO, which determines the type of equipment, also regulate how it will be tested and how it is documented to show that it meets the regulatory requirements.

This also includes the bunker gear, boots, gloves, hoods and helmets for new firemen and replacements for existing firemen. The equipment is needed to provide a safe community and provide safety to the firemen. NFPA, Texas Commission on Fire Protection and ISO, which determine the type of equipment, also regulate how it will be tested and how it is documented to show it meets the regulatory requirements.

Supplies TOTAL . . . . . :	24,351	57,750	57,100	77,250
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 20 - FIRE  
Department 25 - OPERATIONS

40 Operational

0410	DUES & SUBSCRIPTIONS	2,000	2,500	2,500	3,100
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DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0410 Dues and Subscriptions

The memberships and subscriptions of these organizations enhance community safety by providing resources for new methods of responding to growth, new regulations and address the strategic goal of staff development through education and training of staff.

- TX Fire Protection Commission dues
- State Firemen's & Fire Marshal Association Dues
- State Firemen's & Fire Marshal Association Dept. Dues
- Texas Fire Chief Association Dues & Subscription
- Fire House dues and subscription
- Fire Engineering dues and subscription
- Fire Instructors Association of North Texas
- Texas Association of Fire Educators

0415	RECRUITING EXPENSES	11,697	3,200	3,200	2,600
0428	OTHER	131	1,100	1,100	1,300

DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0428 Respirator/SCBA Mask Fit

Respirator/SCBA mask fit tests for firefighters is performed on a yearly basis to determine if the mask is still fitting the firemen's face and not allowing leaks around the face seal. This test is required by NFPA, OSHA 1910.120 and Texas Commission on Fire Protection.

0430	TUITION & TRAINING	13,589	15,000	15,000	15,000
0436	TRAVEL	6,366	13,500	13,500	13,500

<b>Operational TOTAL . . . . . :</b>	<b>33,783</b>	<b>35,300</b>	<b>35,300</b>	<b>35,500</b>
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50 Utilities

0507	CELLULAR TELEPHONE	1,766	2,000	2,000	2,300
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<b>Utilities TOTAL . . . . . :</b>	<b>1,766</b>	<b>2,000</b>	<b>2,000</b>	<b>2,300</b>
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60 Capital

0610	FURNITURE & FIXTURES	1,274	0	0	0
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 20 - FIRE  
Department 25 - OPERATIONS

0617	RADIO EQUIPMENT	15,155	10,500	10,500	4,250
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DOCUMENTS FOR ACCOUNT . . . : 01-20-25-0617 Pagers

Replace existing motorola voice pagers  
Pagers for new firemen

These assist the department in the goal of staff effectiveness through excellent internal communication while also striving to maintain the public safety through adequate response times. The communication of the calls is also a regulatory requirement under ISO.

0621	FIELD MACHINERY & EQUIP	3,755	0	0	0
<b>Capital TOTAL . . . . . :</b>		<b>20,184</b>	<b>10,500</b>	<b>10,500</b>	<b>4,250</b>
<b>FIRE OPERATIONS TOTAL :</b>		<b>753,003</b>	<b>873,350</b>	<b>876,420</b>	<b>924,500</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	20 Fire	29 Fire Marshal

### Expenditure Summary

	<u>Actual</u> 03-04	<u>Budgeted</u> 04-05	<u>Amended</u> 04-05	<u>Approved</u> 05-06
Personnel	163,626	235,100	236,400	280,700
Contractual	7,444	8,150	8,650	16,100
Supplies	20,864	26,850	26,100	41,150
Operational	12,341	18,850	18,350	28,550
Utilities	2,929	4,000	4,000	4,500
Capital	-	24,900	24,900	-
<b>Total</b>	<u>207,203</u>	<u>317,850</u>	<u>318,400</u>	<u>371,000</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Fire Marshal	23	1
Fire Inspector/Investigator	19	2
Fire Educator	19	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 20 - FIRE

Department 29 - FIRE MARSHAL

10 Salaries & Wages

0101	SUPERVISOR	63,155	68,700	68,100	71,900
0107	LABOR	69,872	123,750	124,250	159,200
0109	OVERTIME	1,231	2,000	1,000	1,000

Salaries & Wages TOTAL . . . . . :		134,258	194,450	193,350	232,100
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	1,350	3,600	3,600	2,150
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DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0113 Certification Pay

This is for full time personnel who have achieved and maintained certifications above the minimum required by their job description. This program would address the goals of Recruiting and Retaining Excellent Employees and Supporting Higher Education by addressing incentives for sworn and non-sworn personnel.

CITY MANAGER'S COMMENTS: A program has been developed and incentives will be funded as outlined in that program.

0114	LONGEVITY PAY	170	350	350	550
0120	FICA & MEDICARE EXPENSE	11,423	14,100	14,700	17,600
0122	T.M.R.S. RETIREMENT EXP.	16,424	22,600	24,400	28,300

Benefits TOTAL . . . . . :		29,367	40,650	43,050	48,600
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20 Contractual

0213	CONSULTING FEES	2,080	0	0	500
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DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0213 Consulting

This fee is for fire alarm and fire sprinkler plan review fees if done by a third party Engineering firm.

0231	SERVICE-MAINT. CONTRACTS	0	2,250	2,250	3,000
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DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0231 Air Card Dues

This is for air card dues of \$60 per month for 4 Mobile Data Terminals for the fire marshal and three fire inspectors.  
Netmotion maint \$150

0237	UNIFORM SERVICE	1,219	2,800	2,800	2,800
0240	EQUIPMENT REPAIRS	2,130	500	500	500
0242	EQUIPMENT RENTAL & LEASE	338	600	600	3,000

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0242 Equipment Rental

Rental fee of \$250 per month for indoor storage of Safety Trailer purchased through grant funds. Actual amount will depend on delivery date of Trailer.

CITY MANAGER'S COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 20 - FIRE  
Department 29 - FIRE MARSHAL

0246	VEHICLE REPAIRS	1,657	1,500	2,000	5,800
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DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0246 Vehicle Modifications

Cost to modify unit 842 (Ford F250) to allow for this unit to safely and efficiently haul the 39-foot Fire Safety Trailer. Modifications include trailer break system, improved shocks, sway bars, and telescoping side mirrors. \$2,800

To equip unit 840 (Ford Explorer) with locking rear storage unit. The storage unit will provide security for equipment and organized storage arrangement that is needed due to the size of the unit. \$1,500 Also, standard vehicle repair needs for the department fleet.

CITY MANAGER'S COMMENTS: Approved

0261	CRIME SCENE SERVICES	20	500	500	500
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Contractual TOTAL . . . . . :		7,444	8,150	8,650	16,100
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30 Supplies

0301	OFFICE SUPPLIES	997	1,500	1,500	1,500
0310	PRINTING & BINDING	1,537	1,500	1,500	2,500

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0310 Juvenile Fire Setter

Intervention printing \$1,000  
 For printing posters and brochures for the Juvenile Fire Setter Intervention Program. Posters will be placed in each school to encourage students to report arson fires. The brochures will be available for parents and caregivers to explain the programs and offering assistance to them.

0321	UNIFORMS	1,900	2,000	2,000	2,000
0323	SMALL TOOLS	200	500	500	500
0331	FUEL & LUBRICANTS	2,712	4,500	3,750	4,500
0347	GENERAL MAINT. SUPPLY	0	500	500	500
0373	INVESTIGATION SUPPLIES	2,661	3,500	3,500	3,000
0378	FIRE PREVENTION SUPPLIES	9,788	10,350	10,350	24,150

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0378 Fire Prevention Activities

\$1,500 Host Citizen's Fire Academy  
 \$2,200 Clowns' makeup, costumes, and props -Characterization Program  
 \$1,800 3rd Annual Open House

CITY MANAGER'S COMMENTS: Approved



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
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<u>Fund 01 - GENERAL FUND</u>				
<u>Division 20 - FIRE</u>				
<u>Department 29 - FIRE MARSHAL</u>				

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0378

FLASH Program

FLASH (Firefighters Teaching Lessons on Awareness for Safety and Health) program includes fire prevention programs such as Citizen's Fire Academy, Remember When (older adult's fire and fall prevention program), Rockwall University, plan review documents covering fire safety construction, fire sprinklers, fire alarms and other areas.

\$3,100 Dalmation Dog to use as a training aid promoting fire and life safety messages to support our programs. The dog will be included in education presentations and the Clown program.

\$2,500 Promotional items, giveaways to promote the "FLASH" program, including Fire Prevention Month, Senior Safety Family Emergency and Weather Preparedness and other. In addition the following printed materials and mailings will be prepared.

\$1,500 Logo Design and printing for inclusion in Citizen's Fire Academy, Remember When, Rockwall University and other program materials.

\$3,000 Printing (5) 4"x3" fire prevention and safety ads throughout year in (4) Rockwall newspapers to promote new programs and campaigns.

\$5,900 Print and prep 4 different 6" x 11" postcards specifically designed and targeted by age and location within the City of Rockwall to reach our high-risk target population with valuable fire and life safety information.

Total Program Cost \$16,000.

CITY MANAGER'S COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0378

CERT Program

\$1,650 Custom imprinted CERT kits. The kits will include a hard hat safety vest, flashlight, work gloves, goggles, blanket, whistle, first-aid kit, and ID badge.

\$ 600 Training materials printed, bound, and assembled in-house for the CERT Team program.

\$1,000 Hands-on disaster preparedness training for CERT team.

Program Cost \$3,250

CITY MANAGER'S COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 20 - FIRE</u>				
<u>Department 29 - FIRE MARSHAL</u>				

DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0378 Fire Explorer's Post

Department wants to add a Fire Explorer's Post to encourage knowledge of the department among the area high school youth, perhaps leading to volunteerism upon graduation.

- \$ 300 Training materials printed, bound, and assembled in-house for the Fire Explorer Post program.
- \$7,500 Personal protective firefighting gear provides for personal protective firefighting gear including helmet, rubber boots, coat, pants, gloves, hood and carry bag.
- \$ 200 Circle 10 Dues (mandatory for Explorer's groups)
- \$1,000 Training drills throughout the year.

Program Cost \$9,000.

CITY MANAGER'S COMMENTS: Approved

CITY COUNCIL COMMENTS: Not Approved. Council is not comfortable with the program or its potential liabilities.

0379	FIRE FIGHTING SUPPLIES	1,068	2,500	2,500	2,500
Supplies TOTAL . . . . . :		20,863	26,850	26,100	41,150

40 Operational

0409	GRANT MATCHING	0	0	0	10,700
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DOCUMENTS FOR ACCOUNT . . . : 01-20-29-0409 Grant Match-Fire Safety Trailer

The Rockwall Fire Department has received a grant of \$56,099 from the 2004 Assistance to Firefighters Fire Prevention and Safety Grant Program administered by the U.S. Department of Homeland Security.

The City of Rockwall must provide \$6,233 which is a 10% grant match of the overall cost of \$62,332 as required by the grant guidelines. In addition to the grant match, we are asking for \$4,500 to provide additions to the Trailer which include: a camera monitoring system to allow parents and caregivers to watch their children as they take part in the demonstrations inside the trailer; funding for a portable wheelchair ramp to provide access to the Trailer which is ADA accessible; and extra air conditioning unit which will aid in providing a tenable environment in the Trailer during summer weather.

CITY MANAGER'S COMMENTS: Approved.

0410	DUES & SUBSCRIPTIONS	743	750	750	750
0415	RECRUITING EXPENSES	70	1,000	500	0
0427	HAZ MAT OPERATIONS	3,703	0	0	0
0428	OTHER	0	0	0	0
0430	TUITION & TRAINING	4,464	8,350	8,350	8,350
0436	TRAVEL	3,361	8,750	8,750	8,750
Operational TOTAL . . . . . :		12,341	18,850	18,350	28,550

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 20 - FIRE</u>				
<u>Department 29 - FIRE MARSHAL</u>				
50 Utilities				
0507 CELLULAR TELEPHONE	2,929	4,000	4,000	4,500
Utilities TOTAL . . . . . :	2,929	4,000	4,000	4,500
60 Capital				
0612 COMPUTER EQUIPMENT	0	8,500	8,500	0
0617 RADIO EQUIPMENT	0	5,500	5,500	0
0621 FIELD MACHINERY & EQUIP	0	10,900	10,900	0
Capital TOTAL . . . . . :	0	24,900	24,900	0
FIRE MARSHAL TOTAL :	207,202	317,850	318,400	371,000

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	30 Police	31 Administration

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	663,326	567,500	587,325	608,900
Contractual	49,980	55,300	53,900	62,300
Supplies	3,596	3,750	3,750	5,450
Operational	60,172	63,750	64,000	65,650
Utilities	2,826	2,800	2,800	3,000
Capital	-	-	-	-
<b>Total</b>	<u>779,901</u>	<u>693,100</u>	<u>711,775</u>	<u>745,300</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Police Chief	32	1
Lieutenant	-	3
Public Safety Computer Manager	22	1
Crime Analyst	16	1
Administrative Assistant	12	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 30 - POLICE

Department 31 - POLICE ADMINISTRATION

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10 Salaries & Wages

0101	SUPERVISOR	91,273	100,500	99,600	105,300
0104	CLERICAL	40,378	41,750	42,000	42,300
0107	LABOR	398,921	307,550	329,850	345,100
0109	OVERTIME	6,912	6,000	6,000	5,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>537,484</b>	<b>455,800</b>	<b>477,450</b>	<b>497,700</b>

15 Benefits

0113	EDUCATION/CERTIFICATE PAY	4,799	4,800	4,400	4,800
0114	LONGEVITY PAY	9,355	6,250	3,925	5,050
0116	AUTO ALLOWANCE	6,000	6,000	6,000	6,000
0120	FICA & MEDICARE EXPENSE	38,318	35,350	35,150	34,850
0122	T.M.R.S. RETIREMENT EXP.	67,369	59,300	60,400	60,500
<b>Benefits TOTAL . . . . . :</b>		<b>125,841</b>	<b>111,700</b>	<b>109,875</b>	<b>111,200</b>

20 Contractual

0226	INSURANCE-LAW ENFORCEMENT	25,095	25,000	23,600	25,000
0231	SERVICE-MAINT. CONTRACTS	0	500	500	500

DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0231 Service Contract

Copier \$500

0237	UNIFORM SERVICE	1,050	1,500	1,500	1,500
0240	EQUIPMENT REPAIRS	251	500	500	500
0242	EQUIPMENT RENTAL & LEASE	796	800	800	300
0246	VEHICLE REPAIRS	888	1,000	1,000	1,000
0263	COUNTY JAIL CONTRACT	21,410	25,000	25,000	32,500

DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0263 Increased Prisoner Costs

Rockwall County is increasing their costs for housing "Class C" prisoners from \$45 to \$75. Averaging 35 prisoners per month @ \$75 each our annual cost will be \$31,500. The City partnered with the County to fund an AFIS system, the City's annual maintenance is \$1,000.

0265	MEDICAL SERVICE-PRISONER	490	1,000	1,000	1,000
<b>Contractual TOTAL . . . . . :</b>		<b>49,980</b>	<b>55,300</b>	<b>53,900</b>	<b>62,300</b>

30 Supplies

0301	OFFICE SUPPLIES	816	1,000	1,000	1,000
0310	PRINTING & BINDING	48	250	250	250

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 31 - POLICE ADMINISTRATION

0321	UNIFORMS	1,028	500	500	1,200
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DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0321 Replacement/Dress Uniform

This will allow for replacement uniforms and a Dress Uniform for the Chief of Police.

0331	FUEL & LUBRICANTS	1,384	1,500	1,500	2,500
0347	GENERAL MAINT. SUPPLY	319	500	500	500

<b>Supplies TOTAL . . . . . :</b>		<b>3,595</b>	<b>3,750</b>	<b>3,750</b>	<b>5,450</b>
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**40 Operational**

0409	GRANT MATCHING	50,000	50,000	50,000	50,000
0410	DUES & SUBSCRIPTIONS	1,082	1,250	1,500	1,650
0415	RECRUITING EXPENSES	0	250	250	250
0420	AWARDS	0	750	750	750
0428	OTHER	950	1,000	1,000	1,000
0430	TUITION & TRAINING	1,816	4,000	4,000	4,500

DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0430 Training/Travel

Both line items, tuition and travel, have increased costs since last year. We have also added the Crime Analyst to our staff.

0436	TRAVEL	6,324	6,500	6,500	7,500
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<b>Operational TOTAL . . . . . :</b>		<b>60,172</b>	<b>63,750</b>	<b>64,000</b>	<b>65,650</b>
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**50 Utilities**

0507	CELLULAR TELEPHONE	2,826	2,800	2,800	3,000
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DOCUMENTS FOR ACCOUNT . . . : 01-30-31-0507 Service Change

As a result of the new radio system installation, all Police Dept. Cellular phone service will be Cingular Wireless. Nextel Cell phones will be cancelled. Five (5) phones will remain in the budget. (Chief, 3-Lt.s, 1-IT), including data service for the Chief.

<b>Utilities TOTAL . . . . . :</b>		<b>2,826</b>	<b>2,800</b>	<b>2,800</b>	<b>3,000</b>
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<b>POL ADMIN TOTAL :</b>		<b>779,898</b>	<b>693,100</b>	<b>711,775</b>	<b>745,300</b>
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## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	30 Police	32 Communications

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	415,940	436,400	466,420	513,850
Contractual	81,844	83,950	83,950	102,100
Supplies	2,080	3,000	3,000	2,900
Operational	2,981	6,000	6,000	9,300
Utilities	338	150	150	150
Capital	1,467	1,750	1,750	-
<b>Total</b>	<u>504,649</u>	<u>531,250</u>	<u>561,270</u>	<u>628,300</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Communications Supervisor	19	1
Communications Specialist	13	9

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 32 - COMMUNICATIONS

10 Salaries & Wages

0101	SUPERVISOR	51,043	54,900	55,400	57,500
0104	CLERICAL	255,513	278,500	288,200	340,800

DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0104                      New Telecommunications Officer I

The recently completed communications efficiency study calls for an added telecommunications officer due to growth and added call loads. The new position would be added to a swing shift when calls are at their highest. Recommended Pay Grade 11.

CITY MANAGER'S COMMENTS: Approved

0109	OVERTIME	39,500	30,000	45,000	35,000
Salaries & Wages TOTAL . . . . . :		346,056	363,400	388,600	433,300

15 Benefits

0114	LONGEVITY PAY	1,030	1,500	1,620	1,800
0120	FICA & MEDICARE EXPENSE	26,823	27,000	28,500	29,950
0122	T.M.R.S. RETIREMENT EXP.	42,030	44,500	47,700	48,800
Benefits TOTAL . . . . . :		69,883	73,000	77,820	80,550

20 Contractual

0231	SERVICE-MAINT. CONTRACTS	81,758	83,850	83,850	102,100
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DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0231                      Service Contracts

New World Systems    \$69,600  
 IBM                        6,500  
 Mobile Data            18,500  
 Digital Recorder       7,500  
 Increase due to Digital Recorder system was upgraded & expanded to be compatible with new radio system. Additional licenses for New World Systems MDT's added.

0242	EQUIPMENT RENTAL & LEASE	85	100	100	0
Contractual TOTAL . . . . . :		81,843	83,950	83,950	102,100

30 Supplies

0301	OFFICE SUPPLIES	1,454	1,700	1,700	1,700
0310	PRINTING & BINDING	71	100	100	100
0321	UNIFORMS	250	600	600	600
0347	GENERAL MAINT. SUPPLY	305	600	600	500
Supplies TOTAL . . . . . :		2,080	3,000	3,000	2,900



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 30 - POLICE</u>				
<u>Department 32 - COMMUNICATIONS</u>				
40 Operational				
0410	DUES & SUBSCRIPTIONS	0	0	2,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0410			Dues and subscriptions	
Several memberships have been paid but were paid from several other lines. This is an attempt to organize those under one heading. APCO Memberships for 2. Cole's online telephone information for tele-communicators Annual TCLEDDS renewal.				
0415	RECRUITING EXPENSES	149	1,000	1,000
0428	OTHER	119	300	300
0430	TUITION & TRAINING	789	1,500	3,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0430			Increase in tuition	
An increase in tuition is being sought due to added manpower and newer employees. "Powerphone" courses will be made available to each Communications Officer which should help them during crisis calls for service.				
0432	EDUCATION REIMBURSEMENT	1,366	1,200	0
0436	TRAVEL	557	2,000	3,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0436			Travel	
An increase is necessary for the additional dispatcher and for local travel reimbursement.				
Operational TOTAL . . . . . :		2,980	6,000	9,300
50 Utilities				
0507	CELLULAR TELEPHONE	338	150	150
Utilities TOTAL . . . . . :		338	150	150
60 Capital				
0612	COMPUTER EQUIPMENT	0	0	0
DOCUMENTS FOR ACCOUNT . . . : 01-30-32-0612			Touch screen monitors	
Touch screen monitors will allow for quicker entering and access of information into the radio system during emergency calls for service. This will enhance the efficiency and effectiveness of communications officers as they perform their duties. Each monitor is \$2,000 Total request \$6,000.				
CITY MANAGER COMMENTS: Approved, financed through Technology Replacement Fund.				
0615	OFFICE MACHINERY & EQUIP	1,467	1,750	0
Capital TOTAL . . . . . :		1,467	1,750	0
COMMUNICATIONS TOTAL . . . :		504,647	531,250	628,300

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	30 Police	33 Patrol

### Expenditure Summary

	<u>Actual</u> 03-04	<u>Budgeted</u> 04-05	<u>Amended</u> 04-05	<u>Approved</u> 05-06
Personnel	2,320,018	2,493,900	2,434,040	2,783,300
Contractual	70,026	66,500	66,500	74,200
Supplies	98,589	104,200	124,700	125,700
Operational	21,669	28,200	27,250	28,200
Utilities	6,590	6,000	6,000	1,200
Capital	2,550	-	-	7,600
<b>Total</b>	<u>2,519,442</u>	<u>2,698,800</u>	<u>2,658,490</u>	<u>3,020,200</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Patrol Sergeant	-	6
Patrol Officer	-	37

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
 Division 30 - POLICE  
 Department 33 - PATROL

10 Salaries & Wages

0101	SUPERVISOR	368,194	390,800	353,200	382,300
0107	LABOR	1,370,133	1,510,800	1,462,000	1,764,600

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0107 Additional Police Officers

Rockwall continues to grow at a very fast pace with conservative estimates adding 2,500 residents each year. That will bring our population to about 30,000 in 2006. Calls for police service are also increasing faster than the population and to date are 16.2% higher than this time last year, which saw an overall increase of 12.2% for the year. Two years ago our staffing level fell to 2.0 officers per 1,000 population. We feel that is the minimum standard to effectively provide police services to this community.

Five additional police officer positions will maintain the 2.0 ratio and will allow us the flexibility to fill our vacant internal positions without diminishing our high visibility presence in Patrol.

CITY MANAGER'S COMMENTS: Approved

0108	OVERTIME-STEP	73,889	75,000	80,000	80,000
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DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0108 OT STEP

\$80,000 will accommodate the increase in area to conduct traffic enforcement

0109	OVERTIME	93,129	90,000	107,000	100,000
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DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0109 Overtime

Increase will allow for additional areas to patrol and Holiday Crime prevention initiative as conducted last year.

Salaries & Wages TOTAL . . . . . :	1,905,345	2,066,600	2,002,200	2,326,900
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	17,384	17,500	18,500	17,500
0114	LONGEVITY PAY	14,964	12,100	9,940	10,200
0120	FICA & MEDICARE EXPENSE	147,454	150,800	150,800	162,900
0122	T.M.R.S. RETIREMENT EXP.	234,872	246,900	252,600	265,800

Benefits TOTAL . . . . . :	414,674	427,300	431,840	456,400
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 33 - PATROL

20 Contractual

0231	SERVICE-MAINT. CONTRACTS	19,278	16,000	16,000	20,700
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DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0231                      Service & Maintenance Contracts

8 new Ford Crown Vic patrol cars Extended warranties \$2,400 x 8 = \$19,200  
Copier                      1,500

0240	EQUIPMENT REPAIRS	3,411	5,000	5,000	5,000
0242	EQUIPMENT RENTAL & LEASE	9,305	8,500	8,500	8,500

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0242                      Copier Rental

Copier \$5,300  
Misc Equipment Rentals \$400  
Pager rentals 2,800

0246	VEHICLE REPAIRS	38,032	37,000	37,000	40,000
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DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0246                      Vehicle Repair Increase

This increase is based on projected increase in Patrol fleet size by two vehicles to the following: 19 Ford Crown Vics (16 Patrol, 1 K-9 1 Sgt, 1 Academy), 1 Ford Expedition, 1 Chev Camaro, 1 Ford Mustang, & 2 Kawasaki motorcycles. Historically insufficient funds have been budgeted for repairs. The Finance Dept has prepared estimates for each department based on fleet size.

Contractual TOTAL . . . . . :	70,026	66,500	66,500	74,200
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30 Supplies

0301	OFFICE SUPPLIES	1,226	1,200	1,200	1,200
0310	PRINTING & BINDING	1,383	1,500	1,500	1,500
0315	TRAINING SUPPLIES	6,423	6,000	8,000	9,000

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0315                      Increase in Training Supplies

With the implementation of the AR-15 rifle and the TASER programs last year, the cost of .223 ammunition for proficiency training and qualification, as well as TASER cartridges for annual TASER recertification have placed a greater demand on the coming year's supply needs. We have also increased the size of the Dept.

0321	UNIFORMS	29,263	42,000	45,000	45,000
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DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0321                      High Gear Training Suit

The Department initiated a defensive tactics program last year. Officers are trained with full contact in reality based training. Additional training suits will reduce down time in changing and cleaning of the existing suits. 4 additional suits requested. \$4,500 can be absorbed in requested budget.

CITY MANAGER COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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**Fund 01 - GENERAL FUND**

**Division 30 - POLICE**

**Department 33 - PATROL**

0331	FUEL & LUBRICANTS	51,693	45,000	60,500	60,500
0347	GENERAL MAINT. SUPPLY	6,348	6,000	6,000	6,000
0376	POLICE CANINE EXPENSE	2,254	2,500	2,500	2,500
<b>Supplies TOTAL . . . . . :</b>		<b>98,590</b>	<b>104,200</b>	<b>124,700</b>	<b>125,700</b>

**40 Operational**

0410	DUES & SUBSCRIPTIONS	25	200	200	200
0415	RECRUITING EXPENSES	7,631	10,000	8,000	8,000
0428	OTHER	805	1,000	1,000	1,000
0430	TUITION & TRAINING	5,843	10,000	10,000	13,000

**DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0430** **Increased Training**

There are three new sergeants that will attend the Police School of Supervision this fall at a cost of \$1,000 per sergeant. In addition, we are requesting five additional officers, some of which will go to one of two local police academies. The costs vary between \$1,000 and \$1,500 per officer.

0432	EDUCATION REIMBURSEMENT	4,464	4,000	5,050	0
0436	TRAVEL	2,900	3,000	3,000	6,000

**DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0436** **Increased Travel**

Officers are required to complete 40 hours of in-service training every two years. These courses are typically held in various locations around the metroplex and last a full day. The course(s) vary in length from 1 day to a full week. Travel will be required for 3 new sergeant's to attend Supervision school.

<b>Operational TOTAL . . . . . :</b>		<b>21,668</b>	<b>28,200</b>	<b>27,250</b>	<b>28,200</b>
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**50 Utilities**

0507	CELLULAR TELEPHONE	6,590	6,000	6,000	1,200
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**DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0507** **Service Change**

As a result of the new radio system installation, all Police Dept. Cellular phone service will be Cingular Wireless. Patrol phone count will be reduced from 11 phones back to 2 Sgt. phones. Nextel phones will be cancelled.

<b>Utilities TOTAL . . . . . :</b>		<b>6,590</b>	<b>6,000</b>	<b>6,000</b>	<b>1,200</b>
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**60 Capital**

0612	COMPUTER EQUIPMENT	0	0	0	0
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**DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0612** **Laptop/Mounts**

These laptops and mounts are needed for 2 additional patrol cars. Cost: \$6,400

**CITY MANAGER COMMENTS:** Approved, funded through Technology Replacement Fund



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND				
<u>Division 30 - POLICE</u>				
<u>Department 33 - PATROL</u>				

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0624 TASERS

The TASER system was implemented this year with five initial units. The TASER is a less than lethal force alternative when an offender resists an officer's attempt to arrest the subject. An additional 5 TASERS and training cartridges would allow all Patrol officers to be trained with the TASER system and increase the chance that an officer has an acceptable alternative in the continuum of force spectrum. We currently have 11 officers trained to carry the TASER. Continuing the initial implementation substantially increases the chance that several officers on each shift are trained and carrying a TASER and that at least one such equipped officer responds to every call. Cost: \$7,050.

CITY MANAGER COMMENTS: Approved financed through Contractual Obligations

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0624 Video Cameras for Patrol Cars

Currently, the fleet of Patrol cars and some of Community Services are equipped with Kustom Signal Eyewitness video cameras that record all traffic stops, pursuits, and virtually any disturbance call (especially family violence calls) that we respond to. In addition to the State mandated review of traffic stops for racial profiling documentation, the systems are vital for criminal case prosecutions and assisting with customer complaints on officers. The current Kustom systems are aged, with many 4-7 years old. Some of the systems have been "cannibalized" and are hybrids with parts of older systems used to control repair costs. Kustom's most recent effort to improve quality has not reduced repair costs. This technology now requires repairs at the factory by the manufacturer instead of the local repair shop. Repair costs for the Kustom systems since 1-16-04 is approx \$5,119 (this is from the local repair shop & does not include what we have paid the manufacturer when the local shop cannot repair the problem.

This year, we are evaluating Mobile-Vision, a competitor to Kustom Signal. According to repair estimates from the local repair shop, the Mobile-Vision systems experience failure and need repair only about 10% as often as the Kustom systems do. The Mobile-Vision system is more reliable and has better quality, especially with the camera and picture quality, than the Kustom system does. However, the industry is moving toward digital recording, which provides excellent picture resolution and recording; outstanding sound recording; multiple track recording for multiple users; less space needed for system hardware (eliminates RAM drive and VHS vault); remarkable data storage, transfer, review, management, duplication; and the amount of time, both by officers and supervisors returning to the station to replace VHS or RAM DVD's (as well as managing this media and ultimately taking time to review recordings for racial profiling reports) could be dramatically reduced by migrating to digital recording. To totally migrate to a digital wireless system for 16 cameras is:

Kustom Signal approximately \$138,000  
 Mobile Vision approximately \$102,681

The computer management package for both companies requires a stand alone terabyte server that would then merge into our computer network. This technology allows wireless downloading every time a patrol car comes into the police station parking lot, reducing time that both officers and supervisors spend removing and replacing recording media and reducing supervisor time reviewing the recorded data. Because of the cost to fully implement this plan, we propose a two stage implementation that

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 30 - POLICE</u>				
<u>Department 33 - PATROL</u>				

would prepare us for the industry standard, as well as immediately improve our recording quality and reduce our growing repair costs. We would replace all Kustom systems with Mobile-Vision VHS systems. This is an "open architect" system, meaning only the recording system itself would be replaced in the next phase (VHS replaced by rugged digital recorder). We would immediately improve recording quality and reliability and save the largest portion of the expense for the following budget year (2007). The Sheriff's office has already switched to these new cameras.

Total Cost for implementation of 16 cameras: \$48,000 (16 @ \$3,000)

CITY MANAGER COMMENTS: Approved, phase I cameras will be financed with Contractual Obligations. Phase II costs will be reviewed by IT staff and considered in fiscal year 2007 budget.

COUNCIL COMMENTS: Funding should be transferred from Court Security or Technology for this when debt is issued.

DOCUMENTS FOR ACCOUNT . . . : 01-30-33-0624 Replacement Radar for Motorcycles

The current Stalker Radar units on the 2 Kawasaki motorcycles are the original radar units when the program was started in 1996. The control panels and housings are worn out. This has led to instability in the radar mounts with the possibility of the unit falling to the pavement. The batteries are not holding adequate charges any longer. Improved radar is now available and helps eliminate target interference and improve the officer's accuracy in measuring vehicle speed and resulting enforcement activity. Cost of 2 Radar Units: \$4,400

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

Capital TOTAL . . . . . :	2,550	0	0	7,600
PATROL TOTAL . . . :	2,519,443	2,698,800	2,658,490	3,020,200



## DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	34 CID

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	565,989	596,850	588,700	579,000
Contractual	12,563	14,850	15,850	15,000
Supplies	11,374	11,600	14,500	14,500
Operational	3,543	7,050	7,050	6,300
Utilities	2,900	2,800	2,800	2,800
Capital	6,785	-	-	-
<b>Total</b>	603,153	633,150	628,900	617,600

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Sergeant	-	1
Investigator II	-	2
Investigator I	-	2
Public Safety Officer/Crime Scene Tech.	14	1
Property and Evidence Technician	13	1
Records Clerk II	11	1
Records Clerk I	9	1
Records Clerk I/Receptionist	9	1

ACCOUNT		2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>					
<b>Division 30 - POLICE</b>					
<b>Department 34 - CRIMINAL INVESTIGATIONS</b>					
<b>10 Salaries &amp; Wages</b>					
0101	SUPERVISOR	70,795	71,400	75,100	55,000
0104	CLERICAL	130,189	137,600	136,400	142,400
0107	LABOR	257,241	275,800	261,900	273,000
0109	OVERTIME	3,556	4,000	4,000	4,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>461,781</b>	<b>488,800</b>	<b>477,400</b>	<b>474,400</b>
<b>15 Benefits</b>					
0113	EDUCATION/CERTIFICATE PAY	5,422	5,400	7,250	5,400
0114	LONGEVITY PAY	5,260	5,850	5,850	5,900
0120	FICA & MEDICARE EXPENSE	35,473	36,600	36,600	36,600
0122	T.M.R.S. RETIREMENT EXP.	58,053	60,200	61,600	56,700
<b>Benefits TOTAL . . . . . :</b>		<b>104,208</b>	<b>108,050</b>	<b>111,300</b>	<b>104,600</b>
<b>20 Contractual</b>					
0231	SERVICE-MAINT. CONTRACTS	2,195	2,300	2,300	2,500
<b>DOCUMENTS FOR ACCOUNT . . . : 01-30-34-0231</b>				<b>Service Agreements</b>	
Copier		\$2,500			
0240	EQUIPMENT REPAIRS	155	400	400	500
0242	EQUIPMENT RENTAL & LEASE	557	650	650	0
0246	VEHICLE REPAIRS	3,123	3,500	4,500	4,000
0261	CRIME SCENE SERVICES	6,534	8,000	8,000	8,000
<b>Contractual TOTAL . . . . . :</b>		<b>12,564</b>	<b>14,850</b>	<b>15,850</b>	<b>15,000</b>
<b>30 Supplies</b>					
0301	OFFICE SUPPLIES	1,222	1,500	1,500	1,500
0310	PRINTING & BINDING	660	800	800	800
0321	UNIFORMS	3,554	4,000	4,000	4,000
0331	FUEL & LUBRICANTS	2,945	1,600	4,500	4,500
0347	GENERAL MAINT. SUPPLY	30	200	200	200
0373	INVESTIGATION SUPPLIES	2,963	3,500	3,500	3,500
<b>Supplies TOTAL . . . . . :</b>		<b>11,374</b>	<b>11,600</b>	<b>14,500</b>	<b>14,500</b>
<b>40 Operational</b>					
0410	DUES & SUBSCRIPTIONS	412	300	300	300
0415	RECRUITING EXPENSES	140	0	0	0
0428	OTHER	547	750	750	0
0430	TUITION & TRAINING	1,619	3,000	3,000	3,000
0436	TRAVEL	825	3,000	3,000	3,000
<b>Operational TOTAL . . . . . :</b>		<b>3,543</b>	<b>7,050</b>	<b>7,050</b>	<b>6,300</b>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 34 - CRIMINAL INVESTIGATIONS

50 Utilities				
0507 CELLULAR TELEPHONE	2,900	2,800	2,800	2,800

DOCUMENTS FOR ACCOUNT . . . : 01-30-34-0507 Service Change

As a result of the new radio system installation, all Police Dept. Cellular phone service will be Cingular Wireless. Nextel Cell phones will be cancelled. Five (5) phones will remain assigned in CID

Utilities TOTAL . . . . . :	2,900	2,800	2,800	2,800
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60 Capital

0610 FURNITURE & FIXTURES	190	0	0	0
0612 COMPUTER EQUIPMENT	0	0	0	0

DOCUMENTS FOR ACCOUNT . . . : 01-30-34-0612 Laptop computer

Laptop will give detectives NCIC/TCIC information in the field and will allow them the ability to take statements and write supplements immediately, increasing their efficiency.

CITY MANAGER COMMENTS: Approved, funded through Tech Replacement Fund

0623 VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-30-34-0623 2 Four Door Sedans

These vehicles will replace old patrol cars with high mileage that are very expensive to maintain. Life expectancy will be at least 5 years as it has been with the other covert vehicles in CID.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

0624 POLICE EQUIPMENT	6,595	0	0	0
Capital TOTAL . . . . . :	6,785	0	0	0
CID TOTAL . . . . . :	603,155	633,150	628,900	617,600

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	30 Police	35 Community Services

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	422,047	444,550	395,350	438,400
Contractual	17,205	18,200	19,200	27,800
Supplies	9,427	10,050	10,750	11,100
Operational	5,030	6,800	5,800	8,300
Utilities	3,502	3,500	3,500	3,500
Capital	-	-	-	-
<b>Total</b>	457,211	483,100	434,600	489,100

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Sergeant - Juvenile/Crime Prevention	-	1
Patrol Officer - School Liaison	-	4
Police Officer - D.A.R.E.	-	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 35 - COMMUNITY SERVICES

10 Salaries & Wages

0101	SUPERVISOR	60,706	71,400	56,300	71,600
0107	LABOR	275,140	285,800	258,200	282,200
0109	OVERTIME	6,274	6,000	6,000	5,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>342,120</b>	<b>363,200</b>	<b>320,500</b>	<b>358,800</b>

15 Benefits

0113	EDUCATION/CERTIFICATE PAY	4,741	4,800	4,300	4,800
0114	LONGEVITY PAY	4,090	4,550	3,650	4,200
0120	FICA & MEDICARE EXPENSE	27,673	27,300	25,000	27,100
0122	T.M.R.S. RETIREMENT EXP.	43,422	44,700	41,900	43,500
<b>Benefits TOTAL . . . . . :</b>		<b>79,926</b>	<b>81,350</b>	<b>74,850</b>	<b>79,600</b>

20 Contractual

0231	SERVICE-MAINT. CONTRACTS	1,749	1,800	1,800	4,900
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DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0231 Service Contracts

This increase will cover the extended warranty for the truck to pull the "Sky Box" \$2,400  
 Copier \$2,500

0240	EQUIPMENT REPAIRS	262	500	500	500
0242	EQUIPMENT RENTAL & LEASE	660	900	900	5,400

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0242 Copier Lease

The copier in the storefront is a hand-me-down from CID that is very old. The vendor stated they don't make replacement parts for the model anymore. A Konica Color copier would allow us to reproduce new literature in a more cost effective manner. This copier would be available for use by other city departments as well, saving printing dollars in other budgets. \$5,400.

0243	BUILDING LEASE	13,368	14,000	14,000	14,000
0246	VEHICLE REPAIRS	1,166	1,000	2,000	3,000

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0246 Vehicle Repair

The fifth dept. position will be filled throughout this budget requiring necessary repairs for all assigned vehicles, which are older patrol vehicles. In the Spring, 2 of these vehicles will be replaced with two '04 patrol cars.

<b>Contractual TOTAL . . . . . :</b>		<b>17,205</b>	<b>18,200</b>	<b>19,200</b>	<b>27,800</b>
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30 Supplies

0301	OFFICE SUPPLIES	457	700	700	700
0310	PRINTING & BINDING	623	600	600	600

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 30 - POLICE  
Department 35 - COMMUNITY SERVICES

0321	UNIFORMS	2,473	3,000	3,000	3,000
0331	FUEL & LUBRICANTS	3,729	2,750	3,450	3,750
0347	GENERAL MAINT. SUPPLY	11	200	200	250
0370	COP PROGRAM SUPPLIES	312	1,000	1,000	1,000
0371	CRIME PREV. SUPPLIES	1,821	1,800	1,800	1,800
<b>Supplies TOTAL . . . . . :</b>		<b>9,426</b>	<b>10,050</b>	<b>10,750</b>	<b>11,100</b>

40 Operational

0372	CPA PROGRAM SUPPLIES	337	500	500	500
0410	DUES & SUBSCRIPTIONS	466	500	500	500
0428	OTHER	278	300	300	300
0430	TUITION & TRAINING	579	1,500	1,500	3,000

DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0430 Training new SRO's

This increase will allow us to fund the 40 hour basic training for the two new SRO's, as well as State mandated training for everyone in the unit.

0436	TRAVEL	3,371	4,000	3,000	4,000
<b>Operational TOTAL . . . . . :</b>		<b>5,031</b>	<b>6,800</b>	<b>5,800</b>	<b>8,300</b>

50 Utilities

0507	CELLULAR TELEPHONE	3,502	3,500	3,500	3,500
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DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0507 Service Change

As a result of the new radio system installation, all Police Dept. Cellular phone service will be Cingular Wireless. Sgt. And Crime Prevention Officer will have cell phones. Nextel cell phones will be cancelled.

<b>Utilities TOTAL . . . . . :</b>		<b>3,502</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
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60 Capital

0623	VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0623 2006 3/4 ton P.U. truck

Crew cab 3/4 ton truck has the necessary size to pull the "Sky Box". It is also large enough to accommodate members of the unit to special functions while hauling other equipment or training supplies.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 30 - POLICE

Department 35 - COMMUNITY SERVICES

0624	POLICE EQUIPMENT	0	0	0	0
DOCUMENTS FOR ACCOUNT . . . : 01-30-35-0624					Sky Watch Surveillance Unit

The "Sky Watch" surveillance unit is a mobile crime prevention tool utilized by many police departments. The compartment, somewhat larger than a phone booth, raises to 24 feet and provides visibility into areas far from the immediate vicinity. It also is an extremely effective crime prevention tool especially of vehicle crimes, which is one of our biggest problems in Rockwall. \$52,000.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

Capital TOTAL . . . . . :	0	0	0	0
COMMUNITY SERVICES TOTAL :	457,210	483,100	434,600	489,100

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	30 Police	36 Warrants

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	111,908	115,300	116,450	175,600
Contractual	895	1,300	1,300	1,400
Supplies	871	1,900	1,900	4,100
Operational	106	1,000	1,000	1,000
Utilities	1,043	1,100	1,100	2,200
Capital	-	-	-	-
<b>Total</b>	114,822	120,600	121,750	184,300

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Warrant Officer	-	2
Warrant Clerk	10	1



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
 Division 30 - POLICE  
 Department 36 - WARRANTS

10 Salaries & Wages					
0104	CLERICAL	34,193	36,600	36,250	38,300
0107	LABOR	56,185	57,200	57,700	104,900

DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0107 Addl. Warrant Officer

The Municipal Court currently utilizes one police officer to maintain security for the Court. This officer is sometimes the Warrant officer who is on-duty, but many times is an off-duty officer receiving an overtime rate. The Judge has voiced concerns about the level of safety in the courtroom, since the metal detector cannot be used if only one person is processing the docket.

In addition, the increasing number of officers ultimately impacts the warrants workload since it is estimated that up to 33% of all tickets will go to warrants. Salary and benefits total \$56,500

CITY MANAGER'S COMMENTS: Approved. A transfer from the Court Security fee revenue of \$20,000 will cover about 35% of this expense.

0109	OVERTIME	823	500	300	1,500
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DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0109 Overtime

There could be additional expenses with the Marshals, not from Court time, but in prisoner transfers. An increase to \$1,500 should be adequate.

Salaries & Wages TOTAL . . . . . :	91,201	94,300	94,250	144,700
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	900	900	900	900
0114	LONGEVITY PAY	1,145	1,250	1,250	1,400
0120	FICA & MEDICARE EXPENSE	7,173	7,150	7,350	11,000
0122	T.M.R.S. RETIREMENT EXP.	11,488	11,700	12,700	17,600

Benefits TOTAL . . . . . :	20,706	21,000	22,200	30,900
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20 Contractual

0240	EQUIPMENT REPAIRS	0	200	200	200
0242	EQUIPMENT RENTAL & LEASE	85	100	100	200

DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0242 pagers

This increase includes a basic pager for the new Officer.

0246	VEHICLE REPAIRS	810	1,000	1,000	1,000
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Contractual TOTAL . . . . . :	895	1,300	1,300	1,400
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 30 - POLICE</u>				
<u>Department 36 - WARRANTS</u>				
<b>30 Supplies</b>				
0301	OFFICE SUPPLIES	158	300	300
0310	PRINTING & BINDING	0	300	300
0321	UNIFORMS	0	500	2,000
DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0321				uniforms
This would include 3 sets of uniforms for the new officer along with replacement uniforms for the Warrant Officer.				
0331	FUEL & LUBRICANTS	713	800	1,500
<b>Supplies TOTAL . . . . . :</b>		<b>871</b>	<b>1,900</b>	<b>4,100</b>
<b>40 Operational</b>				
0428	OTHER	0	300	300
0430	TUITION & TRAINING	106	350	350
0436	TRAVEL	0	350	350
<b>Operational TOTAL . . . . . :</b>		<b>106</b>	<b>1,000</b>	<b>1,000</b>
<b>50 Utilities</b>				
0507	CELLULAR TELEPHONE	1,043	1,100	2,200
DOCUMENTS FOR ACCOUNT . . . : 01-30-36-0507				Warrants Cell Phones
1 new phone for the new position				
<b>Utilities TOTAL . . . . . :</b>		<b>1,043</b>	<b>1,100</b>	<b>2,200</b>
<b>WARRANTS TOTAL . . :</b>		<b>114,822</b>	<b>120,600</b>	<b>121,750</b>
				<b>184,300</b>

## DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	41 Planning

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	255,999	290,650	294,450	347,950
Contractual	85,850	111,100	61,300	91,700
Supplies	3,096	4,400	4,400	4,400
Operational	8,728	10,950	10,950	15,250
Utilities	591	600	600	600
Capital	580	-	-	-
<b>Total</b>	<u>354,843</u>	<u>417,700</u>	<u>371,700</u>	<u>459,900</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Planning and Zoning Director	31	1
Planning and Zoning Manager	23	1
Planner	20	1
Planning Technician	15	1
Planning & Zoning Coordinator	12	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 40 - COMMUNITY DEVELOPMENT</u>				
<u>Department 41 - PLANNING</u>				

10 Salaries & Wages

0101	SUPERVISOR	80,678	88,300	87,500	92,500
0104	CLERICAL	125,520	150,500	150,100	193,000

DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0104

Planning Tech Position

I am requesting to add position for our department. The Planning Technician would allow staff to better manage the continuous rise in the number of development applications, coupled with the increased job duties that other planning staff members have taken on. These duties have included G.I.S. mapping, meetings with the Downtown Merchants Association and other meetings with clients and committees. As our department continues to implement GIS applications, it is very time consuming developing, updating and administering the program. Currently one of the Planners is functioning as the GIS person, but additional assistance is needed to develop the system and maps. We would look to the Planning Technician position to perform a variety of technical tasks including reviewing and processing applications and providing technical assistance to the Planners. This time is spent preparing notification maps, power point presentations, and other tasks. The Planning Technician would be responsible for many of these tasks as well. Position is estimated to be a grade 13.

CITY MANAGER'S COMMENTS: Approved

0109	OVERTIME	2,128	1,000	2,800	2,500
Salaries & Wages TOTAL . . . . . :		208,326	239,800	240,400	288,000

15 Benefits

0114	LONGEVITY PAY	1,732	1,600	1,600	1,800
0116	AUTO ALLOWANCE	3,000	3,000	3,000	3,000
0120	FICA & MEDICARE EXPENSE	16,923	17,750	18,650	20,150
0122	T.M.R.S. RETIREMENT EXP.	26,018	28,500	30,800	35,000
Benefits TOTAL . . . . . :		47,673	50,850	54,050	59,950

20 Contractual

0213	CONSULTING FEES	65,706	75,000	40,000	75,000
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0213

Consultants

- \$15,000 Miscellaneous studies
- 40,000 Downtown planning initiatives including form based zoning standards and expansion of the CBD.
- 15,000 GIS project continuation with NCTCOG
- 5,000 Historic Preservation consultant

CITY MANAGER'S COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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**Fund 01 - GENERAL FUND**

**Division 40 - COMMUNITY DEVELOPMENT**

**Department 41 - PLANNING**

0219	TRAFFIC PLANNING	10,272	20,000	15,000	0
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0219 Traffic Consultant

This line is being moved to the Engineering budget, at the same amount as prior budget.

0231	SERVICE-MAINT. CONTRACTS	1,874	9,000	2,200	9,600
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0231 Service Contracts

Copier (Engr)           \$1,400  
Auto Cad software      1,600  
GIS software           6,600

0233	ADVERTISING	3,828	2,500	2,500	2,500
0242	EQUIPMENT RENTAL & LEASE	4,169	4,600	1,600	4,600

DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0242 Copier Lease

Engineering Copier \$4,600 - new copier was not received until late in FY 05 budget year.

<b>Contractual TOTAL . . . . . :</b>	<b>85,849</b>	<b>111,100</b>	<b>61,300</b>	<b>91,700</b>
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**30 Supplies**

0301	OFFICE SUPPLIES	1,830	1,600	1,600	1,600
0310	PRINTING & BINDING	1,265	2,500	2,500	2,500
0347	GENERAL MAINT. SUPPLY	0	300	300	300

<b>Supplies TOTAL . . . . . :</b>	<b>3,095</b>	<b>4,400</b>	<b>4,400</b>	<b>4,400</b>
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**40 Operational**

0410	DUES & SUBSCRIPTIONS	1,295	1,200	1,200	1,400
0415	RECRUITING EXPENSES	81	0	0	500
0428	OTHER	374	1,000	1,000	1,000

DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0428 Other

These funds are generally used for shirt purchases for P&Z members and unforeseen miscellaneous training for Boards, Commission and staff members.

0430	TUITION & TRAINING	3,654	4,750	4,750	8,100
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0430 Training

The training for the 2005-06 budget includes costs for P&Z training, Historic Board training, Texas APA Conference, National APA Conference, CRW Training and miscellaneous training during the year.

CITY MANAGER'S COMMENTS: Approved.

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 40 - COMMUNITY DEVELOPMENT  
Department 41 - PLANNING

0436	TRAVEL	3,324	4,000	4,000	4,250
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DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0436 Travel

Travel expenses are anticipated for the Texas APA Conference, the National APA Conference in San Antonio. We would like to take some of the Commission to the Texas APA Conference and possibly to the National APA, since it is in Texas. Travel for the new staff member training as well.

Operational TOTAL . . . . . :	8,728	10,950	10,950	15,250
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50 Utilities

0507	CELLULAR TELEPHONE	591	600	600	600
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Utilities TOTAL . . . . . :	591	600	600	600
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60 Capital

0610	FURNITURE & FIXTURES	100	0	0	0
0612	COMPUTER EQUIPMENT	480	0	0	0

DOCUMENTS FOR ACCOUNT . . . : 01-40-41-0612 Computers

We would need a new computer and Auto Cad Light software for the Tech position, estimated at approximately \$2,500.

CITY MANAGER COMMENTS: Approved, funded in the Technology Replacement fund.

Capital TOTAL . . . . . :	580	0	0	0
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PLANNING TOTAL . . . :	354,842	417,700	371,700	459,900
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## DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	42 Code Enforcement

### Expenditure Summary

	<u>Actual</u> 03-04	<u>Budgeted</u> 04-05	<u>Amended</u> 04-05	<u>Approved</u> 05-06
Personnel	-	278,250	275,250	298,100
Contractual	-	105,050	110,950	67,600
Supplies	-	10,500	12,850	13,500
Operational	-	9,300	9,300	8,800
Utilities	-	3,300	3,300	3,300
Capital	-	-	-	-
<b>Total</b>	<u>-</u>	<u>406,400</u>	<u>411,650</u>	<u>391,300</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Code Enforcement Supervisor	20	1
Code Enforcement Officer	15	3
Code Enforcement Coordinator	12	1
Parking Enforcement Officer	7	0.5

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 40 - COMMUNITY DEVELOPMENT

Department 42 - CODE ENFORCEMENT

10 Salaries & Wages					
0104	CLERICAL	0	28,400	19,600	36,500
0107	LABOR	0	197,100	197,100	206,000

DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0107 New Code Officer

We haven't added a new Officer position in the department since 2002. In the fall, 2001, we had a property maintenance survey conducted, which at that time we had 7,582 structures within the city limits. We have added about 3300 single family structures since that time. In addition, we have added 70 commercial structures. We have seen a 45% increase in the number of structures the department must inspect.

The department also processes Sign permits, Special Events permits and presented about half a dozen sign variance requests to the Council. Subleasing of the takeline will commence soon and spur increased activity in the Takeline area. Enforcement of the Takeline Ordinance will be a unique enforcement effort, requiring a greater amount of time than normal inspections.

We feel that the increase in workload from approximately 2500 properties per Officer to 3700 properties each justifies a new position.

CITY MANAGER'S COMMENTS: Disapproved.

0109	OVERTIME	0	8,000	12,000	8,000
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DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0109 Overtime

Amended Budget  
One Code Officer is scheduled to work a 4-hour shift every weekend The Building & Standards Commission meets once a month from 6pm to 9pm or so - the AA, Supervisor and at least two code officers attend the meeting.

In order to effectively administer the Trak-It system, the system administrator must normally work before or after regular business hours in order to perform the software maintenance. Approximately 3 hours per week is spent on these duties.

Salaries & Wages TOTAL . . . . . :	0	233,500	228,700	250,500	
15 Benefits					
0113	EDUCATION/CERTIFICATE PAY	0	300	300	300
0114	LONGEVITY PAY	0	750	750	1,000
0120	FICA & MEDICARE EXPENSE	0	17,500	17,600	18,200
0122	T.M.R.S. RETIREMENT EXP.	0	26,200	27,900	28,100
Benefits TOTAL . . . . . :	0	44,750	46,550	47,600	



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 40 - COMMUNITY DEVELOPMENT  
Department 42 - CODE ENFORCEMENT

**20 Contractual**

0213	CONSULTING FEES	0	28,000	28,000	0
0231	SERVICE-MAINT. CONTRACTS	0	9,200	9,200	5,850

**DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0231** **Service Agreements**

6 Air Cards at \$60 per month for mobile data equipment and copier maint  
 Air Cards \$ 4,320  
 Copier 1,500

0240	EQUIPMENT REPAIRS	0	250	250	250
0242	EQUIPMENT RENTAL & LEASE	0	6,800	3,200	6,000

**DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0242** **Rentals**

Konica Copier lease \$2,700  
 Boat rental \$3,300 (for takeline enforcement)

0246	VEHICLE REPAIRS	0	2,800	2,800	3,500
0255	CODE ENFORCEMENT CONTRACT	0	15,000	18,000	6,000

**DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0255** **Forced Mowing**

We have decreased this item by \$2500 last year was the first year to have this item without the R.O.W. mowing contract. We realized that we could reduce this account this year.

0256	HEALTH INSPECTION SERVICE	0	35,000	35,000	38,000
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**DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0256** **Health Inspections**

We budgeted \$35,000 in the 2004/05 budget, but will exceed that amount by approximately \$3000. In the next year we will be adding several more food service establishments, such as TGIFriday's, Burger Street, Steak N Shake, Albertson's, Signature Kroger, and the Harbor. We will also be adding additional daycare or two that will require additional inspections.

0257	DEMOLITION SERVICES	0	8,000	14,500	8,000
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<b>Contractual TOTAL . . . . . :</b>		<b>0</b>	<b>105,050</b>	<b>110,950</b>	<b>67,600</b>
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**30 Supplies**

0301	OFFICE SUPPLIES	0	2,500	3,750	3,500
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**DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0301** **Office Supplies**

Additional supplies were needed this year to set up the new coordinator's cube and filing systems.

0310	PRINTING & BINDING	0	1,950	1,950	1,950
0321	UNIFORMS	0	1,250	1,250	1,250

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 40 - COMMUNITY DEVELOPMENT  
Department 42 - CODE ENFORCEMENT

0323	SMALL TOOLS	0	500	500	1,200
DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0323					Small Tools

\$220 Digital PH Meter for commercial pool inspections  
 \$230 Certified Light Meter (to measure lumens or candle power regarding lighting complaints, right now we do not have an effective or accurate way to justify enforcement of a lighting violation)  
 \$450 Disto Lite Laser Measurcr (when new pole signs are installed, we do not have an accurate way to measure the size of the sign to ensure that the correct size sign was installed)

0325	SAFETY SUPPLIES	0	1,500	1,500	1,500
0331	FUEL & LUBRICANTS	0	2,500	3,600	3,600
0347	GENERAL MAINT. SUPPLY	0	300	300	500
Supplies TOTAL . . . . . :		0	10,500	12,850	13,500

40 Operational

0410	DUES & SUBSCRIPTIONS	0	1,600	1,600	1,600
DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0410					Dues & Subscriptions

This includes re-certifications and association dues for department personnel. This also covers the Texas Department of Motor Vehicles subscription for license plate information.

0415	RECRUITING EXPENSES	0	1,500	1,500	0
0428	OTHER	0	0	0	0
0430	TUITION & TRAINING	0	3,000	3,000	4,000

DOCUMENTS FOR ACCOUNT . . . : 01-40-42-0430 Tuition

Report Writer training for the Trak-It Administration duties will cost \$1000.

0436	TRAVEL	0	3,200	3,200	3,200
Operational TOTAL . . . . . :		0	9,300	9,300	8,800

50 Utilities

0507	CELLULAR TELEPHONE	0	3,300	3,300	3,300
Utilities TOTAL . . . . . :		0	3,300	3,300	3,300

CODE ENFORCEMENT TOTAL :		0	406,400	411,650	391,300
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## DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	43 Inspections

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	718,042	554,600	562,400	641,350
Contractual	132,863	32,350	34,350	33,150
Supplies	24,587	14,550	16,050	19,050
Operational	15,267	12,800	12,150	11,850
Utilities	7,485	5,300	5,300	6,600
Capital	-	-	-	-
<b>Total</b>	898,244	619,600	630,250	712,000

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Director of Building Inspections & Code Enforcement / Building Official	31	1
Building Inspections Supervisor	22	1
Plans Examiner	17	1
Senior Building Inspector	19	1
Building Inspector	16	4
Property Maintenance Inspector	16	1
Permit Technician	12	2

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 40 - COMMUNITY DEVELOPMENT  
Department 43 - BUILDING INSPECTIONS

10. Salaries & Wages

0101	SUPERVISOR	80,195	88,300	87,800	92,500
0104	CLERICAL	67,425	72,500	72,200	76,300
0107	LABOR	430,039	292,500	295,900	358,600

DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0107

New Building Inspector

Staff requests to add an additional Building Inspector. Currently, we have several custom home developments within the City, requiring a unique and greater level of service. In 2003, we permitted 45 new custom homes. In 2004, we permitted 50 new custom homes. If our current trend continues, custom home permits should approach 82 permits, an 82% increase in a 24 month period. We understand the time required to meet Custom Home Builders needs for permitting and inspections is much greater than for production homes. In the department's business plan we are committed to host a breakfast roundtable discussion with the Custom Home Builders and hope to gain some additional insight and understanding so we can better serve them in the future.

Commercial permit activity is also experiencing a sharp increase. While in 2003, we permitted 19 new commercial structures and 11 in 2004, we expect to permit 50 commercial structures this year. In addition, the takeline subleasing program will begin soon and will involve projects in the area, with very unique inspection needs such as "view corridors", etc.

I would like to hire this position as a Senior Inspector in order to allow a person to take a leading role regarding issues that come up in the field, in addition to duties described above. Currently our inspections staff supervisor is responsible for all plan review, permitting and inspection functions. This new position could assist the Supervisor in resolving challenges that arise in the field.

Total cost \$47,000.

CITY MANAGER'S COMMENTS: Approved, funded 4/1/06

0109	OVERTIME	16,806	3,000	5,500	3,000
Salaries & Wages TOTAL . . . . . :		594,465	456,300	461,400	530,400

15 Benefits

0113	EDUCATION/CERTIFICATE PAY	0	2,450	2,450	2,450
0114	LONGEVITY PAY	1,910	2,000	2,000	2,550
0116	AUTO ALLOWANCE	3,000	3,000	3,000	3,000
0120	FICA & MEDICARE EXPENSE	46,273	33,750	34,950	38,250
0122	T.M.R.S. RETIREMENT EXP.	72,394	57,100	58,600	64,700
Benefits TOTAL . . . . . :		123,577	98,300	101,000	110,950

20 Contractual

0213	CONSULTING FEES	18,668	7,000	14,000	7,000
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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**Fund 01 - GENERAL FUND**

**Division 40 - COMMUNITY DEVELOPMENT**

**Department 43 - BUILDING INSPECTIONS**

0231	SERVICE-MAINT. CONTRACTS	11,200	17,950	14,450	19,000
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DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0231 Service Agreements

7 Air Cards at \$60 per month for mobile data equipment \$ 5,000

CRW Software	12,500
Copier	1,500

0240	EQUIPMENT REPAIRS	723	500	500	500
0242	EQUIPMENT RENTAL & LEASE	2,144	3,300	1,800	2,650

DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0242 Copier Lease

Copier \$2,640

0246	VEHICLE REPAIRS	6,609	3,600	3,600	4,000
0255	CODE ENFORCEMENT CONTRACT	56,597	0	0	0
0256	HEALTH INSPECTION SERVICE	30,613	0	0	0
0257	DEMOLITION SERVICES	3,400	0	0	0

<b>Contractual TOTAL . . . . . :</b>	<b>129,954</b>	<b>32,350</b>	<b>34,350</b>	<b>33,150</b>
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**30 Supplies**

0301	OFFICE SUPPLIES	5,512	3,250	4,000	4,000
0310	PRINTING & BINDING	4,309	3,500	3,500	4,500

DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0310 Printing & Binding

In addition to routine printing needs, we are designing a public brochure and expect to print 2500 for distribution. This is an initiative in our business plan.

0321	UNIFORMS	2,708	1,750	1,750	1,750
0323	SMALL TOOLS	3,614	500	500	2,500

DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0323 Small Tools

We will need the following for the new Senior Inspector position:

- Hand tools - \$100
- Arc Fault Tester - \$150
- Digital camera - \$500
- Miscellaneous items - \$600

We also need Smart Levels for inspecting slopes on handicap ramps sidewalks, grading, and driveways. \$1175.

0325	SAFETY SUPPLIES	342	1,250	500	300
0331	FUEL & LUBRICANTS	7,595	4,000	5,500	5,500
0347	GENERAL MAINT. SUPPLY	489	300	300	500

<b>Supplies TOTAL . . . . . :</b>	<b>24,569</b>	<b>14,550</b>	<b>16,050</b>	<b>19,050</b>
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 40 - COMMUNITY DEVELOPMENT  
Department 43 - BUILDING INSPECTIONS

40 Operational

0410	DUES & SUBSCRIPTIONS	2,436	3,200	3,200	2,250
0415	RECRUITING EXPENSES	1,305	1,000	1,000	1,000
0430	TUITION & TRAINING	6,410	5,000	4,750	5,000
0436	TRAVEL	5,115	3,600	3,200	3,600
Operational TOTAL . . . . . :		15,267	12,800	12,150	11,850

50 Utilities

0507	CELLULAR TELEPHONE	7,432	5,300	5,300	6,600
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DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0507 Cell Phones

We will have nine cell phones in our department. We budget \$55 per month for each cell phone. The Senior Inspector will utilize an unlimited minutes plan at \$85. per month and an additional \$300. for the Directors data usage.

Utilities TOTAL . . . . . :		7,432	5,300	5,300	6,600
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60 Capital

0612	COMPUTER EQUIPMENT	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0612 Computers

We are adding one new position, which will require the purchase of a computer.  
\$1,200

CITY MANAGER COMMENTS: Approved, funded through Technology Replacement Fund

0623	VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-40-43-0623 New Vehicles

New Ford ½ ton pickup truck, bed cover and emergency lights for the new construction inspector position \$16,500.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

Capital TOTAL . . . . . :		0	0	0	0
BLDG. INSP TOTAL :		895,264	619,600	630,250	712,000

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	40 Community Development	44 Animal Services

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	189,710	251,100	261,750	319,650
Contractual	21,978	24,200	26,300	27,700
Supplies	10,503	13,750	18,325	19,900
Operational	1,188	2,900	4,050	7,150
Utilities	1,597	2,950	2,950	3,600
Capital	88	4,100	4,100	-
<b>Total</b>	<u>225,065</u>	<u>299,000</u>	<u>317,475</u>	<u>378,000</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Animal Control Supervisor	20	1
Animal Control Officer	12	5
Shelter Attendent	7	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended City Manager Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 40 - COMMUNITY DEVELOPMENT

Department 44 - ANIMAL SERVICES

10 Salaries & Wages

0101	SUPERVISOR	45,301	46,800	46,400	49,100
0107	LABOR	105,524	157,100	161,600	209,100

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0107 New Animal Services Officer

Staff requests one additional Animal Services Officer. The growth of the City and increase in our population, as well as the newly annexed areas, equates to a sizable increase in the Department's workload. This position should greatly enhance our ability to provide service to our customers.

An identified best practice to determine the correct staffing levels for animal shelters, says that the optimum staffing would be 1 officer for each 8 kennels/cages, with a minimum staffing at 1 officer per 10 kennels/cages. Currently, we have a total of 50 kennels and cages and employ 4 Officers. An appropriate number would be 5 Officers with this method. I believe the need for this position is immediate. We want to consider extending the hours which the shelter is open to the public, including evening and additional weekend hours. This allows the public to come and retrieve or adopt the animals. With our level of staffing, I am not comfortable with extending our hours; however I believe if we add this additional position, we can adjust our hours to be more accommodating and available to our customers.

In conjunction with a Department Strategic Initiative to enhance public education, this position will allow us to schedule and host a greater number of public educational opportunities. We want to hold regular events at the schools and certain community groups, such as Home Owner Association events. First year cost for salary, etc. \$40,800.

CITY MANAGER'S COMMENTS: Approved

0109	OVERTIME	5,318	3,500	6,500	6,700
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0109 OVERTIME

We made a change this year, requiring the payment of overtime rather than accumulation of comp time. The extra hours are attributable to after hours calls for loose animals, bite calls, etc.

Salaries & Wages TOTAL . . . . . :	156,143	207,400	214,500	264,900
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15 Benefits

0113	EDUCATION/CERTIFICATE PAY	0	800	800	800
0114	LONGEVITY PAY	2,355	2,600	2,600	2,900
0120	FICA & MEDICARE EXPENSE	12,023	15,100	16,350	19,550
0122	T.M.R.S. RETIREMENT EXP.	19,189	25,200	27,500	31,500

Benefits TOTAL . . . . . :	33,567	43,700	47,250	54,750
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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**Fund 01 - GENERAL FUND**

**Division 40 - COMMUNITY DEVELOPMENT**

**Department 44 - ANIMAL SERVICES**

**20 Contractual**

0231	SERVICE-MAINT. CONTRACTS	800	3,300	2,400	3,600
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0231 Service Contracts

MDT Air Cards \$3,000  
Copier 600

0233	ADVERTISING	0	350	350	350
0240	EQUIPMENT REPAIRS	587	500	500	500
0242	EQUIPMENT RENTAL & LEASE	384	550	550	750

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0242 Equipment Rentals

New copier lease and pagers.

0246	VEHICLE REPAIRS	1,970	2,500	2,500	2,500
0266	VETERINARY CONTRACTS	17,411	16,000	19,000	19,000

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0266 Veterinary Contracts

The slight increase is due to newly annexed areas.

0270	WASTE DISPOSAL SERVICE	825	1,000	1,000	1,000
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<b>Contractual TOTAL . . . . . :</b>		<b>21,977</b>	<b>24,200</b>	<b>26,300</b>	<b>27,700</b>
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**30 Supplies**

0301	OFFICE SUPPLIES	563	500	800	1,000
0310	PRINTING & BINDING	377	500	1,000	3,500

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0310 Printing & Binding

There are various items (applications, forms, etc.) that we have copied ourselves that we need to begin to have professionally printed. Additionally, I am adding \$2500 to cover the cost of producing the Department's full color brochure that is a measure, in our business plan.

0321	UNIFORMS	2,633	4,500	5,000	3,600
0331	FUEL & LUBRICANTS	4,624	3,000	6,275	7,800

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0331 Fuel & Lube

This represents a 15% increase in fuel costs and an increase in fuel used in order to conduct pro-active neighborhood services. In addition, we are adding a sixth vehicle.

0347	GENERAL MAINT. SUPPLY	767	750	750	1,000
0375	ANIMAL SHELTER SUPPLY	1,539	4,500	4,500	3,000

<b>Supplies TOTAL . . . . . :</b>		<b>10,503</b>	<b>13,750</b>	<b>18,325</b>	<b>19,900</b>
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>				
<b>Division 40 - COMMUNITY DEVELOPMENT</b>				
<b>Department 44 - ANIMAL SERVICES</b>				

**40 Operational**

0410	DUES & SUBSCRIPTIONS	35	250	550	1,250
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0410 Dues & Subscriptions

This will cover license and certification renewal fees, as well as any annual Association dues. Department employees have to pay AACA and NACA Association dues. All Animal Control Officers pay a yearly State Animal Control license registration fee.

0415	RECRUITING EXPENSES	988	0	200	1,000
0428	OTHER	0	300	300	0
0430	TUITION & TRAINING	125	1,350	1,500	2,450

DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0430 Training & Travel

All Animal Control Officers are required to obtain continuing education hours. Also, we have two existing employee's who will take a prep class, to prepare for their License exam. Our Supervisor will plan to attend an Annual State conference. In the past, with limited staffing, we weren't always able to schedule class time. With our staff levels increased, we will have more opportunities, to allow staff to go to classes. We will plan to obtain a greater level of education and certifications.

0436	TRAVEL	40	1,000	1,500	2,450
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Operational TOTAL . . . . . : 1,188      2,900      4,050      7,150

**50 Utilities**

0507	CELLULAR TELEPHONE	1,597	2,950	2,950	3,600
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0507 Cell Phones

\$50 per month for each cell phone. We will have six (6) cell phones in the department, with the addition of the new officer.

Utilities TOTAL . . . . . : 1,597      2,950      2,950      3,600

**60 Capital**

0612	COMPUTER EQUIPMENT	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0612 Computers

New officer will require the purchase of a computer.

CITY MANAGER COMMENTS: Approved, funded in the Technology Replacement Fund.

0615	OFFICE MACHINERY & EQUIP	0	500	500	0
0617	RADIO EQUIPMENT	0	3,100	3,100	0
0621	FIELD MACHINERY & EQUIP	0	500	500	0

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND

Division 40 - COMMUNITY DEVELOPMENT

Department 44 - ANIMAL SERVICES

0623	VEHICLES	88	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-40-44-0623 New Vehicles

One unit with animal transport cages for the new Officer. In addition we need to consider replacing the 1999 Chevy van with approximately 65,000 miles. While it is not a high mileage vehicle it was not designed for this use and has not held up to it. The interior is rusting through in areas due to the frequent cleanings required. It also is poorly designed for the animal cages which were installed in it.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations.

Capital TOTAL . . . . . :	88	4,100	4,100	0
ANIMAL SERVICES TOTAL :	225,063	299,000	317,475	378,000

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	45 Parks & Recreation	45 Parks

### Expenditure Summary

	<u>Actual</u> 03-04	<u>Budgeted</u> 04-05	<u>Amended</u> 04-05	<u>Approved</u> 05-06
Personnel	552,875	642,550	668,400	724,400
Contractual	200,756	244,900	242,500	250,000
Supplies	114,334	109,200	114,400	142,200
Operational	9,964	30,450	14,850	33,200
Utilities	97,559	66,500	66,200	66,500
Capital	2,995	-	-	-
<b>Total</b>	<u>978,484</u>	<u>1,093,600</u>	<u>1,106,350</u>	<u>1,216,300</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Parks Superintendent	23	1
Crew Leader	13	2
Irrigation Technician	13	1
Landscape Beautification Coordinator	13	1
Equipment Operator I	9	3
Maintenance Worker II	8	7
Maintenance Worker I	8	1
Maintenance Worker (Temporary)	-	6

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>				
<b>Division 45 - PARKS AND RECREATION</b>				
<b>Department 45 - PARKS</b>				

**10 Salaries & Wages**

0101	SUPERVISOR	69,463	70,750	70,950	71,200
0107	LABOR	366,165	448,900	463,400	515,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0107 3 Maintenance Worker Positions

Request to add three full time Maintenance Worker II positions to keep up with growth. Our Park acreage has increased to almost 450 acres and the expectations continue to increase, without significant additions to the crews. A beatification crew was added last year to specifically focus on color bed maintenance and downtown projects. Larger special events projects also place a heavy demand on this hard working department. Request total \$98,000.

CITY MANAGER'S COMMENTS: Approved 1 position to be funded 2/1/06.

0109	OVERTIME	22,169	10,000	17,500	16,000
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0109 Overtime Increase

We have been involved in additional special events and are needed to work more on weekends to keep up with trash and keep facilities clean and presentable. If we are able to hire additional Maintenance Workers, they will be scheduled to work weekends to offset some of the overtime required for these events.

<b>Salaries &amp; Wages TOTAL . . . . . :</b>	<b>457,797</b>	<b>529,650</b>	<b>551,850</b>	<b>602,700</b>
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**15 Benefits**

0114	LONGEVITY PAY	5,210	6,000	5,950	6,800
0120	FICA & MEDICARE EXPENSE	35,423	41,300	42,500	44,800
0122	T.M.R.S. RETIREMENT EXP.	54,446	65,600	68,100	70,100

<b>Benefits TOTAL . . . . . :</b>	<b>95,079</b>	<b>112,900</b>	<b>116,550</b>	<b>121,700</b>
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**20 Contractual**

0237	UNIFORM SERVICE	4,316	5,900	7,100	8,500
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0237 Uniforms

This line item increase allows for uniforms for the 3 new employees requested as Parks Maintenance Workers.

0240	EQUIPMENT REPAIRS	21,722	13,000	12,000	13,000
0242	EQUIPMENT RENTAL & LEASE	10,194	12,000	10,500	12,000
0244	BUILDING REPAIRS	2,000	3,000	3,000	3,000
0245	POOL REPAIR & MAINT	0	0	0	0

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 45 - PARKS AND RECREATION</u>				
<u>Department 45 - PARKS</u>				

0246	VEHICLE REPAIRS	3,893	4,000	4,900	6,500
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0246 Line Item Increase

Request increase in the line item by \$2,500 to cover the repairs of aging fleet.

0247	GROUNDS MAINTENANCE	158,629	206,000	204,000	206,000
0270	WASTE DISPOSAL SERVICE	0	1,000	1,000	1,000

Contractual TOTAL . . . . . :		200,754	244,900	242,500	250,000
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30 Supplies

0301	OFFICE SUPPLIES	196	500	500	500
0310	PRINTING & BINDING	148	200	200	200
0323	SMALL TOOLS	4,494	7,000	7,000	7,000
0325	SAFETY SUPPLIES	1,105	2,000	2,100	2,000
0331	FUEL & LUBRICANTS	17,400	15,000	18,600	15,000
0333	CHEMICAL	9,052	8,500	8,500	8,500
0341	CONSTRUCTION & REPAIR SUPPLY	39,556	25,000	25,000	45,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0341 Takeline Fences

When the decision was made to sublease the takeline area to adjacent homeowners, there was also a decision made to install 6' high wrought iron fences to separate public and private areas. There were four areas identified as requiring fencing. These included the area separating the Harbor Bay Marina from Lakeside Village, the south side of SH 66, the north side of the SH 66 Boat Ramp facility and the south side of the Shores CC. During discussions with the homeowners regarding the subleasing process, the Council became aware of the need to fence the property line between Lakeside Village and Turtle Cove. The project cost is \$20,000.

CITY MANAGER COMMENTS: Approved

0347	GENERAL MAINT. SUPPLY	16,178	18,000	19,500	23,000
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0347 Line Item Increase

An Increase is necessary for aging facilities and higher maintenance standards. The increase will cover the costs of replacing older equipment and amenities, repairing vandalized equipment and keeping playground facilities in compliance with national standards. The increase requested is \$7,000.

CITY MANAGER COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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<u>Fund 01 - GENERAL FUND</u>				
<u>Division 45 - PARKS AND RECREATION</u>				
<u>Department 45 - PARKS</u>				

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0347 — Infield Conditioner

For the past six years, we have added a calcined clay product to the infields at Tuttle Park. The clay product reduces compaction, improves drainage and makes the fields safer. We have been adding the product every other year and it has been recommended that we make this an annual practice in an effort to reduce the amount of clay dust that goes into the air. The calcined clay is a larger and heavier product. The clay when it is broke down tends to stay on the fields when the field is maintained or in high winds. The dust from the typical ballfield clay has caused problems for Continental Pet by getting into the turbines that move air into their facility. The project cost is \$11,000.

CITY MANAGER COMMENTS: Approved

0349	AGRICULTURAL SUPPLIES	16,306	25,000	25,000	33,000
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0349 Program Supplies

After a full year of the Beautification Crew in place, the annual cost of the program supplies is clearer. The estimated cost of supplies needed for the beautification is \$22,000 and we spend an additional \$8,000 for general park related agricultural supplies such as sod, winter Rye Grass, etc. The breakdown for the beautification program is as follows:

Spring Flowers:	700 Flats
Fall Flowers:	500 Flats
Tulips:	17,000 Bulbs
Perennials and Caladiums:	\$1,200
Bedding Soil:	50 yards
Mulch	2,250 Cubic Feet
Landscape Stone Edging	\$2,500

CITY MANAGER COMMENTS: Approved

0350	IRRIGATION SYS SUPPLIES	9,899	8,000	8,000	8,000
Supplies TOTAL . . . . . :		114,334	109,200	114,400	142,200

40 Operational

0415	RECRUITING EXPENSES	1,020	500	250	500
0428	OTHER	43	250	250	0
0430	TUITION & TRAINING	485	2,500	2,350	3,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0430 Tuition for NPSI Program

Tuition increase to allow training and testing for National Playground Safety Inspector Program. The program and test is offered twice a year in Texas, once at the SW Parks Training Institute and once at the Texas Recreation and Parks Annual Institute. This is identified as an initiative on the Parks and Recreation Department Business Plan. The project cost is \$1,000

CITY MANAGER COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 45 - PARKS

0436	TRAVEL	1,169	1,200	1,000	3,200
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0436 Travel to SW Parks Institute

Travel and lodging for two people to the SW Parks Institute to attend the National Playground Safety Inspector training and test, given twice annually in Texas. The testing and certification is identified as a strategic initiative on the department business plan. Project cost is \$1,000.

0480	INMATE PROGRAM	7,246	26,000	11,000	26,000
Operational TOTAL . . . . . :		9,963	30,450	14,850	33,200

50 Utilities

0501	ELECTRICITY	6,193	0	0	0
0507	CELLULAR TELEPHONE	1,454	4,500	4,200	4,500
0513	WATER	89,912	62,000	62,000	62,000
Utilities TOTAL . . . . . :		97,559	66,500	66,200	66,500

60 Capital

0621	FIELD MACHINERY & EQUIP	2,995	0	0	0
DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0621			250 Gallon Chemical Spray Unit		

Request to replace old unit that is in need of total refurbishment. We believe it will be cheaper in the long run to replace the unit. In order to improve the turf quality on our ballfields and municipal grounds, the application of chemicals is necessary. Our current equipment has kept us from being able to spray effectively. The project cost is \$3,500.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0621		Utility Vehicle		
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Request is for the purchase of a small utility vehicle with a dump bed, similar to a John Deere Gator. The unit will be used at the Harbor site for inspectors and staff to move around the site and off-site for special events. \$8,000.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

0623	VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0623		3/4 ton Crew Cab Pick Up Truck		
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Request to add a new 3/4 ton pick up truck with a crew cab. The crew cab will be used for a mowing crew which normally consists of three to four people. During the summer months, the extra cab space is necessary to transport additional field employees. An entire mowing crew can be moved with one vehicle during the remainder of the year. Anticipated cost includes the light bar, tool box, back up alarm and other safety equipment. \$28,000

CITY MANAGER COMMENTS: Disapproved



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 45 - PARKS

DOCUMENTS FOR ACCOUNT . . . : 01-45-45-0623 . . . . . 1 1/2 ton Truck with Dump Bed

The proposed truck with dump bed will be used for small loads of dirt, gravel, etc when necessary and will be used extensively for hauling trash and debris. The bed is much larger and will reduce the number of trips. It will also be used a great deal when the inmates are on site to clear underbrush and tree limbs. The vehicle cost is \$37,000. This vehicle is a near duplicate of the vehicle requested by the Street Department and can be shared between the departments.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations.

Capital TOTAL . . . . . :	2,995	0	0	0
PARKS TOTAL . . . :	978,481	1,093,600	1,106,350	1,216,300

## DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	47 Recreation

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	425,557	454,100	406,300	443,850
Contractual	28,353	47,750	31,300	48,050
Supplies	40,090	43,650	43,650	51,550
Operational	23,182	107,950	106,250	116,250
Utilities	35,333	42,200	52,000	52,200
Capital	-	-	-	-
<b>Total</b>	<u>552,517</u>	<u>695,650</u>	<u>639,500</u>	<u>711,900</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Director of Parks & Recreation/Streets	32	1
Parks & Recreation Manager	25	1
Recreation Supervisor	19	1
Recreation Coordinator	16	1
Administrative Assistant	12	1
Part-Time Recreation Attendants	N/A	2
Summer Swim Coach	N/A	1
Part-Time Recreation Assistant	N/A	1
Lifeguards (Part-time Temp.)	N/A	12
Softball Director (Part-time Temp.)	N/A	1
Youth Program Coordinator (Part-time Temp.)	N/A	4
Youth Program Assistants (Part-time Temp.)	N/A	4

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 47 - RECREATION

10 Salaries & Wages —

0101	SUPERVISOR	188,024	205,600	178,700	197,500
0104	CLERICAL	67,244	75,800	63,200	75,300
0107	LABOR	104,998	104,000	102,100	104,500
0109	OVERTIME	1,639	1,000	1,200	1,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>361,905</b>	<b>386,400</b>	<b>345,200</b>	<b>378,300</b>

15 Benefits

0114	LONGEVITY PAY	805	1,000	900	850
0116	AUTO ALLOWANCE	3,000	3,000	3,000	4,200

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0116 Auto Allowance Increase

Increase in auto allowance due to Street Department responsibilities and increase in fuel costs. Increase requested is \$1200.

CITY MANAGER COMMENTS: Approved

0120	FICA & MEDICARE EXPENSE	28,173	29,200	26,400	27,000
0122	T.M.R.S. RETIREMENT EXP.	31,674	34,500	30,800	33,500
<b>Benefits TOTAL . . . . . :</b>		<b>63,652</b>	<b>67,700</b>	<b>61,100</b>	<b>65,550</b>

20 Contractual

0231	SERVICE-MAINT. CONTRACTS	3,680	5,300	5,300	5,600
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DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0231 Service Contracts

Fitness Equipment (The Center) \$ 900  
Class Software 2,500  
Copier 2,200

0239	RECREATION CONTRACT	2,718	3,250	3,000	3,250
0242	EQUIPMENT RENTAL & LEASE	8,222	8,700	8,300	8,700

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0242 Misc Lease Agreements

Copier \$5,700  
Misc Equipment rentals \$3,000  
Total: \$8,700

0243	BUILDING LEASE	9,040	24,000	9,000	24,000
0245	POOL REPAIR & MAINT	2,984	6,000	5,500	6,000
0246	VEHICLE REPAIRS	1,708	500	200	500
<b>Contractual TOTAL . . . . . :</b>		<b>28,352</b>	<b>47,750</b>	<b>31,300</b>	<b>48,050</b>



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 47 - RECREATION

0410	DUES & SUBSCRIPTIONS	1,491	1,750	1,750	1,750
0415	RECRUITING EXPENSES	1,799	2,500	2,800	2,500
0428	OTHER	2,080	1,500	1,000	1,500
0430	TUITION & TRAINING	3,134	2,400	2,400	4,200

DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0430 TEAMS Conference

Request is to attend the Travel Events and Managing Sports (TEAMS) 2005 conference and Expo in November. The TEAMS conference is where events and potential host sites meet to locate national events for the upcoming years. As we look to begin programming the Harbor, TEAMS looks like an opportunity worth pursuing. The 2005 event is in Florida in November. Registration is \$795 and the travel costs are estimated at \$1000. The total project cost is \$1795.

CITY MANAGER COMMENTS: Approved

0436	TRAVEL	3,030	4,300	5,300	6,300
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DOCUMENTS FOR ACCOUNT . . . : 01-45-47-0436 NRPA Annual Conference

The National Recreation and Park Association Annual Conference will be in San Antonio in 2005. We would like to take advantage of this opportunity to get some excellent training for the recreation staff members with minimal travel costs. Project cost is \$2,000.

CITY MANAGER COMMENTS: Approved

Operational TOTAL . . . . . :		23,181	107,950	106,250	116,250
50 Utilities					
0501	ELECTRICITY	33,337	40,000	50,000	50,000
0507	CELLULAR TELEPHONE	1,997	2,200	2,000	2,200
Utilities TOTAL . . . . . :		35,334	42,200	52,000	52,200
RECREATION TOTAL :		552,514	695,650	639,500	711,900

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
01 General	45 Parks & Recreation	49 Streets

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	472,537	501,700	500,050	534,550
Contractual	50,960	48,950	48,950	53,950
Supplies	475,500	500,400	510,200	511,700
Operational	1,020	2,200	2,000	2,700
Utilities	209,305	222,100	252,100	252,100
Capital	3,294	6,700	6,700	-
<b>Total</b>	<b>1,212,615</b>	<b>1,282,050</b>	<b>1,320,000</b>	<b>1,355,000</b>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Superintendent	23	1
Crew Leader	13	2
Equipment Operator II	11	2
Equipment Operator I	10	1
Maintenance Worker II	8	5

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 49 - STREET DEPARTMENT

10 Salaries & Wages

0101	SUPERVISOR	68,965	70,700	70,950	71,100
0107	LABOR	308,562	332,000	328,900	360,700
0109	OVERTIME	9,404	10,000	10,000	10,000
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>386,931</b>	<b>412,700</b>	<b>409,850</b>	<b>441,800</b>

15 Benefits

0114	LONGEVITY PAY	6,515	6,500	6,300	6,900
0120	FICA & MEDICARE EXPENSE	31,273	31,000	31,500	32,950
0122	T.M.R.S. RETIREMENT EXP.	47,818	51,500	52,400	52,900
<b>Benefits TOTAL . . . . . :</b>		<b>85,606</b>	<b>89,000</b>	<b>90,200</b>	<b>92,750</b>

20 Contractual

0237	UNIFORM SERVICE	4,096	19,000	4,000	4,000
0240	EQUIPMENT REPAIRS	12,186	0	6,000	6,000
0242	EQUIPMENT RENTAL & LEASE	1,715	2,200	2,200	2,200
0246	VEHICLE REPAIRS	7,775	10,000	9,000	9,000
0270	WASTE DISPOSAL SERVICE	25,000	17,000	27,000	7,000
0271	LANDFILL MAINTENANCE	189	750	750	750
0275	STREET SWEEPING	0	0	0	25,000

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0275                      Initiate Street Sweeping Program

Request to begin a new street sweeping program under the City Pride Initiative. Efforts will initially be concentrated in the Central Business District and expanded as necessary. Service will be provided by an outside contractor. Project cost is estimated at \$25,000.

CITY MANAGER COMMENTS: Approved

<b>Contractual TOTAL . . . . . :</b>		<b>50,961</b>	<b>48,950</b>	<b>48,950</b>	<b>53,950</b>
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30 Supplies

0301	OFFICE SUPPLIES	234	500	400	500
0310	PRINTING & BINDING	0	100	100	100
0323	SMALL TOOLS	1,297	3,600	3,600	3,600
0325	SAFETY SUPPLIES	1,795	1,000	900	3,500

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0325                      Safety Cones

Request is for the purchase of 400 road safety cones. Many of our cones have been damaged; have lost their safety coloring due to sunlight and road debris and need to be replaced. Request \$2,500.

CITY MANAGER COMMENTS: Approved

0331	FUEL & LUBRICANTS	15,404	14,000	24,200	20,000
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 49 - STREET DEPARTMENT

0333	CHEMICAL	0	200	200	200
0341	CONSTRUCTION & REPAIR SU	431,475	450,000	450,000	450,000
0347	GENERAL MAINT. SUPPLY	5,301	6,000	5,800	6,000
0384	DRAIN. SYS. REPAIR SUPP	708	10,000	10,000	10,000
0392	SIGNS AND SIGNALS	19,286	15,000	15,000	17,800

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0392 Street Name Sign Changes

Line item increase for the purchase of sign blades to comply with mandated changes in the Manual of Unified Traffic Control Devices. By 2007, all street name signs with a speed limit of more than 25 mph must have six inch text on a nine inch blade. The changeout began in 2005 and will continue through 2007. Additional cost to the line item is \$5,000.

CITY MANAGER COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0392 Street Banner Program

Over the past 24 months, we have installed several light poles in the medians including Ralph Hall Parkway, FM 740 and SH 66. In total, we have 80 median light poles. This project is for the purchase of brackets and four sets of banners for each pole. The brackets will mount to the pole and have slots for two banners each. Banners can be customized with logo or generic for seasons, etc.

The City bucket truck will allow staff to change out the banners as necessary without truck rental or an outside contractor. The project includes the purchase of 80 brackets at \$80 each (\$6,400) and the purchase of 8 banners for each pole at \$95 each (\$60,800). Total project cost is estimated at \$67,200.

CITY MANAGER COMMENTS: Approved

COUNCIL COMMENTS: Not Approved

Supplies TOTAL . . . . . :	475,500	500,400	510,200	511,700
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40 Operational

0415	RECRUITING EXPENSES	131	0	200	500
0428	OTHER	102	0	0	0
0430	TUITION & TRAINING	371	1,000	800	1,000
0436	TRAVEL	416	1,200	1,000	1,200

Operational TOTAL . . . . . :	1,020	2,200	2,000	2,700
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50 Utilities

0504	STREET LIGHTING	207,438	220,000	250,000	250,000
0507	CELLULAR TELEPHONE	1,867	2,100	2,100	2,100
0513	WATER	0	0	0	0

Utilities TOTAL . . . . . :	209,305	222,100	252,100	252,100
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 49 - STREET DEPARTMENT

60 Capital					
0617	RADIO EQUIPMENT	3,294	6,200	6,200	0
0621	FIELD MACHINERY & EQUIPM	0	500	500	0

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0621                      Replace Paint Striping Machine

Request to replace paint striping machine. Our current unit mixes paint and water in the tank and when the tank is not completely emptied, the disposal of the paint and the clean up is a problem. The new unit will spray directly from a 5 gallon bucket of paint and can be re-sealed. Clean up is reduced and there is not any disposal of any unused paint. The cost is \$4,500.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

0623	VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623    1 1/2 ton Crew Cab Truck w/ Utility Bed

Request to replace 1997 Ford truck with 65,500 miles. Current truck unit is #142. New vehicle includes towing package, crane and safety equipment. Unit #142 burns premium fuel. Project request is \$35,300.

CITY MANAGER COMMENTS: Disapproved

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623                      3/4 ton pick up

Request to replace Unit #141 which is a 1995 model pick-up with 120,000 miles and currently driven by the Superintendent Cost \$23,600

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations.

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623                      4 1/2 ton Dump Truck

Request is to replace Unit #144 which is a 1989 model dump truck. Although the vehicle has only 25,000 miles on it, it is in need of a major repairs and a complete paint job. Replacement cost is \$44,000.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623                      12' Motor Grader

Request to replace a 1980 model unit with 4,500 hours. The piece of equipment is used monthly at a minimum for general maintenance and upkeep of several dirt roads in the city limits. Because of the age parts are difficult to acquire and needed more frequently. Unit was rebuilt in 1997. Project cost is \$120,000.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 45 - PARKS AND RECREATION  
Department 49 - STREET DEPARTMENT

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623 Front End Loader

Request to add a second front end loader available to the Parks and Streets Departments. The current unit is a 1997 model and has 4,500 hours of use. It has had transmission problems and can still be used but it is not in the condition necessary to travel across the streets and roadways. Its primary use would be around the shop and yard to move materials. The new machine would be used off-site. The cost of the new unit is \$88,500.

CITY MANAGER COMMENTS: Disapproved. Will be reconsidered in a future budget.

DOCUMENTS FOR ACCOUNT . . . : 01-45-49-0623 1 1/2 ton truck with dump bed

This request is to replace unit #146 which is a 1994 model and has 99,000 miles. The truck is used daily for moving small loads of material and other jobs that are too small for the larger dump truck. The proposed unit is a 1 1/2 ton extended cab with a tool box located behind the cab and a dump bed. The unit cost is \$36,000.

CITY MANAGER COMMENTS: Disapproved

Capital TOTAL . . . . . :	3,294	6,700	6,700	0
STREETS TOTAL . . . . . :	1,212,617	1,282,050	1,320,000	1,355,000

## DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	53 Engineering

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	665,385	704,200	683,390	855,950
Contractual	78,373	63,250	55,450	79,850
Supplies	15,109	14,250	17,350	21,500
Operational	7,842	17,950	13,350	19,900
Utilities	5,850	5,300	5,300	6,800
Capital	-	800	800	-
<b>Total</b>	<u>772,559</u>	<u>805,750</u>	<u>775,640</u>	<u>984,000</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
City Engineer/Public Works Director	32	1
Engineer II	24	2
Engineer Designer	22	1
Field Construction Coordinator	22	1
Senior Construction Inspector	19	1
Construction Inspector I	16	4
Customer Service Coordinator	12	1
Public Works Coordinator	12	1

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>				
<u>Division 50 - PUBLIC WORKS</u>				
<u>Department 53 - ENGINEERING</u>				

10 Salaries & Wages

0101	SUPERVISOR	96,155	102,500	101,600	107,400
0104	CLERICAL	202,055	213,700	207,200	275,100
0107	LABOR	237,711	254,400	232,700	303,700

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0107 Additional Inspector

The department needs to add an additional construction inspector to keep up with the growing number of projects in various stages of construction. This department's inspectors check streets, drainage, water and sewer construction on all subdivision, commercial and industrial projects as well as inspecting all capital improvement projects such as Clark and Lakeshore.

During 2004, we had 32 new construction starts and are already at 30 for the first 6 months of 2005. With 50 active construction sites at various stages of progress. Our inspectors keep daily logs of work done at each site, analyze testing reports, and maintain project data, and maintenance period reviews Capital Improvement projects require daily monitoring of quantities installed as well as a considerable amount of time spent on public relations in the affected areas. Once completed a 2 year maintenance period is monitored by the inspectors.

CITY MANAGER'S COMMENTS: Approved.

0109	OVERTIME	13,472	12,000	20,000	30,000
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DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0109 Overtime

Saturday Rounds- 52 Weeks at 8 Hours per Week= 416 Hours  
 Sunday Rounds- 15 Weeks at 4 Hours per Week= 60 Hours  
 Daily Overtime- 52 Weeks at 10 Hours per Week= 520 Hours  
 Total- \$30,000.

Salaries & Wages TOTAL . . . . . :	549,393	582,600	561,500	716,200
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15 Benefits

0114	LONGEVITY PAY	4,125	4,800	4,640	4,550
0116	AUTO ALLOWANCE	4,200	4,200	4,200	4,200
0120	FICA & MEDICARE EXPENSE	40,297	42,100	41,950	47,500
0122	T.M.R.S. RETIREMENT EXP.	67,369	70,500	71,100	83,500

Benefits TOTAL . . . . . :	115,991	121,600	121,890	139,750
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20 Contractual

0212	ENGINEERING SERVICES	53,959	40,000	35,000	40,000
0213	CONSULTING FEES	12,994	10,000	10,000	10,000

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0213 Consulting Services

Flood Study Review- \$5000.  
 Miscellaneous consulting projects \$5000.

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 01 - GENERAL FUND  
Division 50 - PUBLIC WORKS  
Department 53 - ENGINEERING

0219	TRAFFIC PLANNING	0	0	0	15,000
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DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0219 Traffic Planning

This line item has been moved from Planning. Periodic traffic impact analysis studies are completed, particularly in association with proposed subdivisions.

0231	SERVICE-MAINT. CONTRACTS	3,005	4,100	4,100	4,400
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DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0231 Service Agreements

Engineering Copier \$1,400  
Autocad Upgrade \$3,000  
Total: \$4,400

0240	EQUIPMENT REPAIRS	150	500	500	500
0242	EQUIPMENT RENTAL & LEASE	4,713	6,000	2,500	6,100

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0242 Equip/Copier Rental

Copier Lease \$4,600  
Misc. Equipment Rental- \$1500

0243	BUILDING LEASE	927	150	850	850
0246	VEHICLE REPAIRS	2,625	2,500	2,500	3,000

<b>Contractual TOTAL . . . . . :</b>		<b>78,373</b>	<b>63,250</b>	<b>55,450</b>	<b>79,850</b>
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**30 Supplies**

0301	OFFICE SUPPLIES	4,758	4,000	4,000	4,000
0310	PRINTING & BINDING	1,181	1,200	1,200	1,200
0321	UNIFORMS	761	1,000	1,000	1,000
0323	SMALL TOOLS	214	750	750	2,500

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0323 Small Tools

\$1,050 Smart Levels for inspectors - Check slopes on construction projects and barrier free ramps.

\$1,250 Digital Cameras for inspectors - Document issues, construction work, bring info into office for review by Engineers, etc.

\$ 250 Measuring Wheels - measure distances and calculate construction quantities

0325	SAFETY SUPPLIES	194	400	400	400
0331	FUEL & LUBRICANTS	7,402	5,000	8,100	8,800
0341	CONSTRUCTION & REPAIR SU	0	1,400	1,400	3,100

DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0341 Survey Markers

75 C35DB 3-1/2" Bronze Survey Markers at \$15 each= \$1125  
500 RBD 5325 3-1/4" Floodway Markers at \$4 each= \$2000  
Total: \$3,125

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 01 - GENERAL FUND</b>				
<b>Division 50 - PUBLIC WORKS</b>				
<b>Department 53 - ENGINEERING</b>				
0347 GENERAL MAINT. SUPPLY	598	500	500	500
<b>Supplies TOTAL . . . . . :</b>	<b>15,108</b>	<b>14,250</b>	<b>17,350</b>	<b>21,500</b>
<b>40 Operational</b>				
0410 DUES & SUBSCRIPTIONS	4,743	7,350	7,350	7,300
<b>DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0410</b>			<b>Dues &amp; Subscriptions</b>	
NCTCOG Construction Standards- \$2400				
NCTCOG Stormwater Program- \$2900				
NCTCOG Public Works Program- \$1200				
PE Registration x 2 - \$470				
APWA (AW)- \$120				
ASCE (AW)- \$225				
0415 RECRUITING EXPENSES	0	0	400	2,000
0430 TUITION & TRAINING	1,510	5,600	2,600	5,600
<b>DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0430</b>				<b>Tuition</b>
Inspector Training-				
Trench and Confined Space Entry				
Storm Water Practices During Const.				
Managing Mult. Projects and Deadlines				
Engineering Continuing Ed.				
0436 TRAVEL	1,590	5,000	3,000	5,000
<b>Operational TOTAL . . . . . :</b>	<b>7,843</b>	<b>17,950</b>	<b>13,350</b>	<b>19,900</b>
<b>50 Utilities</b>				
0507 CELLULAR TELEPHONE	5,850	5,300	5,300	6,800
<b>DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0507</b>				<b>Cell Phone</b>
Cell phones are carried by 5 field inspectors, field coordinators, 2 Engineers and Director				
<b>Utilities TOTAL . . . . . :</b>	<b>5,850</b>	<b>5,300</b>	<b>5,300</b>	<b>6,800</b>

ACCOUNT		2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 01 - GENERAL FUND</u>					
<u>Division 50 - PUBLIC WORKS</u>					
<u>Department 53 - ENGINEERING</u>					
60 Capital					
0610	FURNITURE & FIXTURES	0	800	800	0
0612	COMPUTER EQUIPMENT	0	0	0	0
DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0612					Computers
Upgrade Autocad Stations- 2 at \$3750= \$7500					
2- Dell 380 Intel Pentium 4 Processor 571 Computers with 24" monitor.					
*Details available.					
New Engineer position desktop = \$3,800					
New Construction Inspector Teleclient = \$900					
CITY MANAGER COMMENTS: Approved, funded through Technology Replacement Fund					
0623	VEHICLES	0	0	0	0
DOCUMENTS FOR ACCOUNT . . . : 01-50-53-0623					New Truck
New 1/2 Ton extended cab pickup for new inspector- \$16,500					
CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations.					
Capital TOTAL . . . . . :		0	800	800	0
ENGINEERING TOTAL . . :		772,558	805,750	775,640	984,000

## SUMMARY OF OPERATIONS

**Fund**

02 Water &amp; Sewer

	Actual 03-04	Budgeted 04-05	Amended — 04-05	Proposed 05-06
Operating Revenues	8,178,412	8,140,700	8,848,400	9,054,700
Operating Expenses	5,194,576	5,668,250	6,667,825	7,472,250
Depreciation & Amortization Expense	1,265,432	550,000	1,000,000	1,000,000
<b>Operating Income (Loss)</b>	<b>1,718,405</b>	<b>1,922,450</b>	<b>1,180,575</b>	<b>582,450</b>
Non-Operating Revenues	801,325	215,000	277,000	235,000
Non-Operating Expenses	601,264	1,372,200	763,125	785,000
<b>Non-Operating Income (Loss)</b>	<b>200,061</b>	<b>(1,157,200)</b>	<b>(486,125)</b>	<b>(550,000)</b>
<b>Net Income (Loss) Before Transfers</b>	<b>1,918,466</b>	<b>765,250</b>	<b>694,450</b>	<b>32,450</b>
Net Transfers In (Out)	(867,500)	(926,400)	(1,006,400)	(995,000)
<b>Net Income (Loss)</b>	<b>1,050,966</b>	<b>(161,150)</b>	<b>(311,950)</b>	<b>(962,550)</b>
Retained Earnings - Beginning	26,512,659	18,294,586	27,563,624	27,251,674
<b>Retained Earnings - Ending</b>	<b>27,563,624</b>	<b>18,133,436</b>	<b>27,251,674</b>	<b>26,289,124</b>



## SUMMARY OF REVENUES

**Fund**

02 Water &amp; Sewer

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Available Operating Revenues:					
4601	Retail Water Sales	4,473,918	4,975,000	4,975,000	5,207,000
4603	Sewer Charges	1,923,123	2,001,000	2,001,000	2,308,300
4605	Pretreatment Charges	5,454	8,700	6,900	8,600
4607	Garbage Revenue	(23,963)	-	-	-
4609	HHW Fees	61,486	62,500	67,000	64,000
4610	Penalties	127,121	115,000	115,000	115,000
Total Utility Sales		6,567,139	7,162,200	7,164,900	7,702,900
4622	RCH Water Sales	270,513	250,000	310,000	303,500
4632	Blackland Water Sales	244,888	250,000	310,000	280,800
4650	City of Heath Water Sales	794,948	300,000	800,000	531,500
Total Contract Sales		1,310,349	800,000	1,420,000	1,115,800
4660	Water Taps	253,024	150,000	220,000	200,000
4662	Sewer Taps	43,150	25,000	37,000	32,000
Total Other Receipts		296,174	175,000	257,000	232,000
4665	Meter Rental Fees	4,750	3,500	6,500	4,000
Total Other Fees		4,750	3,500	6,500	4,000
<b>Total Operating Revenues</b>		<b>8,178,412</b>	<b>8,140,700</b>	<b>8,848,400</b>	<b>9,054,700</b>
Available Non-Operating Revenues					
4001	Interest Earnings	172,981	150,000	162,000	150,000
4019	Other	278,894	65,000	115,000	85,000
4035	Impact Fees	349,450	-	-	-
Total Non-Operating Revenue		801,325	215,000	277,000	235,000
<b>Total Available Revenues</b>		<b>8,979,737</b>	<b>8,355,700</b>	<b>9,125,400</b>	<b>9,289,700</b>

## SUMMARY OF OPERATING TRANSFERS

**Fund**

02 Water &amp; Sewer

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Operating Transfers In				
Operating Transfers Out				
To General Fund	355,000	398,400	398,400	450,000
To Insurance Fund	475,000	483,000	563,000	500,000
To Worker's Comp Fund	30,000	30,000	30,000	30,000
To Capital Projects Fund	-	-	-	-
To Tech Replacement Fund	7,500	15,000	15,000	15,000
<b>Total Transfers Out</b>	<b>867,500</b>	<b>926,400</b>	<b>1,006,400</b>	<b>995,000</b>
<b>Net Operating Transfers In (Out)</b>	<b>(867,500)</b>	<b>(926,400)</b>	<b>(1,006,400)</b>	<b>(995,000)</b>

## SUMMARY OF EXPENSES

**Fund**

02 Water &amp; Sewer

Department	Actual 03-04	Budgeted 04-05	Amended 04-05 --	Proposed 05-06
Operating Expenses				
Departmental Expenses:				
61 Utility Billing	419,060	647,550	641,930	696,600
63 Water Operations	3,529,739	5,067,350	4,444,350	4,961,500
67 Sewer Operations	1,533,318	1,765,150	2,348,995	2,808,500
Total Dept. Expenses	5,482,117	7,480,050	7,435,275	8,466,600
Conversion to GAAP:				
Less Capital	287,542	1,811,800	767,450	994,350
Total Operating Expenses	5,194,576	5,668,250	6,667,825	7,472,250
Non Operating Expenses				
62 Long Term Debt	1,491,260	2,755,600	1,928,125	1,842,000
Conversion to GAAP:				
Less Debt Retirement	889,996	1,383,400	1,165,000	1,057,000
Total Non-Operating Expenses	601,264	1,372,200	763,125	785,000
Total Expenses	5,795,840	7,040,450	7,430,950	8,257,250

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
02 Water & Sewer	60 Utility Services	61 Utility Billing

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	136,654	335,850	330,230	346,500
Contractual	138,524	168,400	168,400	190,500
Supplies	47,631	42,500	42,500	53,800
Operational	89,572	100,800	100,800	105,800
Capital	6,679	-	-	-
<b>Total</b>	<u>419,060</u>	<u>647,550</u>	<u>641,930</u>	<u>696,600</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Utility Billing Supervisor	20	1
Customer Service Representative	9	3
Meter Technician	9	4

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 02 - WATER & SEWER FUND  
Division 60 - UTILITY SERVICES  
Department 61 - BILLING SERVICES

10 Salaries & Wages

0101	SUPERVISOR	51,807	54,800	61,000	55,300
0104	CLERICAL	61,523	96,300	90,500	100,500
0107	LABOR	0	125,800	121,600	130,300
0109	OVERTIME	46	1,500	1,500	1,500
<b>Salaries &amp; Wages TOTAL . . . . . :</b>		<b>113,376</b>	<b>278,400</b>	<b>274,600</b>	<b>287,600</b>

15 Benefits

0114	LONGEVITY PAY	760	1,550	1,330	1,800
0120	FICA & MEDICARE EXPENSE	8,773	21,200	20,200	21,900
0122	T.M.R.S. RETIREMENT EXP.	13,745	34,700	34,100	35,200
<b>Benefits TOTAL . . . . . :</b>		<b>23,278</b>	<b>57,450</b>	<b>55,630</b>	<b>58,900</b>

20 Contractual

0210	AUDITING	13,000	13,000	13,000	13,000
0213	CONSULTING FEES	11,000	0	0	0
0217	IT SERVICE	24,173	30,000	30,000	30,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-61-0217      Technology Service/Support Agreements

Information Technology support:  
 Datamax                    \$13,200  
 IBM                            900  
 Internet                    2,600  
 Misc IT projects            5,300  
 Website Upgrades           8,000  
 Total                           30,000

0223	INSURANCE-SURETY BONDS	400	400	400	400
0225	INSURANCE-AUTOMOBILES	10,000	12,000	12,000	15,000
0227	INSURANCE-REAL PROPERTY	12,000	12,000	12,000	15,000
0228	INSURANCE-CLAIMS & DED.	16,068	20,000	20,000	20,000
0229	INSURANCE-LIABILITY	12,046	13,000	13,000	13,000
0231	SERVICE-MAINT. CONTRACTS	35,626	61,400	61,400	72,600

DOCUMENTS FOR ACCOUNT . . . : 02-60-61-0231      Service Contracts

New World Systems            \$13,250  
 IBM                                1,000  
 DataProse                    51,500      increased due to growth and online bill presentment  
 Meter Read                    3,750  
 Copier                            1,500  
 SmartNet                        400  
 Mail Extractor                1,200

0235	BANK CHARGES	150	1,200	1,200	1,200
0240	EQUIPMENT REPAIRS	0	1,000	1,000	1,000

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved	
<b>Fund 02 - WATER &amp; SEWER FUND</b>					
<b>Division 60 - UTILITY SERVICES</b>					
<b>Department 61 - BILLING SERVICES</b>					
0242	EQUIPMENT RENTAL &-LEASE	4,061	4,400	4,400	9,300
DOCUMENTS FOR ACCOUNT . . . . : 02-60-61-0242				Equipment Rentals	
Copier \$2800					
Postage Machine/Meter \$6,500					
Lease of a new postage machine. The postal service has changed their barcoding system/metered postage stamp and as a result our postage machine will not be compatible with the new metered postage requirements.					
0283	CONTRACT METER READING	0	0	0	0
<b>Contractual TOTAL . . . . . :</b>		<b>138,524</b>	<b>168,400</b>	<b>168,400</b>	<b>190,500</b>
<b>30 Supplies</b>					
0301	OFFICE SUPPLIES	1,537	1,500	1,500	1,800
0307	POSTAGE	41,440	35,000	35,000	43,500
0310	PRINTING & BINDING	4,181	5,000	5,000	7,500
0347	GENERAL MAINT. SUPPLY	473	1,000	1,000	1,000
0389	RECYCLING BINS	0	0	0	0
<b>Supplies TOTAL . . . . . :</b>		<b>47,631</b>	<b>42,500</b>	<b>42,500</b>	<b>53,800</b>
<b>40 Operational</b>					
0410	DUES & SUBSCRIPTIONS	0	300	300	300
0415	RECRUITING EXPENSES	71	0	0	0
0430	TUITION & TRAINING	0	2,500	2,500	2,500
0436	TRAVEL	0	1,000	1,000	1,000
0450	BAD DEBT EXPENSE	178	30,000	30,000	30,000
0490	HOUSEHOLD HAZ WASTE DAY	45,856	67,000	67,000	72,000
<b>Operational TOTAL . . . . . :</b>		<b>46,105</b>	<b>100,800</b>	<b>100,800</b>	<b>105,800</b>
<b>60 Capital</b>					
0615	OFFICE MACHINERY & EQUIP	6,679	0	0	0
<b>Capital TOTAL . . . . . :</b>		<b>6,679</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>UTILITY BILLING TOTAL :</b>		<b>375,593</b>	<b>647,550</b>	<b>641,930</b>	<b>696,600</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
02 Water & Sewer	60 Utility Services	62 Long Term Debt

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Debt Service	1,491,260	2,755,600	1,928,125	1,842,000
<b>Total</b>	1,491,260	2,755,600	1,928,125	1,842,000

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 02 - WATER &amp; SEWER FUND</u>				
<u>Division 60 - UTILITY SERVICES</u>				
<u>Department 62 - DEBT SERVICE</u>				
70 Debt Service				
0750	BOND ADMINISTRATION FEES	5,982	7,000	7,000
0752	BOND - PRINCIPAL	520,000	770,000	770,000
0754	BOND - INTEREST	479,129	578,300	608,500
0772	NTMWD - PRINCIPAL	369,996	613,400	287,000
0774	NTMWD - INTEREST	338,765	786,900	169,500
Debt Serv TOTAL . . . . . :		1,491,876	2,755,600	1,928,125
DEBT SERVICE TOTAL :		1,491,876	2,755,600	1,842,000



## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
02 Water & Sewer	60 Utility Services	63 Water Operations

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Personnel	669,930	518,450	531,400	609,500
Contractual	2,257,326	2,639,900	2,664,900	2,775,850
Supplies	137,952	265,350	270,750	278,450
Operational	4,272	8,650	6,150	7,250
Utilities	176,354	183,800	264,300	304,600
Capital	283,904	1,451,200	706,850	985,850
<b>Total</b>	3,529,739	5,067,350	4,444,350	4,961,500

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Water/Wastewater Superintendent	24	1
Water Operations Manager	21	1
Pump Tech II	13	1
Crew Leader	13	1
Equipment Operator II	10	1
Pump Tech I	10	1
Fire Hydrant Tech	10	2
Maintenance Worker II	8	3

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 02 - WATER &amp; SEWER FUND</b>				
<b>Division 60 - UTILITY SERVICES</b>				
<b>Department 63 - WATER OPERATIONS</b>				

**10 Salaries & Wages**

0101	SUPERVISOR	143,826	114,800	74,400	114,500
0107	LABOR	354,253	283,900	288,700	324,700

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0107 Maintenance Worker

Water Maintenance position is needed to keep up with maintenance needs of our growing system of lines, pumps, etc.

CITY MANAGER'S COMMENTS: Approved

0109	OVERTIME	50,205	34,000	79,000	80,000
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DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0109 Overtime

Amended Budget:

A significant number of SCADA problems and line breaks, along with regularly scheduled duty rounds has caused overtime to increase. Repairs are being undertaken to provide this doesn't reoccur allowing the overtime figure to be reduced for next budget year.

<b>Salaries &amp; Wages TOTAL . . . . . :</b>	<b>548,284</b>	<b>432,700</b>	<b>442,100</b>	<b>519,200</b>
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**15 Benefits**

0114	LONGEVITY PAY	6,866	4,250	2,400	3,000
0120	FICA & MEDICARE EXPENSE	44,023	29,100	32,700	33,500
0122	T.M.R.S. RETIREMENT EXP.	70,756	52,400	54,200	53,800

<b>Benefits TOTAL . . . . . :</b>	<b>121,645</b>	<b>85,750</b>	<b>89,300</b>	<b>90,300</b>
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**20 Contractual**

0211	LEGAL	17,726	25,000	25,000	25,000
0213	CONSULTING FEES	47,306	26,000	46,000	30,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0213 Combine Accounts

It has not been beneficial to track engineering separately from consulting, so we are combining the 2 expense lines. We will be negotiating our wholesale contract and other acquisitions which which require engineering, valuation and legal expenses.

0231	SERVICE-MAINT. CONTRACTS	5,277	8,300	13,300	13,550
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DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0231 Service Contracts

Tank Inspections- 5 at \$695 each= \$3475  
 Generator Maintenance- 3 at \$670 each= \$2010  
 Cathodic Protection of Tanks- 3 at \$350 each= \$1050  
 Public Works Copier- \$800  
 Engineering Copier- \$2200  
 Water Wonderwear Upgrade (SCADA program)- \$4000  
 Total: \$13,540

ACCOUNT		2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 02 - WATER &amp; SEWER FUND</b>					
<b>Division 60 - UTILITY SERVICES</b>					
<b>Department 63 - WATER OPERATIONS</b>					
0233	ADVERTISING	93	1,000	1,000	500
0237	UNIFORM SERVICE	6,221	8,000	8,000	8,000
0240	EQUIPMENT REPAIRS	6,866	8,000	8,000	8,000
0242	EQUIPMENT RENTAL & LEASE	4,965	11,500	8,500	11,500
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0242</b>				<b>Equipment Rental</b>	
Misc. Equipment Rental (includes crane rental to pull pump motors)					
Previous years included Copier lease cost and that lease has been fulfilled.					
0244	BUILDING REPAIRS	14,852	24,000	24,000	24,000
0246	VEHICLE REPAIRS	12,223	8,000	16,000	16,500
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0246</b>				<b>Vehicle Repair</b>	
New Transmission for Truck- 1 at \$2500					
Unit #132 Suspension Work- \$1500					
Unit #130 Rear Re-build-\$8000					
Tire Replacement (small)- 1 set at \$300.00 per set= \$300					
Tire Replacement (large)- 4 sets at \$550.00 per set= \$2200					
Misc. Repair- \$2000					
Total: \$16,500					
0258	SECURITY SERVICES	25,200	25,200	25,200	27,600
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0258</b>				<b>Security Services</b>	
Add one location to security patrol- SH276 Water Tower					
New price- \$2300 per month= \$27,600					
Total: \$27,600					
0280	STATE PERMITS	4,050	11,000	11,000	13,000
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0280</b>				<b>State Permits</b>	
TDH Chemical Sampling- \$5500					
TCEQ Lead and Copper Sampling- \$2500					
State System Permit- \$5000					
Total: \$13,000					
0281	METER REPAIR & REPLACEMENT	8,408	20,000	15,000	15,000
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0281</b>				<b>Meter Repair and Testing</b>	
Meter Repair- \$9400					
Meter Testing- 4 times a year at \$1400 per set of tests- \$5600					
0287	WATER PURCHASES	2,075,077	2,300,000	2,300,000	2,545,200
0288	WATERLINE REPAIR & REPL	6,916	20,000	20,000	20,000
0289	RESERVOIR MAINT. & REPAIR	22,145	143,900	143,900	18,000
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0289</b>				<b>Reservoir Maintenance and Repair</b>	
Clean Inside of Storage Tank- 4 at \$1995 Each= \$7980					
Rebuild Pump Motor- 1 at \$4000 Each= \$4000					
Misc. Repairs- \$6000					
<b>Contractual TOTAL . . . . . :</b>		<b>2,257,325</b>	<b>2,639,900</b>	<b>2,664,900</b>	<b>2,775,850</b>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 02 - WATER &amp; SEWER FUND</b>				
<b>Division 60 - UTILITY SERVICES</b>				
<b>Department 63 - WATER OPERATIONS</b>				
<b>30 Supplies</b>				
0301 OFFICE SUPPLIES	1,415	1,100	1,100	1,700
DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0301				Filing Cabinet
New filing cabinet \$600.				
0310 PRINTING & BINDING	3,495	3,500	3,500	5,000
DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0310				Water Quality Report
The report has grown in length and number to be printed				
0323 SMALL TOOLS	3,438	3,250	3,250	3,250
DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0323				Small Tools
3-inch Water Pump (on 1 ton truck)- 1 at \$800				
Metal Detectors for Valve Boxes (Fisher M-97)- 2 at \$558 =\$1,166				
25 Pound Concrete Chipper Hammer- 1 at \$500 Each= \$500				
Pipe Cutting Chain Saw (to cut services)- 1 at \$850				
0325 SAFETY SUPPLIES	2,025	2,000	2,000	2,000
0331 FUEL & LUBRICANTS	23,940	20,000	25,400	25,000
0333 CHEMICAL	646	1,000	1,000	2,000
0341 CONSTRUCTION & REPAIR SUPPLY	8,854	8,500	8,500	8,500
0347 GENERAL MAINT. SUPPLY	9,519	7,000	7,000	10,000
0380 FIRE HYDRANT MAINT SUPPLY	8,960	10,000	10,000	11,000
0381 WATER PIPE FITTINGS	20,962	25,000	25,000	25,000
0382 METER SUPPLIES	54,698	184,000	184,000	185,000
DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0382				Firefly Program
Subdivision retrofits, 450 @ \$125 (with lids)			\$ 59,375	
New 5/8" Meters, 800 @ \$135 (for new houses)			108,000	
New 1" Meters, 50 @ \$175 (for new houses or business)			8,750	
New 2" Meters, 25 @ \$340 (for new business)			8,500	
Other miscellaneous fittings, etc.				
CITY MANAGER'S COMMENTS: Approved				
Supplies TOTAL . . . . . :	137,952	265,350	270,750	278,450
<b>40 Operational</b>				
0410 DUES & SUBSCRIPTIONS	380	1,000	1,000	1,000
0415 RECRUITING EXPENSES	950	1,500	1,000	750
0430 TUITION & TRAINING	1,911	3,650	3,650	3,500
0436 TRAVEL	311	2,500	500	2,000
Operational TOTAL . . . . . :	3,552	8,650	6,150	7,250

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<b>Fund 02 - WATER &amp; SEWER FUND</b>				
<b>Division 60 - UTILITY SERVICES</b>				
<b>Department 63 - WATER OPERATIONS</b>				

50 Utilities

0501	ELECTRICITY	161,588	170,000	250,000	290,000
0507	CELLULAR TELEPHONE	3,808	3,700	4,200	5,100

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0507 Increase in Phones and Service  
 1 new phone for Water Operations Manager position add wireless data service to Water Superintendent phone  
 Total: \$ 900

0508	TELEPHONE SERVICE	10,639	9,500	9,500	9,500
0513	WATER	319	600	600	0

Utilities TOTAL . . . . . :	176,354	183,800	264,300	304,600
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60 Capital

0603	BUILDINGS	0	108,350	0	108,350
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DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0603 Security Measures

These security improvements at the water facilities were budgeted for fiscal year 2005. We have applied for grant funding for which the determination is imminent. We have not proceeded with the projects until we determine if the funding will be available and the standards expected by the granting agency.

- Heath Pump Station: \$30,000
- Service Center: \$47,200
- Southside Elevated Tank: \$13,300
- Boydston Elevated Tank: \$16,700
- FM 549 Booster Pump: \$1150

Due to this timing, we will budget this expense in the new year and amend it out of the current budget year.

CITY MANAGER'S COMMENTS: Approved

0610	FURNITURE & FIXTURES	780	850	850	0
0612	COMPUTER EQUIPMENT	0	6,000	6,000	0
0617	RADIO EQUIPMENT	2,386	0	0	5,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0617 Radios

New Radios (for 2 new people)- 2 at \$2500 Each= \$5000

0621	FIELD MACHINERY & EQUIPM	14,436	0	0	0
0623	VEHICLES	39,103	0	0	16,500

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0623 Truck

1/2 Ton Regular Cab for Water Operations Position to be filled in FY 2006. \$16,500

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 02 - WATER & SEWER FUND

Division 60 - UTILITY SERVICES

Department 63 - WATER OPERATIONS

0631	LINE EXTENSION/RELOCATION	227,200	80,000	0	0
0638	SYSTEM ACQUISITION	0	1,256,000	700,000	856,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-63-0638 System Acquisition

\$300,000 is set aside each year to acquire the right to serve areas in the City that are served by private water systems. We anticipate purchasing areas from RCH, Mt. Zion and Blackland Water Supply Corp. this year. Unused funds are carried forward each year to allow us to accumulate adequate resources for these efforts.

Capital TOTAL . . . . . :	283,905	1,451,200	706,850	985,850
WATER OPER TOTAL :	3,529,017	5,067,350	4,444,350	4,961,500

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## DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

### Expenditure Summary

	Actual <u>03-04</u>	Budgeted <u>04-05</u>	Amended <u>04-05</u>	Approved <u>05-06</u>
Personnel	351,020	380,950	372,620	483,825
Contractual	1,061,251	908,150	1,788,625	2,187,275
Supplies	55,614	46,750	58,850	59,350
Operational	2,347	2,600	2,200	2,250
Utilities	49,192	66,100	66,100	67,300
Capital	13,895	360,600	60,600	8,500
<b>Total</b>	<u>1,533,318</u>	<u>1,765,150</u>	<u>2,348,995</u>	<u>2,808,500</u>

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Sewer Operations Manager	21	1
Pump Tech III	17	1
Crew Leader	13	1
Equipment Operator II	11	1
Pump Tech I	10	1
Infiltration Technician	10	1
Maintenance Worker II	8	4

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 02 - WATER & SEWER FUND  
Division 60 - UTILITY SERVICES  
Department 67 - SEWER OPERATIONS

10 Salaries & Wages

0107	LABOR	266,157	293,600	282,900	378,475
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0107 New Person

Sewer Maintenance Worker I/II, Grade 7/8  
This is the first of three new Maintenance positions in Sewer Department in the next three years as determined in our Rate Study.

CITY MANAGER'S COMMENTS: Approved

0109	SALARIES & WAGES-OVERTIM	24,478	25,000	25,000	27,000
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0109 Overtime

Overtime- \$27,000.00  
Total: \$27,000.00

Salaries & Wages TOTAL . . . . . :		290,635	318,600	307,900	405,475
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15 Benefits

0114	LONGEVITY PAY	2,944	3,050	2,420	2,850
0120	FICA & MEDICARE EXPENSE	21,823	22,500	23,000	29,000
0122	T.M.R.S. RETIREMENT EXP.	35,619	36,800	39,300	46,500

Benefits TOTAL . . . . . :		60,386	62,350	64,720	78,350
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20 Contractual

0213	CONSULTING FEES	13,056	13,000	31,000	22,400
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0213 Consulting Services

It has not been beneficial to track engineering separately from consulting, so we are combining the 2 expense lines .

Amended Budget: Consulting services have been used this year to study treatment needs for newly annexed areas.

Add four Lift Stations into SCADA System- 4 at \$3350= \$13,400

0231	SERVICE-MAINT. CONTRACTS	6,210	9,200	9,200	9,900
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DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0231 Service/Maintenance Contracts

Generator Maintenance Agreement-  
6 at \$671 Each= \$4026  
2 (mobile) at \$920 Each= \$1840  
SCADA Software Support- \$4000

0233	ADVERTISING	0	0	0	250
0237	UNIFORM SERVICE	4,677	4,800	4,800	5,400



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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**Fund 02 - WATER & SEWER FUND**

**Division 60 - UTILITY SERVICES**

**Department 67 - SEWER OPERATIONS**

0240	EQUIPMENT REPAIRS	9,506	10,000	10,000	6,000
0242	EQUIPMENT RENTAL & LEASE	763	2,500	2,500	2,500
0246	VEHICLE REPAIRS	6,083	5,000	10,000	5,000
0279	INDUSTRIAL PRE-TREATMENT	8,754	8,050	8,050	8,625
0282	LIFT STA. REPAIR & MAINT	15,706	15,000	45,000	190,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0282 Lift Station Repair

Rebuild Chandlers Marina Lift Station- \$150,000  
 Replace the entire station- wet well and pumps.  
 Driveway at Kroger Lift Station for all weather access- \$6750  
 Driveway at Harlan Park Lift Stat. for all weather access- \$22,950  
 Could be used as section of a trail or Park Dept. access.  
 Total: 179,700

0284	SEWER LINE REPAIR & RPCM	555	10,000	10,000	10,000
0285	NO.TREATMENT PLANT-SQUAB	277,698	269,350	269,350	208,150
0286	SO.TREATMENT PLANT-BUFFA	490,230	470,000	470,000	386,750
0292	WASTEWATER TREATMENT	2,475-	91,250	918,725	1,332,300

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0292 Regional Treatment Line Costs

The regional sewer line expense began in fiscal year 2005. It was anticipated at budget time last year that we would be able to carry this line as an asset with related debt service for the project. Numerous discussions were held with our current and prior auditors to attempt to work this out. We were not successful in having this shared sewer line declared our asset. Therefore the related expenses are not shown as debt service but rather as an operating expense for wastewater treatment. The debt service budget has been amended to reduce the expected costs and transfer those to the expense line item. It has zero net effect.

Contractual TOTAL . . . . . :	830,763	908,150	1,788,625	2,187,275
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**30 Supplies**

0301	OFFICE SUPPLIES	544	500	500	500
0323	SMALL TOOLS	1,852	2,850	2,850	2,850
0325	SAFETY SUPPLIES	1,732	6,400	6,400	2,000
0331	FUEL & LUBRICANTS	12,048	10,000	14,100	14,000
0333	CHEMICAL	4,023	5,000	5,000	5,000
0341	CONSTRUCTION & REPAIR SU	7,581	6,000	8,000	8,000
0347	GENERAL MAINT. SUPPLY	7,267	7,000	10,000	7,000
0385	LIFT STATION SUPPLIES	20,567	9,000	12,000	20,000

DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0385 Lift Station Supplies

Flygt Portable Mixer-  
 Kroger Lift Station- 1 at \$4839  
 Mims Lift Station- 1 at \$4839

Supplies TOTAL . . . . . :	55,614	46,750	58,850	59,350
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ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved	
<b>Fund 02 - WATER &amp; SEWER FUND</b>					
<b>Division 60 - UTILITY SERVICES</b>					
<b>Department 67 - SEWER OPERATIONS</b>					
<b>40 Operational</b>					
0410	DUES & SUBSCRIPTIONS	155	450	450	450
0415	RECRUITING EXPENSES	705	0	100	150
0430	TUITION & TRAINING	952	1,150	1,150	1,150
0436	TRAVEL	535	1,000	500	500
<b>Operational TOTAL . . . . . :</b>		<b>2,347</b>	<b>2,600</b>	<b>2,200</b>	<b>2,250</b>
<b>50 Utilities</b>					
0501	ELECTRICITY	48,618	65,000	65,000	65,000
0507	CELLULAR TELEPHONE	573	1,100	1,100	2,300
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0507</b>					<b>Increase in phones and service</b>
1 new phone for Sewer Operations Manager position and increase service for Sewer on call duty phone Total: \$ 1,200					
<b>Utilities TOTAL . . . . . :</b>		<b>49,191</b>	<b>66,100</b>	<b>66,100</b>	<b>67,300</b>
<b>60 Capital</b>					
0617	RADIO EQUIPMENT	0	0	0	2,500
<b>DOCUMENTS FOR ACCOUNT . . . : 02-60-67-0617</b>					<b>Radio</b>
Radio for new person- 1 at \$2500.00 per Each Total: \$2500.00					
0621	FIELD MACHINERY & EQUIPMENT	0	50,100	50,100	0
0623	VEHICLES	817	0	0	0
0631	LINE EXTENSION/RELOCATION	0	300,000	0	0
0637	SCADA EQUIPMENT	13,078	10,500	10,500	6,000
<b>Capital TOTAL . . . . . :</b>		<b>13,895</b>	<b>360,600</b>	<b>60,600</b>	<b>8,500</b>
<b>SEWER OPER TOTAL . . . :</b>		<b>1,302,831</b>	<b>1,765,150</b>	<b>2,348,995</b>	<b>2,808,500</b>

<b>SUMMARY OF OPERATIONS</b>
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<b>Fund</b>
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10 Cemetery
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	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	131,959	4,100	25,300	6,300
Total Expenditures	-	32,000	171,000	33,800
Excess Revenues Over (Under) Expenditures	131,959	(27,900)	(145,700)	(27,500)
Fund Balance - Beginning	64,950	193,300	196,909	51,209
Fund Balance - Ending	196,909	165,400	51,209	23,709

## SUMMARY OF REVENUES

**Fund**  
10 Cemetery

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	559	500	500	500
4050	Donations/Bequests	123,000	-	-	-
4720	Cemetery Receipts	7,800	3,000	24,000	5,000
4722	Registration & Permit Fees	600	600	800	800
Total Revenues		131,959	4,100	25,300	6,300

**SUMMARY OF EXPENDITURES****Fund**

10 Cemetery

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Contractual	-	32,000	19,000	20,000
Supplies	-	-	-	13,800
Capital	-	-	152,000	-
<b>Total</b>	-	32,000	171,000	33,800

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
10 Cemetery	45 Parks	49 Cemetery

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Contractual	-	32,000	19,000	20,000
Supplies	-	-	-	13,800
Capital	-	-	152,000	-
<b>Total</b>	-	32,000	171,000	33,800

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 10 - CEMETERY FUND  
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20 Contractual

0213	CONSULTING FEES	0	8,000	9,000	0
0247	GROUNDS MAINTENANCE	0	24,000	10,000	20,000

DOCUMENTS FOR ACCOUNT . . . : 10-45-49-0247 Monument Restorations

The City's contractor, Vandagriff Monument Co., is continuing to restore many of the older headstones in the cemetery. A large number of the stones had degraded to the point of being unsightly and unsafe. This budget amount will allow the contractor to complete work in the oldest section of the cemetery as well as various repairs in other sections.

CITY MANAGER'S COMMENTS: Approved to continue this project.

Contractual TOTAL . . . . . :	0	32,000	19,000	20,000
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30 Supplies

0341	CONSTRUCTION & REPAIR SUPPLIES	0	0	0	13,800
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DOCUMENTS FOR ACCOUNT . . . : 10-45-49-0341 Signage / Seating

Staff proposes erecting signage designating the section names in the Cemetery. Often it is difficult to give directions within the grounds with no signage in place. This will allow us to erect 10 solar lights in an historic style with signage matching that of the street signs in Old Town. The light poles are expected to cost \$1300 each. In addition, staff proposes purchasing 2 small benches to be placed near the fountain.

CITY MANAGER'S COMMENTS: Approved.

Supplies TOTAL . . . . . :	0	0	0	13,800
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60 Capital

0633	INFRASTRUCTURE IMPROVEMENT	0	0	152,000	0
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Capital TOTAL . . . . . :	0	0	152,000	0
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CEMETERY TOTAL . . . . . :	0	32,000	171,000	33,800
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## SUMMARY OF OPERATIONS

**Fund**

11 Police Investigations

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	73,202	54,350	72,050	54,350
Total Expenditures	21,409	12,200	26,200	12,200
Excess Revenues Over (Under) Expenditures	51,793	42,150	45,850	42,150
Net Other Financing Sources (Uses)	(3,000)	(18,000)	(15,000)	(20,000)
Net Gain (Loss)	48,793	24,150	30,850	22,150
Fund Balance - Beginning	48,400	86,993	97,193	128,043
Fund Balance - Ending	97,193	111,143	128,043	150,193



## SUMMARY OF REVENUES

**Fund**

11 Police Investigations

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	499	350	350	350
4050	Donations - Law Enforcement	-	-	-	-
4051	Donations - D.A.R.E.	-	-	-	-
4054	Donations - Police Activities	9,977	-	8,500	-
4055	Donations - Toys for Tots	5,183	4,000	6,700	4,000
4056	Donations - Animal Control	5,252	-	6,500	-
4058	Donations - McGruff	-	-	-	-
4059	Donations - Training	2,550	-	-	-
4415	Court Security Fee	24,002	24,000	20,000	20,000
4420	Technology Fee	20,488	20,000	24,000	24,000
4425	Child Safety Fines	5,250	6,000	6,000	6,000
Total Revenues		73,202	54,350	72,050	54,350

## SUMMARY OF OPERATING TRANSFERS

**Fund**

11 Police Investigation

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operating Transfers Out To General Fund	3,000	18,000	15,000	20,000
<b>Total Other Financing Uses</b>	<b>3,000</b>	<b>18,000</b>	<b>15,000</b>	<b>20,000</b>
<b>Net Other Financing Sources (Uses)</b>	<b>(3,000)</b>	<b>(18,000)</b>	<b>(15,000)</b>	<b>(20,000)</b>

## SUMMARY OF EXPENDITURES

**Fund**

11 Police Investigation

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operations	9,736	10,200	7,700	10,200
Capital Outlay	11,673	2,000	18,500	2,000
<b>Total Expenditures</b>	<b>21,409</b>	<b>12,200</b>	<b>26,200</b>	<b>12,200</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
11 Police Investigations	30 Police	31 Police Administration

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operational	9,808	10,200	7,700	10,200
Capital	11,673	2,000	18,500	2,000
<b>Total</b>	21,481	12,200	26,200	12,200

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved	
=====					
Fund 11 - POLICE INVESTIGATION FUND					
=====					
40 Operational					
0430	TUITION & TRAINING	1,499	0	6,500	0
0460	SEIZURES EXPENDED	0	0	0	0
0462	D.A.R.E. EXPENSES	3,828	5,000	0	5,000
0464	ON MY OWN EXPENSES	227	200	0	200
0465	TOYS FOR KIDS EXPENSES	4,182	5,000	1,200	5,000
Operational TOTAL . . . . . :		9,736	10,200	7,700	10,200
60 Capital					
0624	POLICE EQUIPMENT	4,993	2,000	2,000	2,000
0626	COURT SECURITY EQUIPMENT	6,680	0	16,500	0
Capital TOTAL . . . . . :		11,673	2,000	18,500	2,000
=====					
POLICE INVESTIGATIONS TOTAL:		21,409	12,200	26,200	12,200
=====					

## SUMMARY OF OPERATIONS

**Fund**

12 Recreational Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	216,144	186,250	354,750	194,750
Total Expenditures	411,339	530,300	514,450	150,300
Excess Revenues Over (Under) Expenditures	(195,195)	(344,050)	(159,700)	44,450
Net Other Financing Sources (Uses)	(95,000)	450,000	497,000	(50,000)
Net Gain (Loss)	(290,195)	105,950	337,300	(5,550)
Fund Balance - Beginning	328,886	170,086	38,691	375,991
Fund Balance - Ending	38,691	276,036	375,991	370,441

## SUMMARY OF REVENUES

**Fund**

12 Recreational Development

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	968	750	750	750
4019	Misc. Revenue	12,000	-	-	
4250	Recreation Program Fees	99,657	85,000	92,000	90,000
4253	The Center 7% Fee	458	500	1,000	1,000
4680	Developer Contributions	-	-	161,000	-
4700	Marina Leases	103,061	100,000	100,000	103,000
<b>Total Revenues</b>		<b>216,144</b>	<b>186,250</b>	<b>354,750</b>	<b>194,750</b>

## SUMMARY OF OPERATING TRANSFERS

**Fund**

12 Recreational Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Other Financing Sources				
Operating Transfers In				
From General Fund	-	500,000	547,000	-
<b>Total Other Financing Sources</b>	-	500,000	547,000	-
Operating Transfers Out				
To General Fund	35,000	50,000	50,000	50,000
To Kidzone	60,000	-	-	-
<b>Total Other Financing Uses</b>	95,000	50,000	50,000	50,000
<b>Net Other Financing Sources (Uses)</b>	<b>(95,000)</b>	<b>450,000</b>	<b>497,000</b>	<b>(50,000)</b>

\* Amended transfers include the following:

500,000 Loan from General Fund Reserves for major projects

47,000 CIP recommended Park Planning projects at Dalton Rd. and Caruth Lake



## SUMMARY OF EXPENDITURES

**Fund**

12 Recreational Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Contractual	85,977	30,300	65,300	94,800
Supplies	11,805	-	1,550	25,500
Operations	183,000	-	-	-
Capital Outlay	130,557	500,000	447,600	30,000
<b>Total Expenditures</b>	<b>411,339</b>	<b>530,300</b>	<b>514,450</b>	<b>150,300</b>

## DIVISION SUMMARY

Fund	Department	Division
12 Recreational Development	45 Parks	45 Parks

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Contractual	85,977	30,300	65,300	94,800
Supplies	11,805	-	1,550	25,500
Operational	183,000	-	-	-
Capital	130,557	500,000	447,600	30,000
Total	411,339	530,300	514,450	150,300

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
<u>Fund 12 - RECREATIONAL DEVELOPMENT</u>				
<u>Division 45 - PARKS AND RECREATION</u>				
<u>Department 45 - PARKS</u>				

20 Contractual

0213	CONSULTING FEES	15,748	0	20,000	27,500
0235	BANK CHARGES	0	300	300	300
0239	RECREATION CONTRACT	69,259	30,000	45,000	42,000
0245	POOL REPAIR & MAINT	0	0	0	25,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0245 Municipal Pool Repair

Re-tile pool at Myers Park. Current tiles are cracking and some are missing. Current tile has been discontinued. Project Total: \$25,000

CITY MANAGER COMMENTS: Approved

0246	VEHICLE REPAIRS	0	0	0	0
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Contractual TOTAL . . . . . : 85,007 30,300 65,300 94,800

30 Supplies

0391	RECREATION PROG. SUPPLY	11,805	0	1,550	25,500
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DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0391 Event Equipment

1. Purchase a Bounce House that will be used for special events and available for rent when not used by the City. We rent inflatable play structures several times a year and although we will still have to rent for larger events, we can use this at several smaller events. Cost is \$2,300.

2. Dance Revolution is an interactive video game that uses dance as a tool for exercise. Participants follow a video screen and dance on a pad that measures response time and accuracy. The pace continues to increase and participants are getting an excellent aerobic workout. The game system has been documented as a welcome solution to youth obesity. The game will be used at all special events. Cost \$3,200.

3. The department began a "Movies In the Park" series that was successful and we are planning on continuing the program. In 2004, we rented a screen at a cost of \$2000 (four shows) and we would like to move forward with the purchase of our own screen. Availability became an issue in 2004 and we see many opportunities to use the screen for future events when the Harbor opens. Cost is \$8,000.

CITY MANAGER'S COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0391 Site Amenities for Myers Pool

\$800 for the purchase of ashtrays and a bicycle rack for Myers Pool  
 \$10,925 Purchase and installation of two 20' "Coolbrellas" and one  
 18' x 36' shade structures for Myers Pool

CITY MANAGER'S COMMENTS: Approved

Supplies TOTAL . . . . . : 11,805 0 1,550 25,500

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 12 - RECREATIONAL DEVELOPMENT  
Division 45 - PARKS AND RECREATION  
Department 45 - PARKS

40 Operational

0409	GRANT MATCHING	183,000	0	0	0
Operational TOTAL . . . . . :		183,000	0	0	0

60 Capital

0633	INFRASTRUCTURE IMPROVEMENT	29,803	500,000	447,600	10,000
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DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0633 Amended Budget

The General Fund advanced Rec Development \$500,000 in FY04-05, with repayment to occur over a ten-year period.

The following projects are expected to be completed this year:  
 \$244,500 3 Restrooms in Myers Park  
 \$ 40,000 Renovate Myers Park Ballfield Pavillion  
 \$ 25,000 Additional Parking at Myers Park Phase III  
 Additionally, developer escrows have been transferred for the Hickory Ridge Park project. \$138,100 is expected to complete the project this year.

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0633 Irrigation System

Upgrade irrigation system at Tuttle Park. The current system is a pneumatic system that operates the valves. Leak detection in this old system is difficult causing the system to be down longer than necessary. Replace valves with electric valves.  
 Project cost: \$10,000

CITY MANAGER'S COMMENTS: Approved

0641	TRAIL DEVELOPMENT	40,700	0	0	0
0643	PLAYGROUND EQUIPMENT	60,054	0	0	20,000

DOCUMENTS FOR ACCOUNT . . . : 12-45-45-0643 Playground Safety Surfacing

Fibar material to replace material due to compaction and usage.  
 Project cost is \$20,000

Capital TOTAL . . . . . :		130,557	500,000	447,600	30,000
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REC DEVELOPMENT TOTAL . . . :		410,369	530,300	514,450	150,300
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## SUMMARY OF OPERATIONS

**Fund**

14 Street Improvements

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	228,698	8,900	140,900	19,200
Total Expenditures	-	313,000	-	313,000
Excess Revenues Over (Under) Expenditures	228,698	(304,100)	140,900	(293,800)
Fund Balance - Beginning	227,744	517,182	456,442	597,342
Fund Balance - Ending	456,442	213,082	597,342	303,542

## SUMMARY OF REVENUES

**Fund**

14 Street Improvements

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	2,980	1,000	1,000	1,500
4800	Assessments	163,590	5,000	5,000	15,000
4810	Assessments - Bourn St.	2,097	2,200	2,200	2,000
4812	Assessments-Emma Jane/Davy	716	700	700	700
4814	Assessments - Horizon Rd.	-	-	32,000	-
4816	Pro-Rata - RH Pkwy.	59,315	-	100,000	-
Total Revenues		228,698	8,900	140,900	19,200

**SUMMARY OF EXPENDITURES****Fund**

14 Street Improvements

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Capital Outlay	-	313,000	-	313,000
Total Expenditures	-	313,000	-	313,000

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
14 Street Improvements	50 Public Works	51 Administration

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Capital Outlay	-	313,000	-	313,000
<b>Total</b>	-	313,000	-	313,000



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 14 - STREET IMPROVEMENTS FUND				
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60 Capital

0635	STREET CONSTRUCTION	0	313,000	0	313,000
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DOCUMENTS FOR ACCOUNT . . . : 14-50-51-0635                      Airport Road Curve Realignment

Engineering has been completed on the project to realign the Airport Road curve. Staff has been working to complete right of way acquisition in the 2005 fiscal year. The project will be bid and constructed in the new budget year.

CITY MANAGER'S COMMENTS: Approved

Capital TOTAL . . . . . :	0	313,000	0	313,000
STREET IMPROVEMENTS TOTAL. :	0	313,000	0	313,000

## SUMMARY OF OPERATIONS

**Fund**

16 Fire Equipment

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	67,029	66,000	83,500	79,000
Total Expenditures	98,700	145,200	145,200	83,450
Excess Revenues Over (Under) Expenditures	(31,671)	(79,200)	(61,700)	(4,450)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(31,671)	(79,200)	(61,700)	(4,450)
Fund Balance - Beginning	133,757	98,408	102,087	40,387
Fund Balance - Ending	102,087	19,208	40,387	35,937

## SUMMARY OF REVENUES

**Fund**

16 Fire Operations

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	1,451	1,000	1,000	1,000
4019	Misc. Revenue	-	-	3,500	-
4050	Donations	578	-	1,000	-
4535	County Fire Calls	65,000	65,000	78,000	78,000
<b>Total Revenues</b>		<b>67,029</b>	<b>66,000</b>	<b>83,500</b>	<b>79,000</b>

## SUMMARY OF OPERATING TRANSFERS

**Fund**  
16 Fire Operations

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Other Financing Sources				
Operating Transfers In				
From General Fund	-	-	-	-
<b>Total Other Financing Sources</b>	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	-	-	-	-

## SUMMARY OF EXPENDITURES

**Fund**  
16 Fire Equipment

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Supplies	10,600	10,000	10,000	10,000
Operational	-	-	-	-
Capital Outlay	88,099	135,200	135,200	73,450
<b>Total Expenditures</b>	<b>98,700</b>	<b>145,200</b>	<b>145,200</b>	<b>83,450</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
16 Fire Equipment	20 Fire	27 Equipment

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Supplies	10,600	10,000	10,000	10,000
Operational	-	-	-	-
Capital	88,099	135,200	135,200	73,450
<b>Total</b>	<b>98,700</b>	<b>145,200</b>	<b>145,200</b>	<b>83,450</b>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 16 - FIRE EQUIPMENT FUND  
Division 20 - FIRE  
Department 27 - EQUIPMENT

30 Supplies

0377	VOLUNTEER EXPENSES	10,600	10,000	10,000	10,000
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0377 Volunteer Expense

The funds are used to purchase water and drinks for fire emergencies, monthly dinner for volunteer's business meeting, annual BBQ dinner with retired firemen, volunteers, council and commissions, and any other cost approved by the majority vote of the volunteers. \$10,000

Supplies TOTAL . . . . . :		10,600	10,000	10,000	10,000
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60 Capital

0621	FIELD MACHINERY & EQUIP	88,099	55,200	55,200	59,650
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621 PASS devices

Purchase the T-Pass two way PASS devices for each firefighter and the command base LCD-T3 for instant monitoring of on-scene personnel. The Fire Department does not currently have in place an accountability system. We have tried several different systems that we have devised within our department, but none seem to work consistently. The challenge with volunteers arriving from all different directions, and in separate vehicles at separate times is something that we have not been able to overcome to get a good system implemented. Another problem we face is that not everyone has a PASS device. We carry Scott SCBA's with integrated PASS devices on all of our equipment; however, we do not have enough SCBA's for each Firefighter on scene to have their own.

Purchasing the LCD-3 command base would solve our problem of on-scene accountability. The implementation of a proven system as well as having all firefighters equipped with PASS devices would be a huge step in our department meeting NFPA requirements. \$51,500

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621 Equipment for New Pumper

New Pumper Equipment for the truck that replaces the 1974 Pumper. \$90,000

CITY MANAGER COMMENTS: Approved financed through Contractual Obligations

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621 Fast Attack Grass Truck

New Grass Truck Equipment for the truck that will replace the 1970 model grass truck currently being used. \$40,000.

CITY MANAGER COMMENTS: Approved financed through Contractual Obligations

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 16 - FIRE EQUIPMENT FUND  
Division 20 - FIRE  
Department 27 - EQUIPMENT

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621                      Opticom Traffic Signal Components

New components for the Opticom traffic signals located at Horizon Road and Ralph Hall, Horizon Road and FM 549, and SH 205 and FM 549. The traffic signals need the Opticom equipment so that the fire trucks can control the signals for safety purposes and reduce response times. This equipment assists the Department in meeting the strategic goal of maintaining acceptable fire response times that provide for a safe community.    \$15,900

CITY MANAGER COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621                      Solar Powered Opticom

New components needed to install a Solar Powered Opticom activated Fire Station flashing light at the intersection of Horizon Road and Rockwall Parkway. This would enhance the intersection for safety purposes and reduce response time. This equipment assists the Department in meeting the Strategic goal of maintaining acceptable fire response times which also provides for a safe community.    \$11,750

CITY MANAGER COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621                      VCP Equipment

We have ordered the Vehicle Command Post (VCP) out of 2004 UASI Grant. Additional funding will outfit the unit with necessary technology, communication and safety equipment. This equipment will be installed in and around the vehicle compartments. Once the unit is received in late September 2005, measurements of all vehicle compartments will be taken to assure proper fit when ordering this additional equipment. \$32,000

CITY MANAGER COMMENTS: Approved

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0621                      Radios for 2 new trucks

Radios for new pumper and grass truck. Both trucks will have mobile, portable, portable charger, repeater, installation, accessories charger, repeater and accessories for UHF and mobile radio only for VHF.    \$17,325

CITY MANAGER COMMENTS: Approved financed through Contractual Obligations

0623	VEHICLES	0	0	0	0
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0623                      New Pumper

In last year's budget, we stated that we needed to replace the 1974 pumper. We knew it would not be received until the 2005-2006 budget year. The council approved the purchase of this truck. We are expecting the truck to be delivered in the 2005-06 budget year. This truck is required under NFPA as well as required to get credit under the ISO requirements. This truck will benefit the department in the strategic goal of providing excellent fire services through staff effectiveness and provide for a safe community.    \$400,000.

CITY MANAGER COMMENTS: Approved financed through Contractual Obligations



ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 16 - FIRE EQUIPMENT FUND  
Division 20 - FIRE  
Department 27 - EQUIPMENT

DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0623 New Grass Truck

The CIP Committee approved the request to purchase a Large Rescue Vehicle out of this year's budget. Stations 3 and 4 will not be constructed and operational until 07-08 if the bond passes. We do not have room for the new large rescue vehicle in station 1 or 2. We recommend moving the Fast Attack grass truck from 06-07 to 05-06. The grass truck will be replacing the 1970 model grass truck we currently operate. This truck will benefit the department in the strategic goal of providing excellent fire services through staff effectiveness and provide for a safe community. The fire department has applied for a Cost sharing (10%) grant through the Texas Forest Service. If the grant is received, our share would be \$24,000. The grant period is 3 years. \$240,000.

CITY MANAGER COMMENTS: Approved, financed through Contractual Obligations should the grant be awarded.

0650	FIRE EQUIPMENT	0	80,000	80,000	13,800
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DOCUMENTS FOR ACCOUNT . . . : 16-20-27-0650 Building Repairs

- \$4,000 Construct another office in the upstairs old training room for the Public Educator/Inspector.
- \$4,300 Add electrical components to Fire Stations 1 and 2 to complete both stations' alerting system.
- \$5,500 Add speakers and sound components to fire stations 1 and 2 to complete the station alerting system.

Capital TOTAL . . . . . :	88,099	135,200	135,200	73,450
FIRE EQUIPMENT TOTAL :	98,699	145,200	145,200	83,450

## SUMMARY OF OPERATIONS

**Fund**

17 Airport Special Revenue

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	10,521	8,900	8,900	8,900
Total Expenditures	20,966	54,700	44,600	96,500
Excess Revenues Over (Under) Expenditures	(10,445)	(45,800)	(35,700)	(87,600)
Net Other Financing Sources (Uses)	5,000	5,000	23,000	79,000
Net Gain (Loss)	(5,445)	(40,800)	(12,700)	(8,600)
Fund Balance - Beginning	45,383	29,781	39,938	27,238
Fund Balance - Ending	39,938	(11,019)	27,238	18,638

**SUMMARY OF REVENUES****Fund**

17 Airport Special Revenue

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	469	400	400	400
4750	Land Lease	4,011	4,000	4,000	4,000
4752	F.B.O. Lease	6,041	4,500	4,500	4,500
Total Revenues		10,521	8,900	8,900	8,900

## SUMMARY OF OPERATING TRANSFERS

**Fund**

17 Airport Special Revenue

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Other Financing Sources				
Operating Transfers In From General Fund	5,000	5,000	23,000	79,000
Total Other Financing Sources	5,000	5,000	23,000	79,000
Net Other Financing Sources (Uses)	5,000	5,000	23,000	79,000

<b>SUMMARY OF EXPENDITURES</b>
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<b>Fund</b>
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17 Airport Special Revenue
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	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Contractual	12,776	25,950	36,850	12,550
Supplies	5,454	23,750	2,750	12,250
Operational	-	-	-	66,700
Utilities	2,736	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>20,966</b>	<b>54,700</b>	<b>44,600</b>	<b>96,500</b>

## DIVISION SUMMARY

Fund	Department	Division
17 Airport Special Revenue	50 Public Works	51 Administration

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Contractual	12,776	25,950	36,850	12,550
Supplies	5,454	23,750	2,750	12,250
Operational	-	-	-	66,700
Utilities	2,736	5,000	5,000	5,000
<b>Total</b>	<b>20,966</b>	<b>54,700</b>	<b>44,600</b>	<b>96,500</b>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 17 - AVIATION FUND

Division 50 - PUBLIC WORKS

Department 51 - MUNICIPAL SERV-ADMIN.

20 Contractual

0213	CONSULTING FEES	5,500	0	15,000	2,500
0224	INSURANCE-WORKERS COMP	1,770	2,400	2,400	2,400
0227	INSURANCE-REAL PROPERTY	3,809	3,800	3,800	3,800
0229	INSURANCE-LIABILITY	1,270	2,750	2,750	2,750
0235	BANK CHARGES	0	0	0	0
0242	EQUIPMENT RENTAL & LEASE	0	2,500	500	500
0244	BUILDING REPAIRS	427	14,400	12,300	500
0280	STATE PERMITS	0	100	100	100
<b>Contractual TOTAL . . . . . :</b>		<b>12,776</b>	<b>25,950</b>	<b>36,850</b>	<b>12,550</b>

30 Supplies

0339	FUEL TANK REPAIRS	50	250	250	250
0341	CONSTRUCTION & REPAIR SU	5,404	23,500	2,500	12,000

DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0341

Airport Entry Signage

In order to enhance the appearance of the entry way to the airport, it is requested that a new monument sign be added. The proposed sign would be the same as what is currently used in the City parks and at other facilities.

Rock, transport, base and engraving - \$6,000

Lighting/installation - \$4,000

Landscaping and irrigation - \$2,000

CITY MANAGER COMMENTS: Approved

<b>Supplies TOTAL . . . . . :</b>		<b>5,454</b>	<b>23,750</b>	<b>2,750</b>	<b>12,250</b>
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40 Operational

0409	GRANT MATCHING	0	0	0	66,700
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DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0409

10% Match Non-Primary Entitlement Fund

Funds are available through the NPE Fund, which are grant funds specifically entitled for our airport by the FAA and administered by TxDOT Aviation. The Rockwall Municipal Airport has been authorized to receive \$366,667. The funds are available as follows:

03-04 \$150,000

04-05 \$150,000

05-06 \$ 66,667

The funds allocated for 03-04 will expire at the end of the 06-07 fiscal year.

The Airport Subcommittee has identified the following projects for consideration under this program and will be making a formal recommendation to the Council in July.

1. Parking Apron Reconstruction / Fuel Island Overlay

2. Taxiway Reconstruction / Striping

3. PAPI Navigational System

Match Request: \$36,700

CITY MANAGER COMMENTS: Approved

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 17 - AVIATION FUND

Division 50 - PUBLIC WORKS

Department 51 - MUNICIPAL SERV-ADMIN.

DOCUMENTS FOR ACCOUNT . . . : 17-50-51-0409 50% Match Routine Airport Maintenance

50% Match for Routine Airport Maintenance Program (RAMP)  
 TxDOT Aviation grants funding of up to \$60,000 per airport for each fiscal year. The local government match is 50% of actual costs plus any excess of \$60,000 total costs. The program includes lower cost airside and landside airport improvements. The projects can include maintenance of existing facilities or for new improvements. The Airport Subcommittee has identified the following projects for consideration under this program and will be making a formal recommendation to Council in July.

1. Repair roof on the maintenance shop
  2. Construction of a tower for beacon
  3. Herbicide program
  4. Runway re-striping
- Match Request: \$30,000

CITY MANAGER COMMENTS: Approved

Operational TOTAL . . . . . :	0	0	0	66,700
50 Utilities				
0501 ELECTRICITY	2,736	5,000	5,000	5,000
Utilities TOTAL . . . . . :	2,736	5,000	5,000	5,000
AIPORT TOTAL . . . . . :	20,966	54,700	44,600	96,500



## SUMMARY OF OPERATIONS

**Fund**

18 Recycling

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	8,753	8,600	8,600	9,100
Total Expenditures	2,514	8,000	8,000	8,000
Excess Revenues Over (Under) Expenditures	6,239	600	600	1,100
Fund Balance - Beginning	11,428	12,029	17,667	18,267
Fund Balance - Ending	17,667	12,629	18,267	19,367

## SUMMARY OF REVENUES

**Fund**

18 Recycling

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
4001	Interest Earnings	91	100	100	100
4780	Recycling Revenue	8,662	8,500	8,500	9,000
Total Revenues		8,753	8,600	8,600	9,100

## SUMMARY OF EXPENDITURES

**Fund**

18 Recycling

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operations	2,514	8,000	8,000	8,000
<b>Total Expenditures</b>	<b>2,514</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
18 Recycling	50 Public Works	51 Administration

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Contractual	-	-	-	-
Operational	2,514	8,000	8,000	8,000
<b>Total</b>	<u>2,514</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>

ACCOUNT	2004 Actual Expense	2005 Adopted Budget	2005 Amended Budget	2006 City Manager Approved
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Fund 18 - RECYCLING FUND				
=====				
40 Operational				
0428            OTHER	0	5,000	5,000	5,000
0469            PROMOTION EXPENSE	2,514	3,000	3,000	3,000
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Operational TOTAL . . . . . :	2,514	8,000	8,000	8,000
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RECYCLING TOTAL . . . . . :	2,514	8,000	8,000	8,000
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## SUMMARY OF OPERATIONS

**Fund**

21 Economic Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Total Revenues	2,225,368	2,843,976	3,609,550	2,756,000
Total Expenditures	1,445,857	8,460,950	5,015,050	11,242,200
Excess Revenues Over (Under) Expenditures	779,511	(5,616,974)	(1,405,500)	(8,486,200)
Net Other Financing Sources (Uses)	-	4,622,000	3,519,250	4,410,750
Net Gain (Loss)	779,511	(994,974)	2,113,750	(4,075,450)
Fund Balance - Beginning	3,635,496	3,002,179	4,415,007	6,528,757
Fund Balance - Ending	4,415,007	2,007,205	6,528,757	2,453,307

## SUMMARY OF REVENUES

**Fund**

21 Economic Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
REDC Administration	2,225,368	2,843,976	3,609,550	2,756,000
Total Revenues	2,225,368	2,843,976	3,609,550	2,756,000

**SUMMARY OF OTHER FINANCING SOURCES (USES)**

**Fund**

21 Economic Development

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Other Financing Sources (Uses)				
Bond Proceeds-Tech Park PH II	-	-	1,230,000	-
Loan Proceeds-Building 2	-	4,622,000	2,289,250	4,410,750
<b>Total Other Financing Sources</b>	-	4,622,000	3,519,250	4,410,750
	-	-	-	-
<b>Total Other Financing Uses</b>	-	-	-	-
<b>Net Other Financing Sources (Uses)</b>	-	4,622,000	3,519,250	4,410,750



<b>SUMMARY OF EXPENDITURES</b>
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<b>Fund</b>
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21 Economic Development
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	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
REDC Administration	1,031,263	2,860,550	1,753,800	2,872,150
Capital Projects	-	5,092,000	2,812,750	6,630,750
Debt Service	414,594	508,400	448,500	1,739,300
<b>Total Expenditures</b>	<b>1,445,857</b>	<b>8,460,950</b>	<b>5,015,050</b>	<b>11,242,200</b>

## SUMMARY OF REVENUES

**Fund**

21 Economic Development

71 EDC Administration

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
4150	Sales Tax	2,174,540	2,200,000	2,318,000	2,533,000
4001	Interest Earnings	18,310	15,000	15,000	25,000
4019	Misc. Revenue	2,075	-	-	-
4020	Interest/Reserve Fund	10,993	5,000	5,000	10,000
4450	Technology Park Sales	-	100,000	210,300	100,000
4458	Note Payment-Spec Bldg.	17,826	60,000	594,000	-
4679	Deposit-Building 2	-	463,976	467,250	-
	Harbor Tax Rebates	-	-	-	88,000
4500	SATOP Grant	1,625	-	-	-
	<b>Total Revenues</b>	<b>2,225,368</b>	<b>2,843,976</b>	<b>3,609,550</b>	<b>2,756,000</b>

## DIVISION SUMMARY

<b>Fund</b>	<b>Department</b>	<b>Division</b>
21 Economic Development	70 Economic Development	71 Economic Develop.

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Personnel	241,708	213,350	223,800	316,300
Contractual	123,009	162,400	161,050	161,700
Supplies	8,268	19,800	15,800	17,800
Operational	90,752	146,500	128,500	190,850
Utilities	9,168	7,500	7,500	7,500
Operational Capital	998	118,500	849,650	7,000
Incentive Grants	499,559	2,110,000	295,000	2,107,000
Tech Park Operations	57,801	82,500	72,500	64,000
Bond Projects	-	5,092,000	2,812,750	6,630,750
<b>Total</b>	1,031,263	7,952,550	4,566,550	9,502,900

### Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>Number</u>
Economic Dev. Corp. President	-	1
Senior Project Manager	-	1
Marketing and Business Retention Manager	-	1
Executive Secretary	-	1

## ECONOMIC DEVELOPMENT

Fund	Department	Division
21 Economic Development	70 Economic Develop.	71 Economic Develop.

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
<b>Personnel</b>					
101	Salaries - Wages Supv.	90,647	89,900	98,300	105,000
104	Salaries - Wages Clerical	113,964	89,700	89,700	160,000
<b>Total Salaries - Wages</b>		<b>204,611</b>	<b>179,600</b>	<b>188,000</b>	<b>265,000</b>
116	Auto Allowance	7,800	7,800	7,950	13,200
120	FICA & Medicare	15,978	13,700	14,500	20,200
123	Retirement 401K	12,752	11,650	12,750	17,300
128	Ins. Unemployment	568	600	600	600
<b>Total Benefits</b>		<b>37,097</b>	<b>33,750</b>	<b>35,800</b>	<b>51,300</b>
<b>Total Personnel Costs</b>		<b>241,708</b>	<b>213,350</b>	<b>223,800</b>	<b>316,300</b>
<b>Contractual</b>					
210	Auditing	1,500	1,500	1,500	1,500
211	Legal	2,090	4,500	4,500	4,500
213	Consulting Fees	27,515	35,000	35,000	25,000
217	IT Services	2,468	15,500	15,500	12,000
223	Insurance - Blanket Surety Bond	100	100	100	100
224	Workers Comp.	-	500	500	500
227	Insurance - Property	2,000	2,000	2,000	2,000
229	Insurance - Liability	500	500	500	500
230	Insurance - Health	14,000	12,000	12,000	15,000
232	Temporary Labor	-	1,500	150	6,000
234	Marketing Expenses	47,249	51,000	51,000	50,000
235	Bank Charges	309	200	200	200
242	Equipment Rental & Lease	6,073	6,500	6,500	8,000
243	Building Lease	19,200	19,200	19,200	24,000
244	Building Repairs	6	400	400	400
299	Administrative Services	-	12,000	12,000	12,000
<b>Total Contractual</b>		<b>123,009</b>	<b>162,400</b>	<b>161,050</b>	<b>161,700</b>

Annual Budget, Economic Development Cont'd

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
<b>Supplies</b>					
301	Office Supplies	4,001	6,500	6,500	6,500
307	Postage	3,040	7,000	5,500	7,000
310	Printing & Binding	1,131	6,000	3,500	4,000
347	Gen. Maint. Supplies	96	300	300	300
<b>Total Supplies</b>		<b>8,268</b>	<b>19,800</b>	<b>15,800</b>	<b>17,800</b>
<b>Operational</b>					
410	Dues & Subscriptions	2,672	3,500	3,500	4,200
428	Other	3,098	3,500	3,500	3,500
430	Tuition & Training	3,485	5,000	5,000	5,000
436	Travel	6,034	15,000	15,000	25,000
437	Marketing Conferences	4,000	19,500	19,500	19,500
438	Prospect Visits	1,776	10,000	2,000	5,000
439	Common Area Maintenance-Parl	69,687	90,000	80,000	128,650
<b>Total Operational</b>		<b>90,752</b>	<b>146,500</b>	<b>128,500</b>	<b>190,850</b>
<b>Utilities</b>					
507	Telephone	9,168	7,500	7,500	7,500
<b>Total Utilities</b>		<b>9,168</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Capital</b>					
601	Land Acquisition	-	100,000	837,650	-
610	Furniture & Fixtures	-	1,500	1,500	2,000
612	Computer Equipment	-	15,000	10,500	5,000
615	Office Mach. & Equip.	998	2,000	-	-
<b>Total Capital</b>		<b>998</b>	<b>118,500</b>	<b>849,650</b>	<b>7,000</b>
<b>Incentives</b>					
660	Incentive Grants	7,158	10,000	10,000	7,000
661	Contracted Incentives	492,402	2,100,000	285,000	2,100,000
<b>Total Incentives</b>		<b>499,559</b>	<b>2,110,000</b>	<b>295,000</b>	<b>2,107,000</b>

Annual Budget, Economic Development Cont'd

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Tech Park Operations					
419	Mowing & Trash Removal	1,500	25,000	15,000	-
423	Marketing	54,422	52,500	52,500	59,000
424	Legal	1,879	5,000	5,000	5,000
Total Tech Park Operations		57,801	82,500	72,500	64,000
Division Total		1,031,263	2,860,550	1,753,800	2,872,150

Note - Account 419 Mowing & Trash Removal has been used to record expenses for maintainng Phases II and III. This expense is being moved to the Tech Park budget.

## ECONOMIC DEVELOPMENT

Fund	Department	Division
21 Economic Development	70 Economic Develop.	71 Economic Develop.

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Capital					
676	Monument Signage	-	20,000	-	20,000
678	Phase II Construction	-	-	423,500	1,400,000
696	Building 2 Design/ Construction	-	4,622,000	2,289,250	4,410,750
698	Justin Road Extension	-	450,000	100,000	800,000
<b>Total Bond Projects</b>		-	5,092,000	2,812,750	6,630,750

## DIVISION SUMMARY

Fund	Department	Division
21 Economic Development	70 Economic Development	71 Economic Develop.

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Debt Service	414,594	508,400	448,500	1,739,300
Total	414,594	508,400	448,500	1,739,300



## ECONOMIC DEVELOPMENT

Fund	Department	Division
21 Economic Development	70 Economic Develop.	71 Economic Develop.

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
<b>Debt Service</b>					
710	Issuance Cost	-	-	-	-
750	Administration Fees	3,322	3,500	3,500	4,500
752	Principal - Bonds	190,000	200,000	200,000	475,000
754	Interest - Bonds	221,273	215,000	215,000	338,900
	TIF Debt Commitment	0	0	0	710,900
779	Bldg. 2 Loan - Interest	-	89,900	30,000	210,000
<b>Total Debt Service</b>		<b>414,594</b>	<b>508,400</b>	<b>448,500</b>	<b>1,739,300</b>

Detail	Principal	Interest
1999 Bonds	210,000	197,090
2005-Phase II	100,000	52,300
2005-Harbor Project	165,000	89,510
	475,000	338,900

## SUMMARY OF OPERATIONS

**Fund**  
22 Tech Park Association

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Total Revenues	109,092	160,600	161,600	178,750
Total Expenditures	108,957	160,600	125,600	178,750
Excess Revenues Over (Under) Expenditures	136	-	36,000	-
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	136	-	36,000	-
Fund Balance - Beginning	75,705	75,800	75,841	111,841
Fund Balance - Ending	75,841	75,800	111,841	111,841

## SUMMARY OF REVENUES

**Fund**

22 Tech Park Association

75 Tech. Park Assoc.

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
4001	Interest Earning	387	500	1,500	1,500
4470	RTP Dues Ph I	108,705	160,100	160,100	133,600
	PH II - IV	-	-	-	43,650
	<b>Total Revenues</b>	<b>109,092</b>	<b>160,600</b>	<b>161,600</b>	<b>178,750</b>

Note - The REDC owns 60% of the acreage (81.415 acres) of Phase I Rockwall Technology Park  
 The revenue for Phase I includes \$80,160 from the REDC at this ownership level.

## DIVISION SUMMARY

Fund	Department	Division
22 Tech Park Association	70 Economic Development	75 Tech. Park Assoc.

### Expenditure Summary

	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
Contractual	94,895	115,800	112,800	151,650
Supplies	5,317	6,300	1,300	3,600
Utilities	8,745	38,500	11,500	23,500
<b>Total</b>	<b>108,957</b>	<b>160,600</b>	<b>125,600</b>	<b>178,750</b>

## ECONOMIC DEVELOPMENT

<b>Fund</b>	<b>Department</b>	<b>Division</b>
22 Tech Park Association	70 Economic Develop.	'5 Technology Park Assoc. Phase I

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
<b>Contractual</b>					
210	Auditing	-	500	500	500
211	Legal	-	3,500	500	3,000
213	Consulting Fees	24,000	24,000	24,000	24,000
227	Insurance - Property	-	900	900	900
231	Maintenance Services	10,080	10,100	10,100	10,100
241	Detention Pond Maintenance	1,550	1,300	1,300	1,300
247	Landscape Maintenance	59,249	70,000	70,000	70,000
250	Irrigation & Electric Repairs	16	1,500	1,500	1,500
251	Grass Overseeding	-	2,000	2,000	2,000
299	Administrative Services	-	2,000	2,000	2,000
<b>Total Contractual</b>		<b>94,895</b>	<b>115,800</b>	<b>112,800</b>	<b>115,300</b>
<b>Supplies</b>					
329	Flag Replacements	5,317	6,000	1,000	3,000
347	Gen. Maint. Supplies	-	300	300	300
<b>Total Supplies</b>		<b>5,317</b>	<b>6,300</b>	<b>1,300</b>	<b>3,300</b>
<b>Utilities</b>					
501	Electric	1,123	1,500	1,500	1,500
513	Water	7,622	37,000	10,000	15,000
<b>Total Utilities</b>		<b>8,745</b>	<b>38,500</b>	<b>11,500</b>	<b>16,500</b>
<b>Division Total</b>		<b>108,957</b>	<b>160,600</b>	<b>125,600</b>	<b>135,100</b>

Note - The same vendor receives both the Consulting and Maintenance Services fees.

## ECONOMIC DEVELOPMENT

<b>Fund</b>	<b>Department</b>	<b>Division</b>
22 Tech Park Association	70 Economic Develop.	75 Technology Park Phase II- IV

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Proposed 05-06
<b>Contractual</b>					
210	Auditing	-	-	-	-
211	Legal	-	-	-	-
213	Consulting Fees	-	-	-	6,000
227	Insurance - Property	-	-	-	900
231	Maintenance Services	-	-	-	2,700
241	Detention Pond Maintenance	-	-	-	-
247	Landscape Maintenance	-	-	-	25,000
250	Irrigation & Electric Repairs	-	-	-	1,000
251	Grass Overseeding	-	-	-	750
299	Administrative Services	-	-	-	-
<b>Total Contractual</b>		-	-	-	36,350
<b>Supplies</b>					
329	Flag Replacements	-	-	-	-
347	Gen. Maint. Supplies	-	-	-	300
<b>Total Supplies</b>		-	-	-	300
<b>Utilities</b>					
501	Electric	-	-	-	1,000
513	Water	-	-	-	6,000
<b>Total Utilities</b>		-	-	-	7,000
<b>Division Total</b>		-	-	-	43,650

Note - The same vendor receives both the Consulting and Maintenance Services fees.

<b>SUMMARY OF OPERATIONS</b>
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<b>Fund</b>
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31 Employee Benefits
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	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Total Revenues	306,530	280,000	325,300	325,000
Total Expenditures	1,581,942	1,547,100	1,674,100	1,800,500
Operating Income (Loss)	(1,275,412)	(1,267,100)	(1,348,800)	(1,475,500)
Non-Operating Revenues	3,012	3,000	3,000	7,000
Non-Operating Income (Loss)	3,012	3,000	3,000	7,000
Net Income (Loss) Before Transfers	(1,272,400)	(1,264,100)	(1,345,800)	(1,468,500)
Net Transfers In (Out)	1,220,000	1,233,000	1,433,000	1,518,500
Net Income (Loss)	(52,400)	(31,100)	87,200	50,000
Retained Earnings - Beginning	(26,971)	44,728	(79,371)	7,829
Retained Earnings - Ending	(79,371)	13,628	7,829	57,829

## SUMMARY OF REVENUES

<b>Fund</b>					
31 Employee Benefits					
Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operating Revenues					
4019	Miscellaneous	74,812	50,000	72,500	50,000
4850	Employee Contributions	231,717	230,000	252,800	275,000
<b>Total Operating Revenues</b>		<b>306,530</b>	<b>280,000</b>	<b>325,300</b>	<b>325,000</b>
Non-Operating Revenues					
4001	Interest Earnings	3,012	3,000	3,000	7,000
<b>Total Non-Operating Revenues</b>		<b>3,012</b>	<b>3,000</b>	<b>3,000</b>	<b>7,000</b>
<b>Total Revenues</b>		<b>309,541</b>	<b>283,000</b>	<b>328,300</b>	<b>332,000</b>



## SUMMARY OF OPERATING TRANSFERS

Fund	Actual	Budgeted	Amended	Approved
31 Employee Benefits	03-04	04-05	04-05	05-06
Operating Transfers In				
From General Fund	745,000	750,000	870,000	913,500
From Water & Sewer Fund	475,000	483,000	563,000	605,000
Total Transfers In	1,220,000	1,233,000	1,433,000	1,518,500
Net Operating Transfers In (Out)	1,220,000	1,233,000	1,433,000	1,518,500

## SUMMARY OF EXPENSES

**Fund**

31 Employee Benefits

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operating Expenses				
Contractual	-	300	300	300
Operations	1,581,942	1,546,800	1,673,800	1,800,200
<b>Total Expenditures</b>	1,581,942	1,547,100	1,674,100	1,800,500

## SUMMARY OF OPERATIONS

**Fund**

32 Worker's Compensation

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operating Revenues	-	-	-	-
Operating Expenses	244,105	228,750	191,150	239,800
<b>Operating Income (Loss)</b>	<b>(244,105)</b>	<b>(228,750)</b>	<b>(191,150)</b>	<b>(239,800)</b>
Non-Operating Revenues	33,580	55,000	55,000	50,000
Non-Operating Expenses	-	-	-	-
<b>Non-Operating Income (Loss)</b>	<b>33,580</b>	<b>55,000</b>	<b>55,000</b>	<b>50,000</b>
<b>Net Income (Loss) Before Transfers</b>	<b>(210,526)</b>	<b>(173,750)</b>	<b>(136,150)</b>	<b>(189,800)</b>
Net Transfers In (Out)	30,000	30,000	30,000	30,000
<b>Net Income (Loss)</b>	<b>(180,526)</b>	<b>(143,750)</b>	<b>(106,150)</b>	<b>(159,800)</b>
Retained Earnings - Beginning	1,775,182	1,633,710	1,594,656	1,488,506
<b>Retained Earnings - Ending</b>	<b>1,594,656</b>	<b>1,489,960</b>	<b>1,488,506</b>	<b>1,328,706</b>

## SUMMARY OF REVENUES

**Fund**

32 Worker's Compensation

Account	Description	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Non-Operating Revenues					
4001	Interest Earnings	9,939	25,000	25,000	20,000
4019	Misc. Revenues	23,641	30,000	30,000	30,000
<b>Total Non-Operating Revenues</b>		<b>33,580</b>	<b>55,000</b>	<b>55,000</b>	<b>50,000</b>
<b>Total Revenues</b>		<b>33,580</b>	<b>55,000</b>	<b>55,000</b>	<b>50,000</b>

## SUMMARY OF OPERATING TRANSFERS

<b>Fund</b>				
32 Worker's Compensation				
	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Operating Transfers In				
From Water/Sewer Fund	30,000	30,000	30,000	30,000
Total Transfers In	30,000	30,000	30,000	30,000
Net Operating Transfers				
In (Out)	30,000	30,000	30,000	30,000

## SUMMARY OF EXPENSES

**Fund**

32 Worker's Compensation

	Actual 03-04	Budgeted 04-05	Amended 04-05	Approved 05-06
Contractual	-	10,000	-	10,000
Operational	244,105	218,750	191,150	229,800
<b>Total Operating Expenses</b>	244,105	228,750	191,150	239,800
<b>Total Expenditures</b>	244,105	228,750	191,150	239,800